

## Extension Education Committee Minutes

**Date of Meeting:** September 13, 2021

**Meeting Called to Order:** Zastrow called the meeting to order at 8:40 a.m.

**Members Present via Videoconference:** None

**Members Present in Person:** Kannard, Roberts, Zastrow. Herbst and Morris absent.

**County/Extension Staff Present:** Kara Loyd, 4-H Educator; Lisa Krolow, FoodWise; Maddie Buchholtz, FoodWise; Kim Buchholz, Administrative Specialist

**Extension Staff Present via Videoconference:** Chrissy Wen, Area Director; Katelyn Broedlow, Administrative Assistant

**Others Present via Videoconference:** None

**Certification of Open Meetings Law:** The agenda with videoconference link was duly posted and the door is open.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present.

**Approval of Agenda for Possible Rearrangement:** No rearrangement needed.

**Approval of June 14, 2021 Meeting Minutes:** Motion by Roberts, seconded by Kannard, to approve the June 14, 2021 meeting minutes. Motion approved. There were no meetings of the committee held in July and August 2021.

**Communications:** None

**Review of 2021 Departmental Budget:** Committee members received a copy of the departmental budget report in their meeting packet. Wen reported the 2021 budget is on track.

**Review of 2022 Departmental Budget:** Committee members received a copy of the 2022 departmental budget that was submitted to Administration in their packet. Wen explained the 2022 budget is status quo. The Finance Committee will review the budget immediately after this meeting is completed.

**Update on Regional Crops Educator:** Wen explained that the University is recruiting for three positions throughout the state. One of the positions is the Rock and Jefferson Regional Crops Educator. Due to the small applicant pool received, the vacancy posting was extended until Friday, September 17. Interviews will be scheduled in mid-October. Both initial and final interviews will be done virtually. Wen extended an invitation to the committee to participate in the interviews if they desire.

**Update on Regional Dairy Educator:** Wen explained that the Regional Dairy Educator position will be shared between four counties; Dane, Rock, Jefferson and Dodge, due to a resignation in Dodge County. The posting was extended until September 24 due to small size of applicant the pool.

**Update on Regional Natural Resources Educator:** Wen informed the committee that Michelle Probst resigned from her position and has accepted a similar position for Dane County. Wen has not received word on the status of hiring for this position.

Wen stated that she was approached by Natural Resources requesting office space for one of their educators who lives in Jefferson to work in the office here 1-3 days per week. The committee is in support of an educator working out of the office. They asked Wen to discuss it with the County Administrator.

## **Discussion of Monthly Educator Reports:**

- Kara Loyd provided an oral report to the committee from her written report. Kara reported on:
  - Area Animal Science Days were over 400 people attended the event at the Fair Park in late June.
  - Meat Animal Project Committee and the Small Animal Sale Committee hosted their auctions at the Jefferson County Fair and both had record years.
  - 4-H hosted a well-received booth at the 2021 Fair.
  - 20 youth participated in two day camps at Upham Woods in late July.
  - Cloverbud Day Camp was held in late July. 12 youth in Kindergarten through 2<sup>nd</sup> grade participated.
  - 4-H is gearing up for Fall Programming with an Open House on September 30, National 4-H Week Window Display Contest during the week of October 3-9, the Annual Awards Banquet on October 7 and much more.
- Lisa Krolow provided an oral report to the committee. She introduced Maddie Buchholtz, FoodWise Educator for Jefferson and Walworth Counties. She stated that FoodWise program has two new partners; a subsidized housing community in Fort Atkinson and Watertown Middle School.

FoodWise is currently working with the food pantry of the housing community. They will be providing recipes to help residents understand what meals can be made with certain ingredients on hand with the food pantry. They will also be including a monthly recipe and tips in their monthly newsletter.

A 6<sup>th</sup> grade science teacher from the Watertown Middle School who runs the school garden reached out to FoodWise to provide healthy recipes that incorporate the garden produce for their families. FoodWise participated in the Middle School's Open House and showcased a couple of recipes along with samples for attendees. Recipes were available in English and Spanish. Maddie also made an educational seed board for an activity that youth could participate in where you identify the seed with the vegetable, fruit, etc.

- Steve Chmielewski was unable to attend the meeting. His written report was provided to the committee in the agenda packet. Please reach out to him with any questions.

**Next Scheduled Meetings:** October 11, November 8 and December 13

**Adjourn** – Motion by Kannard, seconded by Roberts, to adjourn at 9:45 a.m. Motion approved.

*Minutes recorded by Kim Buchholz, Administrative Specialist*