



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday May 3rd, 2022

Call to Order

The meeting was called to order by Michael Wineke at 1:01 pm.

Roll Call

Present: Michael Wineke, Katie Dixon, Carol O'Neil, Janet Sayre Hoeft

Attended by zoom: Ellen Sawyers, LaRae Schultz, Sira Nsibirwa, Frankie Fuller

Not in attendance: Ruth Fiege, Jeanne Tyler

Present from ADRC: ReBecca Schmidt, Tonya Runyard, Kimberly Swanson, Mike Hansen, and Dominic Wondolkowski.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Ellen Sawyers made a motion to approve the agenda; Carol O'Neil seconded. Motion carried.

Approval of April 5th, 2022, Minutes

Carol O'Neil made a motion to approve meeting minutes from April 5th as amended. Ellen Sawyer seconded. Motion carried.

Communications

No communications to share

Public Comment

No public comment

Update ADRC & Aging Program 2021 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager

Ms. Schmidt shared an update on the results of March Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

ADRC Program Update: Dominic Wondolkowski reported:

In April, the KOI was met. 19 out of 19 customers were provided enrollment counseling and information per the KOI guidelines, resulting in 18 LTC enrollments and/or IRIS referrals. On 3.30.22, one customer was determined dual eligible and notified. Despite contacts and attempted contacts and/or cancelled appointments, the case remains pending.

For April, ADRC staff recorded 640 contacts with 336 unduplicated callers. This is a decrease of 156 calls compared to March. However, the contacts are relative like April 2021. April 2022 like February

2022 only had 20 working days, so it is not surprising the number of contacts is less compared with March, which had 23 working days.

On Saturday May 7th ADRC staff, Karla Nava and Yvonne Torres will be present and market the ADRC at Cinco de Mayo celebration in Waterloo. On Friday, May 13th ADRC advisory member(s) and staff will market the ADRC at the Fort Atkinson Pick N' Save (in anticipation of Governor's proclamation May is ADRC month). A big thanks to advisory board member, LaRae Schulz for scheduling this event.

EBS/DBS staff are now offering "Welcome to Medicare" workshops again (in person or virtual). Next workshops are May 18th (2-4 pm) and June 23rd (4-6pm).

The ADRC was approved to hire a 5th Resource Specialist. A final candidate has been selected but the offer has not been accepted.

Nutrition Program Update: Nutrition Program Director Kimberly Swanson reported:

In the Senior Nutrition Program, Swanson stated there were 3,895 total meals served in March 2022, like 3,853 total meals served in March 2021. Swanson shared that these are the two highest months for meals served since January 2020 because there are two to four more serving days in March as compared to other months. In March and April 2022, there were 16 and 15 new home delivered meal participants respectively. Key Outcome Indicator: 90% of new Home Delivered Meal participants are assessed within four weeks of beginning meal service. Goal met in March at 100%. An additional goal, 95% of qualifying home delivered meal requests are served, was also met at 100%. Swanson ended by announcing that, after a 2-year hiatus due to the pandemic, there will a Volunteer Recognition Banquet on June 22, 2022, at the Jefferson County Fair Park.

Transportation Program Update: Transportation Program Supervisor, Mike Hansen reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for April was 908 one-way rides. The number of new (first time) riders for March was 24 and the number of unique clients served was 127.

One Key Outcome Indicator for our Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met in April. The second key outcome indicator, "having Greater than 95% of riders recommend our transportation service to others" was also met in April.

Other Key Items of interest in April were as follows:

- Started Saturday and later evening weekday service this month. So far, we have added 4 clients who need dialysis rides on Saturdays.
- Shopping Bus Service is now running 4 days a week organized by areas (Monday – Palmyra/Whitewater, Tuesday – Fort Atkinson, Wednesday – Watertown, Thursday – Lake Mills). So far, we have had 4-5 clients on Tuesdays.

- Completed a large-scale marketing effort to distribute our Transportation/Mobility flyers at area Senior Centers, lower-income apartments, libraries, medical offices, grocery stores and other places of business. Roughly 1500 flyers were distributed in total.
- Attended a Wisconsin Association of Mobility Managers Transportation Conference in Sturgeon Bay last week. Participated in training classes for Mobility Managers. Had informative 1-on-1 discussions with MM's from several nearby counties.
- WisDOT will not be delivering any time soon the rear-loading wheelchair van that was awarded to us back in 2020 with a 5310 grant. We will continue to rent a van for now.
- Roughly 31 State Legislators will not be seeking re-election this current cycle – largely due to bipartisan issues preventing any legislation getting passed. This could possibly lead to funding cuts for transportation and other social services depending on who is elected

Dementia Care Specialist Update

DCS – Tonya Runyard Reported:

The Dementia Care Specialist, shared that in April I had 36 interactions. During the month of April, I co-facilitated the Monday Morning Caregiver Coffee Hour one time, serving an average of 5 individuals and facilitated the Dementia Caregiver Support Group solo while serving an average of 4 individuals. I did not conduct any memory screens in the month of April. I supported the Watertown Memory Café at Heritage Homes with Dodge County DCS as well as the Watertown Area Dementia Coalition (WADC) which had a total of 12 participants, I also supported the Bridges Library Project's Palmyra Memory Café with 11 participants and Watertown Memory Cafe with 7 participants. Two home visits were completed, and all other interactions were completed via phone or email. I met with Mike Hanson with ADRC Transportation. I attended the Watertown Dementia Awareness Coalition via zoom. I attended the Frontotemporal Dementia Conference via zoom. I attended the Cambridge Wellness Coalition meeting via zoom. I met with Rob Griesel, DCS of Dodge County at his office to learn about his storage and lending closet. I attended the DHS Brain Health Curriculum meeting via zoom. I was trained by Ann Herdendorf of Dementia Friendly Community Network to train Tomorrow's Hope, Non-Profit Organization in becoming a Dementia Friendly Business. I met with Joy Cochran of JOYexplorations along with Rob Griesel who was looking to expand her business in Jefferson County (works with Parkinson's patients). I also met with mentor Rob Griesel and two other DCS's who are also being mentored by Rob in person at the Watertown Library.

Transportation and Nutrition Program Waivers – Mike Hansen and Kimberly Swanson

A request for waiver was reviewed from Mary Dixon. The committee approved the waiver.

Discussion on Items for next agenda

- A request to share the new Hearing Loss Group's program to assist with the purchase of hearing aids with Jefferson County community members.
- LaRae Schulz requested to present a grant from the Fort Atkinson Health Center.
- May is ADRC Month

Adjourn: Carol O'Neil made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. Meeting adjourned at 2:34 pm.

Respectfully submitted,
 ReBecca Schmidt
 Aging & Disability Resource Center Division Manager

Attachment I

2022 KOIs

Program	Program Manager	KOI	March	April
Dementia Care Specialist	Tonya Runyard	Complete 40 Memory Screens	1/40	1/40
Caregiver Support Specialist	Kim Herman	<ol style="list-style-type: none"> 1. Develop and distribute a community resource guide for supportive services and avenues to advocacy, in both English and Spanish. 2. Develop system to identify greatest needs based on socio - economic status, natural supports and risk for placement. 	#1 not met yet #2 met	#1 not met yet #2 met
Elderly Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met	In Process
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will purchase and implement 2 Evidence -Based Health Promotion Disease Prevention Programs in 2022.	1 - AMP	2 - AMP
Transportation Services 85.21 & 5310	Mike Hansen	<ol style="list-style-type: none"> 1. 85.21 90% of qualifying medical ride requests are met. 2. Greater than 95% of riders would recommend our transportation service to others. 	Met Met	Met Met

Program	Program Manager	KOI	March	April
Elderly Benefit Specialist	Alyssa Kulpa Karla Nava	Restructure the Open Enrollment Process for greater efficiency	In Process	In Process
Disability Benefit Specialist	Shelly Wangerin Karla Nava	DBS staff will develop and enhance information on the DBS portion of the ADRC website.	In Process	In Process
Adult Protective Services	Shelly Theder Mary Parizek	<ol style="list-style-type: none"> 90% of WITS reports will be entered in the month they occur. 90% of WATTS reviews will be completed by the end of the month they are due. 	<ol style="list-style-type: none"> Met 100% Met 100% 	<ol style="list-style-type: none"> Met 100% Met
ADRC	Dominic Wondolowski	Within 5-business days of the ADRC's awareness of confirmed functional and financial eligibility for LTC enrollment, ADRC staff shall provide the customer with information to make a selection among available MCO's, ICA's, and FEA's.	Met 33/33	Met 19/19