



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday October 4th, 2022

Call to Order

The meeting was called to order by Mike Wineke at 1:03 pm.

Roll Call

Committee Members: Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Alice Mirk, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, and Katie Dixon.

Not in Attendance: Sira Nsibirwa, Janet Sayre Hoeft, and Katie Dixon

Attended by zoom: John Donahue (public), LaRae Schultz

Present from ADRC: ReBecca Schmidt, Tonya Runyard, Kimberly Swanson, Mike Hansen, and Dominic Wondolkowski.

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Carol O'Neil made a motion to approve the agenda, Jeanne Tyler seconded. Motion carried.

Approval of September 6th, 2022, Minutes

Carol O'Neil made a motion to approve the agenda, Jeanne Tyler seconded. Motion carried.

Communications

No communications to share.

Public Comment

John Donahue joined the meeting from previous invite by Dominic Wondolkowski.

Discussion to suggest Lisa Krolow, Mary Roberts, and Patricia Rabay to the Nutrition Project Council.

Committee discussed the appointment of these three ladies to the Nutrition Project Council. A consensus was reached to move these appointments to the Human Services Board Meeting on October 11th.

Discussion and Approval of 2023 Transportation Grant 85.21. Application to move to HS Board.

Mike Hansen presented his application for the 2023 Transportation Grant 85.21. A motion was made to move the application to the Human Services Board meeting. This motion was approved by Mary Roberts and LaRae Schulz seconded. Motion Carried.

Update ADRC & Aging Program 2022 Key Outcome Indicators – ReBecca Schmidt, ADRC Division Manager

ReBecca Schmidt shared an update on the results of September's Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

Presentation on Printed Information for ADRC – Dominic Wondolkowski

Wondolkowski 's power point presentation included the Scope of Services defining what marketing is required of ADRC's, all 2002 marketing appearances, previous years' marketing efforts and strategies, and a review of several ADRC and DHS created brochures. Advisory members made suggestions to market to clergy, Chambers of Commerce, etc.

ADRC Program Update: Dominic Wondolkowski reported:

In September, the KOI is met. 17 of 17 customers were provided enrollment counseling and information per KOI guidelines, resulting in 15 LTC enrollments and/or IRIS referrals. Two customers did not enroll for various reasons. There are 7 enrollments so far for October.

For September, ADRC staff recorded 656 contacts with 344 unduplicated callers. This is a decrease of 87 calls compared to August. September had 21 working days, all staff combined averaged 31 contacts per day and staff completed a total of 98 in-person visits. ADRC staff also completed 24 long term care functionals screens.

From the Benefit Specialist program--ABC's of Medicare Workshop (with ADRC of Dodge Co.) was held on Sept. 20th from 4-6pm at the Watertown Public Library. There was approx. 20 community members in attendance. Completed surveys resulted in positive feedback! The ADRC's annual Quality Improvement project to reduce the number of Medicare Part D open enrollment customers served has seen success. A mailed letter citing other options for assistance has received a mostly favorable and understanding response. As of 9.30.22, the ADRC has distributed 154 out of 228 SFMNP vouchers. ADRC staff-Yvonne Torres and Karla Nava along with other HS staff did outreach at the Fort Fiesta Days on September 17th.

Nutrition Program Update: Nutrition Program Director Kimberly Swanson reported:

Swanson shared that there were 3,664 total meals in August with 438 congregate meals served. August saw 18/18 (100%) new home delivered meal participants successfully assessed within four weeks of beginning meal service. There was no waiting list for August. Johnson Creek home delivered meals will continue to be served from the Jefferson Senior Center due to a lack of volunteer drivers and the need for a budgeted position for a part-time nutrition site manager. Congregate meals will resume on October 10 at the Jefferson Senior Center on Monday through Wednesday and on November 1 on Tuesday and Thursday at the American Legion Hall in Palmyra. Due to a lack of volunteers in Lake Mills, congregate meals will be delayed. Per the three-year aging plan goal, 500 shelf stable meals will be distributed to home delivered meal participants late October/early November. Swanson also shared that >500 customer satisfaction surveys were mailed to past and current participants.

Transportation Program Update: Transportation Program Supervisor, Mike Hansen reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for September 2022 was 1050 one-way rides. The number of new (first time) riders for the month was 16 and the number of unique clients served was 149.

One Key Outcome Indicator for our Transportation Service is to ensure that 90% of qualifying medical ride requests are met. We achieved this goal with 100% of medical rides met this past month. The second key outcome indicator, "having Greater than 95% of riders recommend our transportation service to others" was also met.

We held our final Wednesday Walk event for the year on September 21st at Dorothy Carnes Park East. We had beautiful weather and a nice sized group attended. Thanks to Jefferson County Parks Department who does such a nice job maintaining our beautiful parks!!

Other Key Items of interest this past month were as follows:

- The Human Services Board approved our proposal to increase Transportation Copays from \$1.50 to \$2.50 for each 1-way in-county trip and from \$7.50 to \$12.50 for each 1-way out-of-county trip (will be effective 01/01/23).
- We are currently working on 2023 85.21 Grant Application to secure an allocation from WisDOT for Jefferson County of \$226,153 to support our Transportation Programs. Complete application package is due 12/16.
- A public hearing will be held on Monday, October 10th, 2022, from 4:00 to 5:00 pm at the ADRC to discuss and receive comments on our 2023 85.21 Grant Application.

Dementia Care Specialist Update: DCS – Tonya Runyard reported:

I, the Dementia Care Specialist, shared that in September, I had 22 consumer interactions. During the month of August, I facilitated the Dementia Caregiver Support Group while serving an average of 3.5 individuals. I conducted 2 total memory screens at Waterloo Library. The coalitions/committees that I supported this month were: Reimagining Dementia. I supported the Bridges Library Project's Jefferson Memory Café with 12 participants and Heritage Homes in Watertown with 17 participants. I provided the Dementia Live Experience to the JCHSD Behavioral Health Team (15) and the CCS Family Centered Therapy Team (4). I attended the Dementia Care Specialist Collaboration Day and Research Day in Madison. I also attended the Bridges Library Memory Project Symposium in Oconomowoc. I attended the UW-Whitewater Alzheimer's 101 Workshop and provided the Dementia Live Experience for attendees.

Transportation and Nutrition Program Waivers – Mike Hansen and Kimberly Swanson

No waiver requests were received in August.

Discussion on Items for next agenda

- Janet Sayre-Hoeft, in a previous meeting, suggested a presentation by the Home Delivered Meals Assessor (Sharon Endl) – November
- Alyssa Kupla, DBS, present on Open Enrollment process – December
- Britanie Peeslee, Community Resource Liaison with Rainbow Hospice / Your Friends in Action – January (LaRae S.)

Adjourn: Jeanne Tyler made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried. Meeting adjourned at 2:57 pm.

Respectfully submitted,
ReBecca Schmidt
Aging & Disability Resource Center Division Manager

Attachment I 2022 KOIs (see next page)

Program	Program Manager	KOI	August	September
Dementia Care Specialist	Tonya Runyard	Complete 40 Memory Screens	35/40	37/40
Caregiver Support Specialist	Kim Herman	<ol style="list-style-type: none"> 1. Develop and distribute a community resource guide for supportive services and avenues to advocacy, in both English and Spanish. 2. Develop system to identify greatest needs based on socio-economic status, natural supports and risk for placement. 	#1 is met in English #2 met	#1 is met in English #2 met
Senior Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met	TBD
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will purchase and implement 2 Evidence -Based Health Promotion Disease Prevention Programs in 2022.	3 -AMP	Met
Transportation Services 85.21 & 5310	Mike Hansen	<ol style="list-style-type: none"> 1. 85.21 90% of qualifying medical ride requests are met. 2. Greater than 95% of riders would recommend our transportation service to others. 	Met Met	Met Met

Program	Program Manager	KOI	August	September
Elderly Benefit Specialist	Alyssa Kulpa Emma Borck	Restructure the Open Enrollment Process for greater efficiency	Met	Met
Disability Benefit Specialist	Shelly Wangerin Emma Borck	DBS staff will develop and enhance information on the DBS portion of the ADRC website.	In Process	Met
ADRC	Dominic Wondolkowski	Within 5-business days of the ADRC's awareness of confirmed functional and financial eligibility for LTC enrollment, ADRC staff shall provide the customer with information to select among available MCO's, ICA's, and FEA's.	Met 29/29	Met 17/17