

**Bridges Library System Board Meeting Minutes  
November 16, 2022**

**PRESENT:** In person: Linda Ager, Betsy Forrest, Art Biermeier, Howard Pringle, Nancy Wilhelm; Via ZOOM: Anthony Gulig, Dick Nawrocki, Amy Reichert, Jean Yeomans

**EXCUSED:** Jim Heinrich, Larry Nelson

**OTHERS:** Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Abby Armour, Mukwonago Community Library Director and APL representative; Alex Klosterman, Waukesha County Senior Financial Analyst; Beth North, Bridges Library System Executive Assistant, Beth Bechtel, Bridges Library System Database Management Librarian, Gerard Saylor, L.D. Fargo Public Library Director

Call to order: Linda Ager, Board President, called the meeting to order at 4:01 p.m.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None.

Correspondence: Jill Fuller's column from the October 21, 2022 Waukesha Freeman newspaper was shared.

A Gulig/Yeomans motion to amend the agenda to move item #9, Resolution Honoring Howard Pringle, to the last item ahead of Adjournment was made and passed unanimously.

Meeting Minutes: A Gulig/Biermeier motion to approve the minutes of the October 19, 2022, meeting as presented passed unanimously.

**ACTION ON THE BILLS REPORT**

*Bills Reports:* A Pringle/Forrest motion to approve the monthly invoices for funds 210 and 215 for November 2022 as submitted passed unanimously.

*Financial Reports:* A Forrest/Nawrocki motion to approve the financial report for funds 210 and 215 ending October 31, 2022, as submitted passed unanimously.

**REPORTS**

*Bridges Director's Report:* Karol shared that both Jefferson and Waukesha County's budgets passed in November. Karol noted to the Board that Library Legislative Day is scheduled for February 7<sup>th</sup> in Madison and encouraged all to attend.

*APL:* Abby Armour, APL Representative, said that APL met last Friday in Oconomowoc. Edell Schaefer, Brookfield Public Library Director, was celebrated for her upcoming retirement. Topics discussed at APL

included book challenges, policy updates, and a nominating committee for APL representatives for Library Legislative Day.

*Resource Library:* Bruce Gay noted that Waukesha Public Library has hired a few new employees. The Waukesha Reads author event was well attended. A backup generator for the library has been ordered. The City of Waukesha's 2023 budget passed recently. The library will be closing early on Monday, November 21<sup>st</sup> for the Waukesha Parade Memorial event at Cutler Park.

## **DISCUSSION/ACTION ITEMS**

1. 2023 Agreements with Waukesha Public Library: Resource Library, CAFÉ Consulting Services & CAFÉ Office Space – Action

*2023 Agreement between Bridges Library System and Waukesha Public Library for Resource Library Services:* A Wilhelm/Forrest motion to approve the Agreement between Bridges Library System and Waukesha Public Library for Resource Library Services during 2023 passed unanimously.

*2023 Agreement for CAFÉ Office Space at Waukesha Public Library:* A Yeomans/Biermeier motion to approve the Agreement for CAFÉ Office Space at Waukesha Public Library – 2023 passed unanimously.

*2023 Agreement for CAFÉ Consulting Services:* A Biermeier/Wilhelm motion to approve the 2023 Agreement for CAFÉ Consulting Services passed unanimously.

2. Revised 2023 Intersystem Agreement: Bridges and Prairie Lakes Library System – Action

A Biermeier/Wilhelm motion to approve the revised 2023 Intersystem Agreement between Bridges and Prairie Lakes Library System passed unanimously.

3. 2023 Board Meeting schedule – Action

A Reichert/Biermeier motion to approve the 2023 Board Meeting Schedule passed unanimously.

4. Closed Session - Discussion of Director's Evaluation

*Linda Ager, Board President, announced the Board would convene in closed session at 4:26 p.m. pursuant to section 19.85 (1) (c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically to review and consider the status and compensation of the Director of the Bridges Library System. A Wilhelm/Yeomans motion to convene in closed session was made and passed unanimously. A Wilhelm/Forrest motion to reconvene in open session was made at 5:19 p.m. and passed unanimously.*

5. Director's Compensation for 2023 – Action

A Biermeier/Forrest motion was made to approve a 1% base wage increase contingent upon Waukesha County Board approval to Karol Kennedy effective January 1, 2023 passed unanimously.

A Nawrocki/Biermeier motion was made to grant a 4% non-base performance award to Karol Kennedy effective January 1, 2023 contingent upon Waukesha County Board approval and passed unanimously.

6. Resolution Honoring Howard Pringle - Action

A resolution honoring Howard Pringle's years of service to the Bridges Library System Board of Trustees was read. A Biermeier/Wilhelm motion to approve the resolution was made and passed unanimously.

*Next meeting:* December 21, 2022, at 4:00 p.m. as a hybrid meeting at Bridges Library System.

At 5:30 p.m., a Wilhelm/Biermeier motion to adjourn passed unanimously.

Minutes prepared by:  
Beth North  
Executive Assistant

Respectfully Submitted:  
Amy Reichert  
Board Secretary