

Bridges Library System Board Meeting Minutes December 21, 2022 - FINAL

PRESENT: In person; Linda Ager, Art Biermeier, Betsy Forest, Jim Heinrich, Dick Nawrocki, Larry Nelson, Amy Reichert, Nancy Wilhelm; Via ZOOM: Anthony Gulig, Jean Yeomans

OTHERS: Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Angela Meyers, Bridges Library System Coordinator of Youth and Inclusive Services; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Eric Robinson, Dwight Foster Public Library Director and APL representative; Alex Klosterman, Waukesha County Senior Financial Analyst

Call to order: Linda Ager, Board President, called the meeting to order at 4:00 p.m.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None.

Correspondence: A letter from the Wisconsin DPI confirming the approval of our 2023 annual system plan and the disbursement of the first state aid payment, and a note of thanks from Howard Pringle.

Meeting Minutes: A Forrest/Nawrocki motion to approve the minutes of the November 16, 2022, meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Heinrich/Biermeier motion to approve the monthly invoices for funds 210 and 215 for December 2022, as submitted passed unanimously.

Financial Reports: A Heinrich/Nawrocki motion to approve the financial report for funds 210 and 215 ending November 30, 2022, as submitted passed unanimously.

REPORTS

Bridges Director's Report: Karol reminded the board that Library Legislative Day will be held in Madison on Tuesday, February 7. Everyone is encouraged to attend. A request was made to add this to the January agenda to allow discussion on topics to be discussed with legislators. The executive assistant position remains vacant and will be reposted in the new year. The Waukesha County Board approved the appointment of two new Bridges Board members: Diane Knutson, Oconomowoc Public Library Board President, and Robert Kraus, a Butler Public Library Trustee. Karol will be a mentor in the WLA Mentorship Program in 2023.

Staff Report: None.

APL: Eric Robinson, APL Representative, reported that APL hosted presenters from Community Organizations Active in Disaster (COAD) and learned more about how libraries might get involved. Mellanie provided information on the Bridges 2023 Library Innovation Grants. Directors discussed how

gifts and donations are handled at their libraries. Karol presented information on the 2023 Annual Reports. Nominations were made for 2023 APL officers. Elections will be held in January.

Resource Library: Bruce Gay reported that holds pickup lockers have been delivered and will be set up in 2023. They have had lots of interviews for a number of open positions. A retirement party was held for Joan Quinlan. Joan was a WPL employee for 36 years. Everyone is invited to the Friends of the Library Culver's night following the meeting.

DISCUSSION/ACTION ITEMS

1. Library Memory Project Report - Discussion

Angela Meyers presented an overview of the Project, including information about Memory Cafes and the StoryCorps Gathering and Sharing of Stories Project.

2. WiLS and Bridges Library Memory Project Memorandum of Understanding for Strategic Plan Development, Consulting, and Facilitation Services - Action

A Wilhelm/Heinrich motion to approve the WiLS and Bridges Library Memory Project Memorandum of Understanding for Strategic Plan Development, Consulting, and Facilitation Services passed unanimously.

3. 2023 Database Selections - Action

A Nawrocki/Biermeier motion to approve the 2023 Database Selections passed unanimously.

4. System Director's Goals for 2023 - Action

A Nelson/Nawrocki motion to approve the System Director's Goals for 2023 passed unanimously. Much appreciation was given to Linda Ager and the Personnel Committee for their work on this process.

5. Appoint Nominating Committee for 2023 Officers – Action

Ager appointed Nancy Wilhelm, Jean Yeomans, and Art Biermeier to this committee.

6. Resolution Honoring Richard Nawrocki - Action

A resolution honoring Richard Nawrocki's years of service to the Bridges Library System Board of Trustees was read. A Yeomans/Biermeier motion to approve the resolution was made and passed unanimously.

Next meeting: Wednesday, January 18, 2023, at 4:00 p.m. as a hybrid meeting at the Bridges Library System Office.

At 5:08 p.m., a Wilhelm/Biermeier motion to adjourn passed unanimously.

Minutes prepared by:
Karol Kennedy
Bridges Library System Director

Respectfully Submitted:
Amy Reichert
Board Secretary