

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 202)

MINUTES

Tuesday, June 7, 2022

1. **Call to Order**
Meeting was called to order by Wehmeier at 9:01 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts
Others Present: Ben Wehmeier, County Administrator; Ron Locast, Lindsey Czerwien and Sarah Hanna, Potter Lawson; Kim Goetz, Maas Bros. Construction.
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Election of Committee Chair and Vice Chair**
Election of Committee Chair
Motion by Lindl/Braughler to nominate Curtis Backlund as Chair. Motion Passed 5-0
Election of Committee Vice Chair
Motion by Lindl/Roberts to nominate Jim Braughler as Vice Chair.
Motion by Backlund to nominate Roger Lindl as Vice Chair. Lindl respectfully declined.
Motion Passed 5-0
5. **Review of the Agenda**
No changes were made.
6. **Public Comment**
None
7. **Communications**
None
8. **Approval of the April 12, 2022 committee meeting minutes**
Draft minutes were provided for review.
Motion by Roberts/Lindl to approve the April 12, 2022 committee meeting minutes. Motion passed 5-0.
9. **Update on 2022 Capital Project (review proposed schedule – includes new security entrance)**
Wehmeier introduced Kim Goetz from Maas Bros, Inc. as our Site Superintendent. The proposed schedule for the judge's secure entrance, Health & Human Services, Lueder Haus, Fair Park Activity Center, Hillside and Workforce Development was presented. Goetz gave a progress update on current projects. No action taken.
10. **Discussion and possible action on abatement bids for 302 S. Center Avenue**
Wehmeier shared the bids that were received for abatement for 302 S. Center Avenue. Hogan Environmental Cleaning had the lowest bid of \$17,595.00.
Motion by Braughler/Lindl to accept the bid from Hogan Environmental Cleaning in the amount of \$17,595. Motion passed 5-0.

11. Update on Courthouse/Sheriff/Jail project

- a. Update on city approval processes
- b. Update on schedule
- c. Update on construction phasing plan
- d. Update, discussion, and possible action related to temp office space (rental and trailer)
Motion by Roberts/Lindl to approve the purchase, renovation and set up of trailer and temporary office rental space. Motion passed 5-0.
- e. Update on pre-construction site work
 - Utilities
 - Abatement

Wehmeier updated the committee on all areas of the courthouse/sheriff/jail projects.

12. General Project Update

Staff from Potter Lawson gave a general update on the project. Working on construction documents, hardware meetings, courtroom design, interior, and exterior finishes. No action taken.

13. Discussion and possible action on design status

- a. Interior finishes – Administration, Courts, Law Enforcement
Interior finish option designs and finishes were displayed. The committee weighed in on their thoughts of colors and material choices.
- b. Law Enforcement Center exterior material
Exterior material finish options were displayed. The pros and cons of using Cast Stone vs. Gypsum materials were discussed. The committee agreed that the Cast stone material would be the best option. Samples of brick, aluminum products and opaque glass window material options were also shown.
- c. Courtroom/hearing room updates – 3D images. Review courtroom B concept with glass wall
A drawing of the glass wall design for one of the courtrooms was shared. The committee discussed the glass wall and how that courtroom will be used. The committee asked Wehmeier to follow up with the Chief Judge and report back to the committee at their next meeting. No action taken.
- d. Board Room – finishes options
Board Room finish options were discussed in Item 13a.
- e. Other

14. Discussion on other consultants (furniture and A/V)

Consultants will be hired for furniture purchases and audio-visual equipment. We will try using the existing individual office furniture whenever possible. No action taken.

15. Discuss future meeting schedule. Set next meeting dates:

Building and Grounds Committee –July 5th at 9:00 a.m.

16. Discuss potential agenda items for the Committee's next meeting

- a. Approval of June 7, 2022, Building and Grounds Committee meeting minutes
- b. General Update
- c. Courtroom Feedback
- d. Capital Projects
- e. Consultant

f. Discussion special meeting for bid opening in august

17. **Adjourn**

Motion by Braughler/Roberts to adjourn at 11:30 a.m.