

## Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

### MINUTES

Monday, December 5, 2022

1. **Call to Order**  
Meeting was called to order by Backlund at 9:00 a.m.
2. **Roll Call**  
Members Present: Roger Lindl, Robert Preuss  
Others Present: Ben Wehmeier, County Administrator, Mark Stafford, Maas Bros Construction  
Others Present via ZOOM: Curtis Backlund, Kim Gretz, Maas Bros Construction; Marc DeVries, Finance Director; Mary Roberts present at 9:39 a.m.
3. **Certification of compliance with the Open Meetings Law**  
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made.
5. **Public Comment**  
No action taken.
6. **Communications**  
None
7. **Approval of the November 8, 2022 committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Lindl/Braugler to approve the November 8, 2022 committee meeting minutes. Motion passed 4-0.
8. **Discussion and possible action on awarding Audio/Visual bid package for courthouse/sheriff/jail project**  
Wehmeier presented the bid information from AVI and AVI SLP. These included base bids and alternates and Wehmeier gave room by room recommendations.  
  
Motion by Braugler/Lindl to authorize the County Administrator to enter into a contract with AVI SLP, the lowest responsible bidder, and forward a **Resolution** to the County Board for their consideration. Motion passed 4-0.
9. **Update on courthouse/sheriff/jail project**  
Photos of the project were shared and Gretz and Wehmeier gave an update. Gretz talked about the work that is planned for the next two weeks. No action taken.
10. **Update on 2022 Capital Projects**  
Gretz gave an update on the 2022 Capital Projects. No action taken.
11. **Financial Reports (YTD)**
  - Central Services
  - Management Information SystemsFinancial reports were provided for review. No action taken.

12. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of December 5, 2022, Building and Grounds Committee meeting minutes0
- b. Update on schedule for Courthouse/Sheriff/Jail Project
- c. Update on 2022 Capital Projects

Next meeting Tuesday, January 3, 2023 at 9:00 a.m. – Highway Committee Room.

13. **Adjourn**

Motion by Lindl/Preuss to adjourn at 10:05 a.m.