

**JEFFERSON COUNTY BOARD MINUTES**  
**TUESDAY, March 08, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except

Kutz, Lund, White, Roberts, David, and Jones, who were present via Zoom.

District 1..	Richard C. Jones	District 2 .....	Mike Kelly
District 3.....	Greg David	District 4 .....	Karl Zarling
District 5	James B. Braugher	District 6 .....	Dan Herbst
District 7.	Dwayne C. Morris	District 8 ....	Michael Wineke
District 9.....	Amy Rinard	District 10 ....	Lloyd Zastrow
District 11.....	Jeff Johns	District 12 .....	Jeff Smith
District 13.....	Anita Martin	District 14 .....	Kirk Lund
District 15....	Steven J. Nass	District 16 .....	Laura Payne
District 17.....	Russell Kutz	District 18 ...	Brandon White
District 19.....	Dave Drayna	District 20 ..	Curtis Backlund
District 21.	John C. Kannard	District 22 ....	Blane Poulson
District 23...	George Jaeckel	District 24 .....	Roger Lindl
District 25.	Matthew Foelker	District 26 .....	Joan Fitzgerald
District 27.....	Conor Nelan	District 28 .....	Dick Schultz
District 29..	Mary K. Roberts	District 30	Walt Christensen

Payne led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Backlund and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from February 08, 2022, as presented. Seconded by Backlund and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Report.
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 10, 2022, at 7:00 p.m.

**Public Comment: None**

**Special Order of Business:**

**Wehmeier, introduced Resolution No. 2021-54. IN MEMORIAM – Patrick “Pat” J. Theder**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of March 2022, does hereby extend its sincere sympathy to the family of Pat Theder along with this recognition of his service and dedication to the citizens of Jefferson County.

**Braugher moved for the adoption of Resolution No.**

Tuesday, March 8, 2022

**2021-54.** Seconded by Morris and passed.

**Wehmeier introduced Proclamation 2021-04,** Proclaiming the week of April 10<sup>th</sup>, 2022, as Fair Housing Week in Jefferson County.

**Jones moved for the adoption of the Proclamation 2021-04,** Seconded by Morris and passed.

Presentation of the 2022 Budget Amendment Update given by Wehmeier.

**Resolutions and Ordinances:**

**Rinard, Broadband Working Group Chair, introduced Resolution No. 2021-55.**

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors, authorizes the application to the State of Wisconsin Public Service Commission for broadband expansion grants in partnership with Providers, and further authorizes applications for additional broadband funding sources in partnership with other private partners that could assist in broadband expansion; and

BE IT FURTHER RESOLVED, that the Jefferson County Board of Supervisors authorizes the County Administrator to enter into the attached Agreement to Establish a Public-Private Partnership for the Purpose of Applying for a Broadband Expansion Grant with said Providers, substantially similar to the attached Exhibit A, and further authorizes the County Administrator to enter into agreements for public-private partnerships for the purpose of submitting grant applications that could assist with broadband expansion in Jefferson County, and

BE IT FURTHER RESOLVED that the County Administrator is authorized to do all such acts and to execute, acknowledge, and deliver all such documents necessary or desirable to fulfill the intent of this resolution.

*Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County is awarded a grant pursuant to this resolution, a separate resolution to accept the grant, authorize a new agreement with Providers, and amend the budget accordingly will be brought to the Board of Supervisors for approval.*

**Rinard moved for the adoption of Resolution No. 2021-55.** Seconded by Backlund and passed.

**Rinard, Broadband Working Group Chair, introduced Resolution No. 2021-56.**

NOW THEREFORE IT BE RESOLVED that the Jefferson County Administrator is authorized to continue efforts to coordinate with Hilbert Communications to develop a final plan and budget for broadband financing options with an anticipated completion date of July, 2022.

BE IT FURTHER RESOVLED, the County Administra-

Tuesday, March 8, 2022

tor is authorized to engage with bond counsel and financial advisors to assist in the preparation of appropriate documents for consideration, and

BE IT FURTHER RESOLVED, the County Administrator is authorized to engage with Hilbert Communications for potential co-location of point of presence facilities on county property and inclusion as part of the total project to be financed.

*Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County pursues this financing model, the Board of Supervisors will be required to approve additional resolutions to meet necessary statutory requirements; to include a final resolution of  $\frac{3}{4}$  vote of the county board to issue bonds in the amount of the total project cost of Jefferson County's portion should the borrower default. This final resolution would allow Jefferson County to issue bonds, if needed, to satisfy its portion of the debt incurred without additional action by the County Board.*

**Rinard moved for the adoption of Resolution No. 2021-56.** Seconded by Backlund and passed.

**Rinard, Executive Committee Chair, introduced Ordinance No. 2021-20**

**Anita Martin moved to Amend the 2022-2024 County Board Rules as follows:**

In Section 3.06 Boards, Commissions, Committees and Other Bodies-(m.) Local Emergency Planning Committee--Insert the following sentence, just before the final sentence describing the Local Emergency Planning Committee:

"At least one Jefferson County Supervisor shall serve on the Local Emergency Planning Committee." (r.) Traffic Safety Commission---Insert the following sentence, just before the last/final sentence describing the Traffic Safety Commission: "At least one Jefferson County Supervisor shall serve on the Traffic Safety Commission."

**Seconded by Rinard and passed.**

**Rinard moved for the adoption of Ordinance No. 2021-20 as Amended.** Seconded by Johns and passed.

**Rinard, Executive Committee Chair, introduced Resolution No. 2021-57.**

NOW, THEREFORE, BE IT RESOLVED that the Daily Jefferson County Union, owned by APG Media of Southern Wisconsin, is hereby designated the County's official newspaper commencing in April 2022 and ending in April 2024, with County staff determining the most cost effective per line publication rate (9 point font or 6.5 point font) and publishing in both newspapers when necessary to reach subscribers in the Watertown area.

*Fiscal Note: It is anticipated that the fiscal impact of this resolution will remain within the current budgeted amount based on 2020-2022 publication requirements.*

Tuesday, March 8, 2022

**Rinard moved for the adoption of Resolution No. 2021-57.** Seconded by Braughler and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2021-58.**

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 3, 2022, and referenced above, totaling \$23,232,555.36, are designated as non-lapsing in the 2021 budget and carried over to the 2022 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED that the 2022 budget be amended to move the .5 Full-Time Equivalent position of Highway Operations Manager from the Highway Department to the Administration Department; create a Judicial Assistant position in the Clerk of Courts Department, create a Recruitment and Retention Specialist position in the Human Resources Department; create a Psychotherapist position in the Human Services Department; create an HSP/Opioid Case Manager position in the Human Services Department; create a Behavioral Health Division Manager position in the Human Services Department; increase a Crisis Stabilization Worker position to 1 full-time equivalent in the Human Services Department; create an Intake Worker position in the Human Services Department; create an Administrative Specialist II position in the Human Services Department; and create an Aging and Disability Resource Center Specialist position in the Human Services Department; the additional costs and funding sources for those costs are described in the Executive Summary with further details in the attachment hereto.

BE IT FURTHER RESOLVED that the 2022 budget be amended for the acceptance of the following grants that were not included in the original 2022 budget; State Tourism Grant for Fair Park upgrades, \$242,000; Child Support grant for computer equipment, \$17,397; Sheriff's Office grants for Occupant Restraint and Speeding enforcement, \$23,295 and \$40,000 respectively; and Land and Water Conservation Department for Producer-led Watershed Grant - \$21,522.

BE IT FURTHER RESOLVED that the spending plan for American Rescue Plan Act funding be amended in accordance with the attachment to this resolution.

*Fiscal Note: As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.*

*Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.*

*Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land*

Tuesday, March 8, 2022

(which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

**Jones moved for the adoption of Resolution No. 2021-58.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2021-59.**

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and transfers of funds are hereby approved and the 2021 budget is amended to reflect the same.

*Fiscal Note: Changes in software and election security processes during 2020 raised costs for multi-year licenses and support in 2021, and printing costs for mail-in ballots increased due to an increase in mail-in ballots requested; and Changes in health benefits during open enrollment after the budget process occurred in the District Attorney's office, leading to an unexpected increase in health insurance costs, and paper service costs escalated as trials were rescheduled; and Administrative expenses in the Library exceeded budget by \$880; As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment.*

**Jones moved for the adoption of Resolution No. 2021-59.** Seconded by Johns and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-60.**

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to apply for funding through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge and the County Administrator is authorized to enter into a contract with Short Elliott Hendrickson to provide design and specifications for milling and paving work on County Highway F and County Highway E projects at a cost of \$122,728.

*Fiscal Note: Funds for the highway design work will come from the Highway Department STP – Account 53312. This service is being funded with 2021 carryover and is fully budgeted.*

**Jaeckel moved for the adoption of Resolution No. 2021-60.** Seconded by Schultz and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-61.**

NOW, THEREFORE, BE IT RESOLVED that the asphalt bid for the Local Road Improvement Program projects for Jefferson County Highway A, Village of Johnson Creek, and the Town of Farmington, be awarded to Payne & Dolan, Incorporated as the lowest responsible bidder.

Tuesday, March 8, 2022

*Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program.*

**Jaeckel moved for the adoption of Resolution No. 2021-61.** Seconded by Schultz and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-62.**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2022 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

*Fiscal Note: Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.*

**Jaeckel moved for the adoption of Resolution No. 2021-62.** Seconded by Schultz and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-63.**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

*Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus delivery) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.*

**Jaeckel moved for the adoption of Resolution No. 2021-63.** Seconded by Schultz and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-64.**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products at the listed prices from any of the above vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

*Fiscal Note: The funds are budgeted in the Highway Maintenance Account 53311 and the Highway Construction Account 53312.*

**Jaeckel moved for the adoption of Resolution No. 2021-**

Tuesday, March 8, 2022

64. Seconded by Schultz and passed.

**Wineke, Human Services Board, introduced Proclamation 2021-05**, Proclaiming the Month of April 2022 as Child Abuse and Neglect Prevention Month in Jefferson County.

**Wineke moved for the adoption of the Proclamation 2021-05**, Seconded by Kelly and passed.

**Johns, Parks Committee Chair, introduced Resolution No. 2021-65.**

NOW, THEREFORE, BE IT RESOLVED that Wolf Paving Co., Inc. is selected as the lowest responsible bidder to construct Phase 1.1 and 1.3 at a cost not to exceed \$253,799.00 and Janke General Contractors, Inc. is selected as the lowest responsible bidder for Phase 2, to construct and pave 4.7 Miles of the Interurban Trail from River Road to County Highway F at a cost not to exceed \$1,627,947.88.

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into a contract with Wolf Paving Company and Janke General Contractors at a cost not to exceed the amounts listed herein.

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve any change orders within the project's 6% contingency budget designated for such purpose.

*Fiscal Note: Jefferson County has approved budget carryover amounts of \$479,840.92 in the Parks Department and \$750,000 in Other Contingency to complete Phases 1, 2, and 3 of the Interurban Trail project.*

*Phases 1.1 and 1.3 will be funded by a Knowles-Nelson Stewardship Grant from the Wisconsin Department of Natural Resources in the amount of \$27,500, and budgeted carryover in the amount of \$226,299.*

*Phase 2 will be funded by a Transportation Alternative Program grant from the US Federal Highway Administration in the amount of \$1,102,840 with supplemental funding provided by a Knowles-Nelson Stewardship Grant in the amount of up to \$655,252, with any remainder to be funded by carryover.*

**Johns moved for the adoption of Resolution No. 2021-65.** Seconded by Rinard and passed.

**Johns, Parks Committee Chair, introduced Resolution No. 2021-66.**

NOW THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to continue the existing contract with KL Engineering to complete a feasibility study for the interurban trail phase III project not to exceed \$39,331.00.

*Fiscal Note: Jefferson County has approved budget carryover This project will be funded through carryover funds in the Parks Department and Other Contingency budget as*

Tuesday, March 8, 2022

*needed and donations from, the Oconomowoc Rotary Club.*  
**Johns moved for the adoption of Resolution No. 2021-66.** Seconded by Christensen and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-19.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4377A-22, R4378A-22, R4380A-22, R4381A-22, R4382A-22, R4383A-22, R4384A-22, R4385A-22, R4386A-22, R4387A-22, R4388A-22, R4389A-22, R4390A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**Jaeckel moved for the adoption of Ordinance No. 2021-19.** Seconded by Poulson and passed.

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General) None**

**Announcements:**

Supplemental information presented at the March 08, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business. Jaeckel moved that the Board adjourn.** Seconded by Backlund and passed at 9:01 p.m.

Tuesday, March 8, 2022