

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, August 23, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except White who was present via Zoom.

Supervisors Preuss, Drayna, and Poulson were absent and having given prior notification, were excused.

District 1.. Richard C. Jones District 2 Cassie B. Richardson
District 3..... Robert Preuss District 4 Vacant
District 5 James B. Braughler District 6 Dan Herbst
District 7. Dwayne C. Morris District 8 Michael Wineke
District 9..... Bruce Degner District 10 Mark Groose
District 11..... Jeff Johns District 12 Jeff Smith
District 13..... Anita Martin District 14 Kirk Lund
District 15.... Steven J. Nass District 16 .Meg Turville-Heitz
District 17..... Russell Kutz District 18 ... Brandon White
District 19..... Dave Drayna District 20 .. Curtis Backlund
District 21. John C. Kannard District 22 Blane Poulson
District 23... George Jaeckel District 24 Roger Lindl
District 25. Matthew Foelker District 26Joan Fitzgerald
District 27..... Joan Callan District 28 Anthony Gulig
District 29.. Mary K. Roberts District 30 Walt Christensen
Fitzgerald led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved that the Annual Reports be done prior to the Special Order of Business and to otherwise accept as drafted. Seconded by Morris and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from July 12, 2022, as presented. Seconded by Gulig and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Treasurer’s Monthly Report.
2. Retirement Recognition.

Preuss present in person at 7:12 p.m.

Public Comment: 2 members of the public spoke on the proposed Resolution Considering the Disallowance of Claim by Defend Town Plans in regard to Petition R4379A-22

Annual Reports:

County Clerk, Audrey McGraw, Health Department Director Elizabeth Chilsen; Library Services, Eric Robinson, and Literacy Council, Pamela Waters. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

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Special Order of Business:

Presentation of an overview of the final project budget and financing given by Wehmeier.

Resolutions and Ordinances:

Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2022-30. Awarding bids, approval of final project budget and ratification of professional service agreements for the Jefferson County Courthouse, Sheriff's Office, and Jail.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board accepts the bids as provided above as the lowest responsible bidders with funding as set forth in the project budget attached as Exhibit B.

BE IT FURTHER RESOLVED that the Jefferson County Board ratifies agreements with Pro-Audio, M&M and EMC.

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into all necessary contracts as required to execute the project accordingly.

BE IT FURTHER RESOLVED that the Building and Grounds Committee is hereby authorized to review and accept the lowest responsible bid for excavation and site utilities after consultation with the County Administrator.

BE IT FURTHER RESOLVED that the County Administrator is authorized to unilaterally execute change orders up to \$100,000; change orders greater than \$100,000 up to \$200,000 shall be co-signed by the County Administrator and County Finance Director; change orders greater than \$200,000 up to \$400,000 shall be authorized by the County Administrator following consultation with the County Board Chair, Building and Grounds Committee Chair, Finance Committee Chair, and Finance Director. Any change order that exceeds \$400,000 or is not within the total appropriation of the budget shall be approved by majority vote of the county board.

BE IT FURTHER RESOLVED that the County Administrator and the consultant will provide updates to the Building and Grounds Committee and Finance Committee and other interested parties on a regular basis.

Fiscal Note: The total cost for the Courthouse, Sheriff and Jail Improvements Project is expected to be up to \$49,959,475. This project will be funded by a combination of 2021A General Obligation Bonds in the amount of \$8,000,000, 2022A General Obligation Bonds in the amount of \$28,000,000, American Rescue Plan Act funding of \$8,355,000, carryover funds designated by the Board of Supervisors on March 8, 2022, in the amount of \$2,635,000, and working capital fund balance in the amount of \$ 3,239,381. The County Board has appropriated \$10,635,000 in the 2022 budget for this project, with the remainder of the project costs to be appropriated in the 2023 budget. No budget adjustment is necessary.

Backlund moved for the adoption of Resolution No.

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2022-30. Seconded by Lindl and passed. Ayes 27 (Jones, Richardson, Preuss, Braugher, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Drayna and Pouslon), Vacant 1 (District 4).

Jones, Finance Committee Chair, introduced Resolution No. 2022-31. Considering the Disallowance of Claim by Defend Town Plans in regard to Petition R4379A-22

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2022-31. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2022-32. Considering the Disallowance of Claim for damages by Sonrise Trucking, LLC.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2022-32. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2022-33. Granting a property access easement to Deposit Telephone Company, Inc., d/b/a TDS Telecom

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby grants Deposit Telephone Company, Inc., d/b/a TDS Telecom, a perpetual, nonexclusive access easement as depicted and described in Exhibit A, incorporated by reference herein, for the purpose of maintaining equipment and accessories for the operation of its telecommunications systems.

BE IT FURTHER RESOLVED that nothing in this access easement will prohibit current or future use of the access easement property by Jefferson County.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is hereby authorized to execute a perpetual nonexclusive easement as described herein.

Fiscal Note: This resolution will result in Jefferson County

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receiving \$5000.00 as consideration for granting the easement.

Jones moved for the adoption of Resolution No. 2022-33. Seconded by Backlund and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2022-34. Providing for the sale of not to exceed \$28,000,000 General Obligation County Building Bonds, Series 2022A

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Bonds. The County shall issue general obligation bonds in an amount not to exceed \$28,000,000 pursuant to the Initial Resolution, which bonds shall be designated "General Obligation County Building Bonds, Series 2022A" (the "Bonds").

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c212 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Fiscal Note: This resolution enables the funding of the remainder of the Courthouse, Sheriff, and Jail Improvement Project. Currently, the Board has appropriated \$10,635,000 for this project in the 2022 budget. The remainder of the project costs and funding will be included in the 2023 budget. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2022-34. Seconded by Backlund and passed. Ayes 27 (Jones, Richardson, Preuss, Braughler, Herbst, Morris, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Drayna and Pouslon), Vacant 1 (District 4).

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Jones, Finance Committee Chair, introduced Resolution No. 2022-35. Resolution to Contract with U.S. Bank for Investment Custodian Services

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is authorized to negotiate, and the County Administrator is authorized to execute, a contract with U.S. Bank at the price contained in their proposal.

Fiscal Note: The cost of custodial services are estimated to be approximately \$6,700 for 2022. The County Treasurer's budget contains adequate funds for this service. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2022-35. Seconded by Christensen and passed.

Braugler, Human Resources Committee Chair, introduced Ordinance No. 2022-08. Amending the Civil Service Ordinance for full-time and part-time Deputy Sheriffs, Detectives, Sergeants, Captains and Chief Deputy

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY AMEND THE CIVIL SERVICE ORDINANCE AS LISTED and available on the Jefferson County website.

Braugler moved for the adoption of Ordinance No. 2022-08. Seconded by Turville-Heitz and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2022-36. Authorizing the County Administrator to enter into a contract with KL Engineering to complete design, permitting, and engineering for Phase III of the Jefferson County Interurban Trail Project.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into an agreement with KL Engineering to complete design and engineering on the third and final phase of the interurban trail project which includes bridge engineering and design.

Fiscal Note: The total contract amount shall not exceed \$219,330. The Jefferson County Board of Supervisors appropriated \$750,000 in carryover funds on March 8, 2022 as initial seed money/grant match funding for Phase III of the Interurban Trail. No budget adjustment is necessary.

Christensen moved for the adoption of Resolution No. 2022-36. Seconded by Gulig and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-09.

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WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4418A-22 and R4419A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 15, 2022 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

Jaeckel moved for the adoption of Ordinance No. 2022-09. Seconded by Backlund and passed.

Kannard abstained from voting due to potential conflict of interest.

Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2022-37. Adopting a Public Participation Plan for amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby adopt the attached Public Participation Plan to outline public engagement during the amendment process of the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan also known as the Farmland Preservation Plan.

Fiscal Note: This resolution will have no fiscal impact.

Jaeckel moved for the adoption of Resolution No. 2022-37. Seconded by Richardson and passed.

Appointment by County Board Chair:

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment as listed in the agenda.

Andrew Koehler, Emergency Preparedness Representative, for an indeterminate term.

Morris moved to confirm the above appointment. Seconded by Braughler and passed.

Appointment introduced by Jones, Human Services Board Chair:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment as listed in the agenda.

Mary Roberts, Fort Atkinson, WI, to the Aging and Disability Resources Center Advisory Committee (ADRC), for a three-year term ending July 01, 2025.

Morris moved to confirm the above appointment.

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Seconded by Backlund and passed.

Public Comment: (General) Supervisor Jeff Smith.

Announcements:

Supplemental information presented at the August 23, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business. Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:39 p.m.

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