

COURTHOUSE SECURITY & FACILITIES COMMITTEE MINUTES

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Wednesday, June 1, 2022 at 8:30 a.m.

*Committee Members
by SCR 68.05*

*William V. Gruber
Circuit Court Judge*

*Steven Nass
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Cindy Hamre Incha
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Monica Hall
District Attorney*

*Amber Rumpf
Public Defender*

*Vacant
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Vacant
Central Services Manager*

1. Call to order at 8:40 a.m. by Judge Gruber
2. Roll call – Judge William Gruber; County Administrator Benjamin Wehmeier; Clerk of Courts Cindy Hamre Incha; Court Commissioner Jennifer Weber; District Attorney Monica Hall; Public Defender Manager Attorney Amber Rumpf; Local Bar Association Representative Attorney Danielle Thompson; Victim/Witness Coordinator Laurie Anderson, Emergency Management Director Donna Haugom. Absent: County Board Chair Steven Nass; Sheriff Paul Milbrath
Court Reporter: Erica Schueler
Other attendees: Corporation Counsel J. Blair Ward; Sgt. Matt Kanters; Judge Bennett Brantmeier; Assistant Corporation Counsel Whitney DeVoe
3. Certification of compliance with the open meetings law verified by Corporation Counsel Blair Ward
4. Review and approve minutes from March 2, 2022 meeting- Motion by Ben Wehmeier; second by Laurie Anderson; motion carried.
5. Communications – None
6. Public comment – None.
7. Trauma kits use/training. Clerk Hamre Incha indicates the training scheduled for April has been rescheduled to August 10th. This item is continued to the next meeting.
8. Business continuity evacuation plan –Sgt. Kanters indicates he does not have any information to provide. Administrator Wehmeier will follow up with Sheriff Milbrath prior to the next meeting as a temporary plan for the next 1 ½ years will be necessary as well as a permanent plan. This agenda item is continued to the next meeting.
9. Courthouse remodel –Administrator Wehmeier reviews the overall of the phases of construction. Preliminary construction begins June 6, 2022. The underground parking for Judges, Commissioners, District Attorney and Clerk of Courts will be completed in September 2022. This agenda item is continued to next meeting.
10. Tentative future meeting dates: September meeting in Room 202,
December meeting location TBD
September 7, 2022 8:30 a.m.
December 7, 2022 8:30 a.m.
11. Future agenda items – None
12. Motion to adjourn by Commissioner Weber; second by Clerk Hamre Incha; Motion carried. Adjourned 9:01 a.m.