

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

March 3, 2022

Joint Meeting

Executive Committee

Amy Rinard, Chair; Jim Braughler, Vice Chair; Conor Nelan, Secretary; Steve Nass, Michael Wineke

Finance Committee

Richard Jones, Chair; George Jaeckel, Vice Chair; Russell Kutz, Secretary; Conor Nelan, Amy Rinard

Human Resources Committee

Jim Braughler, Chair; Michael Wineke, Vice Chair; Laura Payne, Secretary; Joan Fitzgerald, Brandon White

1. Call to Order

Meeting was called to order by at 8:30 a.m.

2. Roll Call

Executive Committee Members present: Jim Braughler, Steve Nass, Conor Nelan, Amy Rinard, Michael Wineke

Finance Committee Members present: George Jaeckel, Conor Nelan, Amy Rinard

Finance Committee Members present via ZOOM: Richard Jones, Russel Kutz

Human Resources Committee Members present: Jim Braughler, Joan Fitzgerald, Michael Wineke

Human Resources Committee Members present via ZOOM: Laura Payne, Brandon White

Others Present: Ben Wehmeier, County Administrator, Marc DeVries; Supervisor Anita Martin, Kathy Cauley, Tammy Worzalla, Cindy Diestelmann, Cindy Hamre Inch, Stacey Jensen, J. Blair Ward, Bill Kern

Others Present via ZOOM: Leslie Ott, Supervisor Walt Christensen, Yelena Zarwell, Audrey McGraw, Joan Callan, Meg Turville-Heitz, Mitchel Olson

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Communications

None

7. Presentation of FY 2021 Fiscal Results, Fund Balance Status and Recommendations for FY 2022 Budget Amendment and Carryover

DeVries gave a presentation on FY 2021 Fiscal Results, Fund Balance Status and Recommendations for FY 2022 Budget Amendment and Carryover. No action taken.

8. **Discussion and possible action on Authorizing Contingency Fund Transfer to Offset FY 2021 department deficits and amending the 2021 Budget**

Information on contingency fund transfers and department deficits was provided for review. Wehmeier reviewed our fund balance. A spreadsheet showing carryover and proposed budget amendments were provided for review. Wehmeier went over these recommendations.

A draft Resolution –Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits was provided for review.

Finance Committee Motion by Jaeckel/Rinard to approve the Resolution – Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits. Motion passed 5-0.

9. **Discussion and possible action to carry over budget appropriations from FY 2021 to FY 2022 and amend the FY 2022 Budget**

A draft Resolution – Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget was provided for review.

- a. Discussion and Possible Action on staffing recommendations (HR Committee)
- b. Discussion and possible action on ARPA Reallocation (Finance and Executive Committee)
- c. Discussion and possible action on amending the FY 2022 Budget (Finance Committee)

The Executive, Finance and Human Resources Committees all approved the relevant portion of the resolution as it related to their committee.

Finance Committee: Motion by Jaeckel/Rinard to approve the Resolution – Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget and forward to the County Board for consideration. Motion passed 5-0.

Human Resources Committee: Motion by Braughler/Payne to approve the Resolution – Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget and forward to the County Board for consideration. Motion passed 5-0.

Executive Committee: Motion by Nass/Rinard to approve the Resolution – Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget and forward to the County Board for consideration. Motion passed 5-0.

10. **Discussion and possible action on tentative future meeting schedule and agenda items**

No action taken.

11. **Adjourn**

Motion by Jaeckel/Rinard to adjourn at 10:03 a.m. Motion passed.