

COMMITTEE MINUTES

May 25, 2022

Executive Committee

1. Call to Order

Meeting was called to order by Wehmeier at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Others Present: Ben Wehmeier, County Administrator, J. Blair Ward, Corporation Counsel, Audrey McGraw, County Clerk

Others Present via ZOOM: Sarana Stolar, Corporation Counsel; Supervisor Anita Martin

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Communication

None

7. Approval of March 30, 2022 Executive Committee minutes

Draft minutes were provided for review.

Motion by Poulson/White to approve the March 30 2022 Executive Committee minutes. Motion passed 4-0.

8. Approval of May 3, 2022 Executive Committee minutes

Draft minutes were provided for review.

Motion by Poulson/Fitzgerald to approve the May 3, 2022 Executive Committee minutes. Motion passed 4-0.

9. Approval of May 10, 2022 County Board minutes

Draft minutes were provided for review.

Motion by Fitzgerald/White to approve the May 3 2022 Executive Committee minutes. Motion passed 4-0.

10. Discussion on mini orientation/education session topics and schedule

Wehmeier shared a list of topics, dates, and times to consider for County Board orientation and education sessions. The committee discussed holding these sessions in person and via ZOOM over the lunch hour. No action taken.

Supervisor Nass present at 8:37 a.m.

11. Update on courthouse building project

Wehmeier gave an update on the building project. He talked about the construction phases and the plan for relocating employees. There will be a special County Board meeting in August to approve the bids. No action taken.

12. Discussion on Strategic Plan update process

Wehmeier is looking for feedback on what the update Strategic Plan update process and timeline should be. The committee supports starting this process in the 4th quarter so the board can be educated in advance.

13. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

14. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: working with the Greater Watertown Health Foundation on housing, participated in the Economic Development Strategic Plan retreat, building project, treatment court graduation, WMMIC meeting, legislative meetings, fire & EMS meetings, broadband work, Interurban Trail – Grand Opening on June 4th at noon, budget prep.

15. Discussion and possible action on tentative future meeting schedule and agenda items

June 29, 2022 at 8:30 a.m.

Agenda Items:

- Approval of March 30, 2022 Executive Committee minutes
- Approval of May 3, 2022 Executive Committee minutes
- Approval of May 10, 2022 County Board minutes
- Financial Reports
- Discussion and update on EMS
- County Administrator's Monthly Report

16. Adjourn

Motion by Nass/White to adjourn at 9:38 a.m. Motion passed 5-0.