

COMMITTEE MINUTES

June 29, 2022

Executive Committee

1. Call to Order

Meeting was called to order by Wehmeier at 8:32 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Blane Poulson, Michael Wineke

Members present via ZOOM: Brandon White

Others Present: Ben Wehmeier, County Administrator, J. Blair Ward, Corporation Counsel, Audrey McGraw, County Clerk

Others Present via ZOOM: Sarana Stolar, Corporation Counsel; Yelena Zarwell, Corporation Counsel; Supervisor Anita Martin

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Communication

None

7. Approval of May 25, 2022 Executive Committee minutes

Draft minutes were provided for review.

Motion by Nass/Poulson to approve the May 25 2022 Executive Committee minutes. Motion passed 4-0.

8. Approval of June 14, 2022 Executive Committee minutes

Draft minutes were provided for review.

Motion by Fitzgerald/Poulson to approve the June 14, 2022 Executive Committee minutes. Motion passed 4-0.

9. Discussion and possible direction related to County Administrator's appointments

Wehmeier asked the committee for direction on the process of appointments by the County Administrator. The committee supports voting once for multiple appointments with a reminder that the question could be split if needed. No action taken.

10. Discussion on alternative locations for County Board and Committee meetings

Wehmeier said that we need to look at alternative locations to hold County Board and committee meetings. Highway and Workforce are alternate locations that can be used. The committee agreed that the suggested locations would work well. No action taken.

11. Discussion and possible action related to August County Board meeting date

Wehmeier explained that the construction bids need to be approved by the County Board. The bid opening date will likely be August 16th. Wehmeier is recommending that we cancel the regular August County Board meeting and reschedule it for August 23rd. The August 23rd meeting would include approval of bids and regular business at that meeting.

Motion by Poulson/Fitzgerald to move the August meeting to the 23rd. Motion passed 5-0.

12. Discussion and possible action on county board rules pertaining to abstentions

Nass explained that you cannot prevent somebody from abstaining or require them to give a reason for abstaining. Ward agreed and explained that our County Board rules only address conflict of interest. It was suggested that the chair be notified ahead of time if somebody is planning on abstaining. Ward will put together a memo to County Board addressing this issue. No action taken.

13. Update on Building Project

Wehmeier highlighted key items: alternate meeting locations, phasing plan, temporary office locations, updates on the south campus, judicial entrance. No action taken.

14. Discussion, updates and possible direction on EMS and NG 911

Wehmeier explained that there has been concern about the future of EMS. There have been talks about EMS collaboration opportunities in Jefferson County. The proposed next step would be to plan a kickoff meeting with the people who run the EMS and fire departments. Wehmeier talked about the possibility of developing a model similar to Library Services. The committee supports scheduling a kickoff meeting.

Wehmeier talked about Next Generation 911 (NG 911). NG 911 is a state infrastructure upgrade to communication systems. There will be a resolution on the July County Board agenda. No action taken.

15. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

16. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: broadband project, \$5M grant awarded, map of proposed broadband coverage areas, temp office space, JCEDC transition and Strategic Plan, judges parking in underground parking for security, budget prep, housing meetings with Watertown Health Foundation, Health Director position, US News – Healthiest Communities, opioid settlement, Interurban Trail Grand Opening. No action taken.

17. Discussion and possible action on tentative future meeting schedule and agenda items

Joint meeting: Planning and Zoning, Executive, Board of Health, Solid Waste, Land and Water - July 20th at 10:30 a.m.

July 27, 2022 at 8:30 a.m.

Agenda Items:

- Approval of June 29, 2022 Executive Committee minutes
- Approval of July 12, 2022 County Board minutes
- Financial Reports
- County Administrator's Monthly Report

18. Adjourn

Motion by Nass/Fitzgerald to adjourn at 10:14 a.m. Motion passed 5-0.