

Jefferson County
Finance Committee Minutes
July 6, 2022

Committee members: Jones, Richard (Chair) Kutz, Russell
Christensen, Walt Drayna, David
Jaeckel, George (Vice Chair)

1. **Call to order** – Supervisor Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, David Drayna, George Jaeckel, Russell Kutz, and Walt Christensen. Other supervisors in attendance were Anita Martin and Meg Turville. Staff in attendance were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla; Corporation Counsel, Blair Ward; Assistant Corporation Counsel, Yelena Zarwell; Paralegal, Sarana Stolar; Deputy Human Services Director, Brent Ruehlow; Administrative Services Division Manager, Brian Belford; and Emergency Management Director, Donna Haugom. Members of the public present were Mitch Olson from Bug Tussel, Jason Hafenstan, April Splittgerber (representing Shelly Jolliffe), and Shelly Jolliffe.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** –The agenda was approved.
5. **Approval of Finance Committee minutes for June 14, 2022** - A motion was made by Jaeckel/Drayna to approve the minutes for June 14, 2022. The motion passed 5-0.
6. **Communications** – None.
7. **Public Comment** – April Splittgerber spoke on behalf of her client, Shelly Jolliffe.
8. **Discussion and possible action on amending the Human Services budget for acceptance of a Birth-to-Three program Child and Family Pandemic Support Grant** – Administrative Services Division Manager Belford explained that the grant is intended to impact families with small children that were adversely affected by the COVID-19 pandemic. Motion by Kutz/Jaeckel to amend the 2022 budget for acceptance of the grant and forward the resolution to the Board of Supervisors. The motion passed 5-0.
9. **Discussion and possible action on update on Flood Mitigation Plan** – Emergency Management Director Haugom updated the committee on the Flood Mitigation project. The final round of purchases have been completed and the grant will close out during 2022. No action was taken.
10. **Discussion and possible action on Final Resolution Regarding Unconditional County Guaranty of its Pro Rata Share, Intergovernmental Agreement and Taxable Revenue Bond Financing for Bug Tussel 1, LLC Project** - County Administrator Wehmeier explained the resolution authorizing Jefferson County to enter into agreements with Bug Tussel and Fond du Lac County. Motion by Jaeckel/Drayna to issue the full \$20 million in debt with any additional grants received or additional

funds from Jefferson County to supplement the \$20 million bond issue and forward the resolution to the Board of Supervisors. The motion passed 5-0.

- 11. Discussion and possible action on Resolution Authorizing Taxable Revenue Bonds, Series 2022A for Bug Tussel 1, LLC Project** – No action taken.
- 12. Discussion and possible action on securitization of opioid settlement** – Wehmeier seeks approval from the committee to securitize the future payments from the manufacturers/distributors of opioids into one up-front, lump sum payment. This will minimize risk of collection in the future should these parties declare bankruptcy. Motion by Christensen/Jaeckel to support the securitization of the opioid settlement funds. The motion passed 5-0.
- 13. Discussion and possible action on setting 2023 budget parameters** – No action was taken.
- 14. Discussion and possible action on update on American Rescue Plan Act funding** – The committee requested that a column be added to the report to show how much funds from each project was committed to date. No action was taken.
- 15. Discussion and possible action on claims against Jefferson County** – Motion by Jones/Jaeckel to deny the claim from Defend Town Plans, U.A., Rhonnie Garcia, Robert and Karen Gartzke, and Thomas and Sally Williams. The motion passed 5-0.
- 16. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties** – Paralegal Sarana Stolar reviewed the list of outstanding foreclosed properties with the Committee. No action was taken.
- 17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County** – The Committee voted by roll call to convene into closed session. The motion passed 5-0.
- 18. Reconvene in open session for action on closed session items if necessary** – Motion by Jones/Jaeckel to reconvene to open session. The motion passed 5-0. Motion by Jones/Jaeckel to , accept the offer from the Jolliffe’s to repurchase their property within 60 days, contingent upon them paying rent according to the Jefferson County Delinquent Tax Foreclosure Policy, and in the meantime for the committee to continue to follow the Foreclosure Policy by starting the process for the sale of the property. The motion passed 5-0.
- 19. Discussion and possible action on 2022 projections of budget vs actual revenues and expenditures** – DeVries updated the Committee on the operating results to date. No action taken.

- 20. Review of financial statements and department update for May 2022 – Finance Department – No action taken.**
- 21. Review of financial statements and department update for May 2022 – Treasurer’s Office – No action taken.**
- 22. Review of financial statements and department update for May 2022 – Child Support – No action taken.**
- 23. Update on contingency fund balance –** Before any action taken during the meeting, the balance of the 2022 general contingency is \$449,227, the balance of other contingency is \$4,190,000 and the vested benefit balance is \$300,000.
- 24. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities.** Wehmeier updated the Committee on the progress of the old highway site.
- 25. Set future meeting schedule, next meeting date, and possible agenda items –** The next meeting is scheduled for August 3, 2022 at 8:30 a.m. Agenda items include funding Farm Drainage Board, update on investment performance from Dana, selection of an investment custodian, change order process for the Courthouse/Sheriff/Jail improvement project, 2022A bond issue.
- 26. Review of Invoices -** After review of the invoices, a motion was made by Jaeckel/Christensen to approve the payment of invoices totaling \$4,071,102.00. The motion passed 5-0.
- 27. Adjourn –** A motion was made by Jaeckel/Christensen to adjourn at 10:15 a.m. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County