

**Jefferson County
Finance Committee Minutes
September 14, 2022**

Committee members: Jones, Richard (Chair)
Christensen, Walt
Jaeckel, George (Vice Chair)

Kutz, Russell
Drayna, David

1. **Call to order** – Finance Committee Chair Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, George Jaeckel, Russell Kutz, Walt Christensen and David Drayna. Other board members present were Anita Martin. Staff in attendance were County Administrator, Ben Wehmeier; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla, and Paralegal, Sarana Stolar. There were no members of the public present.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** –The agenda was approved.
5. **Communications** – none.
6. **Public comment** – none.
7. **Department 2023 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
 - a. **County Clerk**
 - i. Audrey McGraw
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaeckel to approve the recommended budget of \$414,522 (estimated levy amount \$261,029)
 - iv. Motion passed 5-0.
 - b. **Management Information Systems**
 - i. John Rageth
 - ii. No additional motion/information
 - iii. Motion by Kutz/Drayna to approve the recommended budget of \$2,171,478 (estimated levy amount \$254,259)
 - iv. Motion passed 5-0.
 - c. **Planning and Zoning/Land Information**
 - i. Matt Zangl
 - ii. No additional motion/information

- iii. Motion by Jaeckel/Christensen to approve the recommended budgets of \$736,738 – Zoning and \$912,346 - LIO (estimated levy amounts \$394,738 Zoning/\$443,220 LIO)
 - iv. Motion passed 5-0.
- d. Human Resources**
 - i. Terri Palm
 - ii. No additional motion/information
 - iii. Motion by Christensen/Kutz to approve the recommended budget of \$731,756 (estimated levy amount \$628,550)
 - iv. Motion passed 5-0.
- e. District Attorney**
 - i. Monica Hall/Leigh Scherer
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$1,034,909 (estimated levy amount \$847,140)
 - iv. Motion passed 5-0.
- f. Administration**
 - i. Ben Wehmeier
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaeckel to approve the recommended budget of \$2,253,178 (estimated levy amount \$605,916)
 - iv. Motion passed 5-0
- g. Emergency Management**
 - i. Donna Haugom
 - ii. No additional motion/information
 - iii. Motion by Kutz/Jaeckel to approve the recommended budget of \$256,391 (estimated levy amount \$130,224)
 - iv. Motion passed 5-0.
- h. Health Department**
 - i. Elizabeth Chilsen and Michele Schmidt
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Kutz to approve the recommended budget of \$2,008,379 (estimated levy amount \$914,512)
 - iv. Motion passed 5-0.
- i. Parks**
 - i. Kevin Weismann and Mary Truman
 - ii. No additional motion/information
 - iii. Motion by Christensen/Drayna to approve the recommended budget of \$1,626,141 (estimated levy amount \$951,286)
 - iv. Motion passed 5-0.
- j. Highway Department**
 - i. Bill Kern and Ryan Broedlow
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaeckel to approve the recommended budget of \$13,691,556 (estimated levy amount \$6,303,630)
 - iv. Motion passed 5-0.
- k. Medical Examiner**
 - i. Nichol Tesch

- ii. No additional motion/information
- iii. Motion by Drayna/Jaekel to approve the recommended budget of \$364,329 (estimated levy amount \$253,879)
- iv. Motion passed 5-0.

8. Set future meeting schedule, next meeting date, and possible agenda items – The next Finance Committee meeting is scheduled for Thursday, September 15th at 8:30 a.m.

9. Adjourn – A motion was made at 11:30 to recess until Thursday, September 16th by Jaekel/Drayna. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County