

11. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County – The Committee voted by roll call to convene into closed session. The motion passed 5-0.

12. Reconvene in open session for action on closed session items if necessary – Motion by Jones/Jaeckel to reconvene to open session. The motion passed 5-0. No action was taken.

13. **Department 2023 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*

a. **Outstanding Department Budgets** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*

i. **Human Services** – Human Services Director Cauley explained structural changes to the Human Services Department. There are no additional expenditures associated with these changes. Motion by Kutz/Jaeckel to approve the changes to the Human Services Department budget. The motion passed 5-0.

ii. **Land & Water Conservation** – Land & Water Conservation director Cicero explained that the County had received a larger grant than it anticipated for the purchase of a conservation easement. Finance Director DeVries explained that this adjustment would likely be an amendment to the 2023 budget after the Board passed the 2023 budget. Motion by Jones/Drayna to approve the amendment. The motion passed 5-0.

iii. **Economic Development** – Wehmeier explained that there was a change to the title and duties of the Managing Director of Business Development position. The position was reclassified to a Director of Community Development. There is no resulting change to the related compensation or budget. Motion by Jones/Jaeckel to approve the amendment. The motion passed 5-0.

b. **Finance**

i. Marc DeVries

ii. No additional motion/information

iii. Motion by Jones/Christensen to approve the recommended budget of \$1,160,790 (estimated levy amount \$621,030)

- iv. Motion passed 5-0.
- c. **2023 Capital and 5 Year Capital Plan** – County Administrator Wehmeier discussed the 2023 Capital Plan and possible financing sources. Motion by Jaeckel/Drayna to approve the 2023 capital and 5-year capital plan. The motion passed 5-0.
- d. **Debt Service**
 - i. Marc DeVries
 - ii. The 2023 budget includes a transfer from the General Fund of \$2,090,000 to pay the remaining principal of the 2013A General Obligation bonds when callable (April of 2023).
 - iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$7,932,443 (estimated levy amount \$4,029,243).
 - iv. Motion passed 5-0.
- e. **Fleet**
 - i. Marc DeVries
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$261,960 (estimated levy amount \$0).
 - iv. Motion passed 5-0.
- f. **General Revenues; General Expenditures (Contingency)**
 - i. Ben Wehmeier and Marc DeVries
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Drayna to approve the recommended budget (estimated levy savings \$10,967,026)
 - iv. Motion passed 5-0.
- g. **Fee Schedule** – Motion by Jaeckel/Drayna to approve the fee schedule for 2023. The motion passed 5-0.
- h. **Fund Balance Policy** – no action taken.
- i. **Set tax levy**
 - i. Motion made by Christensen/Kutz to approve the following:
 - 1. Health Department - \$914,512 tax levy at a \$0.1063 mill rate
 - 2. Library System- \$1,179,470 tax levy at a \$0.2404 mill rate
 - 3. Motion passed 5-0
 - ii. Motion made by Jones/Jaeckel to approve the following:
 - 1. Set the County-Wide (1992 statute definition) levy at \$33,762,184 for a mill rate of \$3.0309 for general operations and \$0.4107 for debt service
 - 2. Motion passed 5-0.

14. Discussion and possible action on update on American Rescue Plan Act funding – DeVries discussed the status of the ARPA funding. No action was taken.

15. Discussion and possible action on 2022 projections of budget vs actual revenues and expenditures – DeVries updated the Committee on the operating results to date. No action taken.

16. Review of financial statements and department update for August 2022 – Finance Department – No action taken.

17. Review of financial statements and department update for August 2022 – Treasurer’s Office – No action taken.

- 18. Review of financial statements and department update for August 2022** – Child Support – No action taken.
- 19. Update on contingency fund balance** – Before any action taken during the meeting, the balance of the 2022 general contingency is \$449,227, the balance of other contingency is \$4,190,000 and the vested benefit balance is \$300,000.
- 20. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities.** Wehmeier updated the Committee on the progress of the old highway site.
- 21. Set future meeting schedule, next meeting date, and possible agenda items** – The next meeting is scheduled for November 9, 2022 at 10:00 a.m. Agenda items include 2023 budget amendments, if necessary.
- 22. Review of Invoices** - After review of the invoices, a motion was made by Jaeckel/Kutz to approve the payment of invoices totaling \$5,130,329.80. The motion passed 5-0.
- 23. Adjourn** – A motion was made by Jaeckel/Christensen to adjourn at 3:35 p.m. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County