

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, January 25, 2022

The Jefferson County Highway Committee met on Tuesday, January 25, 2022, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Dick Schultz; Lloyd Zastrow; George Jaeckel; Mike Kelly (Zoom); Laura Payne
(Zoom)

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ryan Broedlow, Highway Department
Ann Jenswold, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the November 30, 2021 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Winter Maintenance**

Crews 1st winter storm on December 5, approximately 10 winter storms and incidents through January 5, 2022

Several retirements in the last 6 months, continue to actively recruit new Highway Workers to fill open positions

- **Office/Shop**

Office/Shop staff completing all end-of-year inventory work

Shop staff working to minimize downtime for plow trucks during busy stretch of storms and incidents

- **General Maintenance**

Crews working on patching work between winter storm events

Crews are working on brushing and dead tree removal on state and county highways

Crews are completing sign installation and repairs

OLD BUSINESS

- None

NEW BUSINESS

9a. Discuss 2021 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	11/29/21	\$ 167,824.80
BILLS:	12/09/21	\$ 86,797.96
BILLS:	12/20/21	\$ 1,494.35
BILLS:	12/20/21	\$ 268.26
BILLS:	12/20/21	\$ 27,910.47
BILLS:	12/30/21	\$ 33,485.55
BILLS:	01/10/22 For 2021	\$ 85.70
BILLS:	01/10/22 For 2021	\$ 24,201.20
BILLS:	01/10/22 For 2022	\$ 6,395.32
BILLS:	01/18/22 For 2021	\$ 1,549.50
BILLS:	01/18/22 For 2021	\$ 24,789.72
BILLS:	01/18/22 For 2022	\$ 207.36
P-CARD:	DECEMBER-GENERAL	\$ 68,387.79
P-CARD:	DECEMBER-BILL:	\$ 111.14
P-CARD:	DECEMBER-BRIAN:	\$ 99.00
P-CARD:	NOVEMBER-GENERAL:	\$ 1,985.61
COMMITTEE:	NOVEMBER	<u>\$ 319.24</u>
TOTALS:		\$ 445,912.97

It was moved by Mr. Schultz and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion to adjourn, by Mr. Schultz and seconded by Mr. Jaeckel at 8:36 a.m.

Carried by the following roll call:

- AYES: Schultz, Zastrow, Jaeckel, Kelly, Payne
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, February 22, 2022, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____