

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, February 22, 2022

The Jefferson County Highway Committee met on Tuesday, February 22, 2022, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Lloyd Zastrow; George Jaeckel; Mike Kelly (Zoom); Laura Payne (Zoom)

Members absent: Dick Schultz

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ryan Broedlow, Highway Department
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Bill Blaska, Quad County Runners
Joan Callan (Zoom)

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 25, 2022 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Kelly to approve the minutes as printed.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- Bill Blaska spoke on behalf of the ATV/UTV segment on STH 19 in Waterloo

HIGHWAY COMMISSIONER'S REPORT:

- **Winter Maintenance**

Crews busy with several small winter events in the last month

Crews continue to expand salt brine production for use by several government agencies

- **Office/Shop**

Office/Shop staff is finishing all end-of-year accounting work to close books for 2021

Shop staff working to minimize downtime for plow trucks during busy stretch of storms and incidents

Shop staff beginning to prepare construction equipment for the upcoming construction season

- **General Maintenance**

Crews are checking and clearing any frozen or plugged drainage culverts to be prepared for early rain storms

Crews working on asphalt patching between winter storm events

Crews are working on brushing and dead tree removal on state and county highways

Crews are completing sign installation and repairs

OLD BUSINESS

- None

NEW BUSINESS

9a. Discuss and take action on a request to open an ATV/UTV segment on STH 19 in Waterloo

The ATV/UTV segment on STH 19 was discussed, noting that it was brought to the Highway Committee because of the bridge on the roadway. The segment is approximately 3400 feet or .64 mile in length. It was stated that there was city and state approval on this segment.

It was moved by Mr. Jaeckel and seconded by Mr. Kelly to allow the proposed segment on STH 19 in Waterloo, from Hall Street south for approximately 3400 feet, to be approved for an ATV/UTV route.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

9b. Review and take action on two (2) STP - Rural design project contracts (CTH E and CTH F)

Recent passage of the Federal Infrastructure Bill has provided additional funds to Wisconsin for local projects through the federal STP-Rural and STP-Bridge Program. The County would like to contract with Short Elliott Hendrickson for the design and specifications for CTH E (CTH F – Watertown) and CTH F (CTH CI – CTH B) construction projects of milling and paving work.

It was moved by Ms. Payne and seconded by Mr. Jaeckel to approve CTH E and CTH F for the STP – Rural design project and enter into contract with Short Elliott Hendrickson for the highway design.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

9c. Discuss and take action on 2022 asphalt product vendor bids (Including Local Road Improvement Program – Asphalt), 2022 asphalt milling bids and 2022 asphalt pulverizing bids

Commissioner Kern reviewed the quotes received for 2022 pre-mixed hot mix asphalt with the Committee.

It was moved by Mr. Zastrow and seconded by Mr. Jaeckel to accept all vendor bids for pre-mixed hot mix asphalt.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

Highway Commissioner Kern reviewed the LRIP projects, and answered questions:

2022 Local Road Improvement Program projects for Jefferson County: County Highway A, (STH 106 – US 12); Village of Johnson Creek, Hartwig Blvd (N. Watertown Road – Hartwig

Drive); Hartwig Drive (Hartwig Blvd – Terminus): Town of Farmington, Ranch Road (Saucer Road – CTH D).

It was moved by Mr. Jaeckel and seconded by Mr. Kelly to accept the asphalt bid from Payne & Dolan, Inc. for all LRIP projects.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

Commissioner Kern reviewed the vendor bids received for 2022 seal coat oil with the Committee.

It was moved by Mr. Jaeckel and seconded by Mr. Zastrow to accept all vendor bids for emulsion products.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

Commissioner Kern reviewed the bids received for 2022 asphalt pulverizing and milling with the Committee.

It was moved by Mr. Jaeckel and seconded by Ms. Payne to accept all quotes from vendor bids, utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule for the department.

Carried by the following roll call:

AYES: Zastrow, Jaeckel, Kelly, Payne

NOES: None

ABSENT: Schultz

ABSTAIN: None

9d. Discuss 2022 monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	01/24/22 For 2021	\$	6,462.48
BILLS:	01/24/22 For 2022	\$	41,382.74
BILLS:	01/24/22 For 2022	\$	1,009.66
BILLS:	01/31/22 For 2022	\$	58,746.16
BILLS:	02/07/22 For 2022	\$	13,136.41
P-CARD:	JANUARY–GENERAL	\$	4,589.85
COMMITTEE:	JANUARY	\$	<u>199.51</u>
TOTALS:		\$	125,526.81

It was moved by Mr. Jaeckel and seconded by Mr. Zastrow that the bills are allowed as reviewed.

- Carried by the following roll call:
AYES: Zastrow, Jaeckel, Kelly, Payne
NOES: None
ABSENT: Schultz
ABSTAIN: None

Motion to adjourn, by Ms. Payne and seconded by Mr. Kelly at 9:30 a.m.

- Carried by the following roll call:
AYES: Zastrow, Jaeckel, Kelly, Payne
NOES: None
ABSENT: Schultz
ABSTAIN: None

The next meeting will be held on **Tuesday, March 29, 2022, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
