

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, May 24, 2022

The Jefferson County Highway Committee met on Tuesday, May 24, 2022, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Curtis Backlund; Bruce Degner; Mark Groose; Roger Lindl

Members absent: None

Also Present: William Kern, Highway Commissioner
Ryan Broedlow, Highway Department
Frankie Fuller via Zoom

Purpose of the meeting was to review and approve vouchers and other highway business.

ELECTION OF HIGHWAY COMMITTEE CHAIR

It was moved by Mr. Backlund and second by Mr. Lindl to nominate George Jaeckel as Highway Committee Chair. A unanimous vote was favorable.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

ELECTION OF HIGHWAY COMMITTEE VICE-CHAIR

It was moved by Mr. Lindl and second by Mr. Jaeckel to nominate Curtis Backlund as Highway Committee Vice-Chair. A unanimous vote was favorable.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

HIGHWAY COMMITTEE MINUTES: The minutes from the March 29, 2022 Highway meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "A" (STH 106 – US 12)

- Project Type: Pulverize and Resurface

- Progress: Asphalt is pulverized and paving work is in-progress.

- CTH "A" (US 12 – US 18)

- Project Type: Mill, Widen and Resurface

- Progress: Project will start in June/July

- CTH "A" (US 18 – Lake Mills)

- Project Type: Pulverize and Resurface

- Progress: Project will start in July/August

- CTH "S" (CTH A – CTH B)

- Project Type: Pulverize and Resurface

- Progress: Project will start in August/September

- CTH "M" (US 12 – CTH N)

- Project Type: Mill and Resurface

- Progress: Project is complete!

- CTH "X" (CTH B – Watertown)

- Project Type: Mill and Resurface

- Progress: Project will start in September

- **Winter Maintenance**
Crews are working on cleaning and putting away winter equipment
- **General Maintenance**
Crews are crack sealing and preparing for state concrete repair work
Crews are beginning 1st mowing pass on state and county highways
Crews are completing sign installation and repairs
- **Office/Shop Staff**
Office staff is working on 2021 Financial Report and 2023 Highway Department budget

OLD BUSINESS

- NONE

NEW BUSINESS

10a. Overview of Highway Department operations and policy oversight

Commissioner Kern reviewed the operations of the Highway Department, stating that not only is work done on county and town roads, but a large amount of our work comes from contracting with WisDOT. He stated the operations of the department are being affected by rising prices and lack of timely delivery on parts and equipment. He informed the committee on machinery operations and rates. Questions were answered. No Motion

10b. Review annual meeting calendar and set dates for future Highway Committee meetings

The Committee discussed dates for upcoming meetings, and concluded that the Highway Committee will meet on the last Tuesday of each month at 7:30 a.m. No Motion

10c. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	03/28/22	\$	53,677.25
BILLS:	04/04/22	\$	23,718.76
BILLS:	04/11/22	\$	1,422.94
BILLS:	04/11/22	\$	155,545.55

BILLS:	04/18/22	\$	413.24
BILLS:	04/25/22	\$	37,858.86
BILLS:	05/02/22	\$	293.92
BILLS:	05/02/22	\$	50,460.91
BILLS:	05/09/22	\$	44,230.51
BILLS:	05/16/22	\$	150.00
BILLS:	05/16/22	\$	394.39
BILLS:	05/16/22	\$	113,095.40
P CARD:	APR-GENERAL	\$	3,482.21
P CARD:	APR-BRIAN	\$	<u>505.00</u>

TOTALS: \$ 485,248.94

It was moved by Mr. Backlund and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Backlund, Degner, Groose, Lindl
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Jaeckel and seconded by Mr. Backlund to adjourn at 9:30 a.m.

Carried by the following roll call:

- AYES: Jaeckel, Backlund, Degner, Groose, Lindl
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, June 28, 2022, at 7:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
