

Historic Sites Preservation Council Minutes
Jefferson County

Videoconference or
Jefferson County Courthouse
311 S. Center Avenue
Videoconference OR Courthouse, Room 202
Jefferson, WI 53549

Topic: Historic Sites Preservation Council
Time: August 10, 2022 08:30 AM Central Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/82800249230?pwd=NEV1RkczcURvSmZjTXh3OFVVdEdwUT09>

Meeting ID: 828 0024 9230
Passcode: 987795

Dial by your location: 1 312 626 6799 US (Chicago)

Council Members: Anita Martin, Joan Callan, Kathy Marr, Steve Mode, Robin Untz

1. **Call to order**
Untz called the meeting to order at 8:30 am
2. **Roll call**
Present: Martin, Callan, Marr (remote), Mode, Untz
Staff Present: Truman, Kokkonen
3. **Certification of compliance with open meetings law**
Truman certified compliance
4. **Review of agenda**
Agenda approved as written
5. **Public comment (Members of the public who wish to address the Council must register their request at this time)**
No public comment
6. **Approval of minutes from the June 8, 2022 meeting**
Martin/Mode motion to approved the June 8, 2022 minutes. Motion passes 5/0.
7. **Communications**
Kokkonen presented the Council with a document that was found: *Fort Atkinson "How Will We Know It's Us Without our Past" booklet in archives, study 1980*
Properties listed in this document may potentially be used in the Historical Property listings.
8. **Review of Web Updates**
No new web updates

9. Discussion on Story Maps/GIS web Mapping

Kokkonen - Have spread sheet with address listing and attributes. Would like to use that listing as a starting point for the map. Need photos and info paragraphs for each site.

Committee will get list from State/National Historic and submit a table to Gerry for the first map layer

Truman will send ESRI Story Map links to the Council for page layout options.

No action taken

10. Discussion on Historic Sites Application Form and Submittal/Nomination Process

Truman presented the application form, Mode tested it.

Truman will send a request to make form link live.

Truman will check with Seamless Docs for a few formatting improvements

Truman will work with Corp Counsel on Information distribution and review process when applicants apply for Historical Designation consideration

11. Review and Discussion on Historic Sites Preservation Council Ordinance

Truman – provided the Ordinance for Council review. The ordinance spells out purpose, limitations, criteria for designations.

No action taken.

12. Discussion and Possible Action on Heirloom Apples and other Potential Historic Properties

Agenda item is location specific, and will be temporarily removed until the Council is ready to act on this site.

No action taken

13. Next Scheduled Meetings per the 2022 Proposed Meeting Schedule:

a. October 12, 2022

b. December 14, 2022

14. Potential agenda items for Council's next meeting

Map

Form Updates

Review test applications

15. Adjourn

Mode/Callan motion to adjourn at 9:23 am. Motion passes 5/0.

Respectfully Submitted,

Mary S. Truman

Adv. Program Assistant, Jefferson County Parks