

HUMAN RESOURCES COMMITTEE MEETING MINUTES
Tuesday, February 7, 2022 @ 1:00 p.m.
Jefferson County Courthouse, Room 205 and virtual via zoom

1. Call to Order: Meeting called to order by Chair James Braughler at 1:00 p.m.
2. Roll Call: Present: James Braughler, Chair; Laura Payne, Secretary (virtual); Brandon White; Michael Wineke, Vice Chair. Quorum established. Excused: Joan Fitzgerald. Other staff present: Whitney DeVoe, Assistant Corporation Counsel; Captain Don Hunter, Sheriff's Office; Terri Palm-Kostroski, Human Resources Director; Chief Deputy Jeff Parker, Sheriff's Office; Blair Ward, Corporation Counsel; and Benjamin Wehmeier, County Administrator. Members of the public present: Joan Callan (virtual); Niki Englert (virtual); Jan Johnston; Aleah Streng; Jan Timm.
3. Certification of compliance with the Open Meetings Law: Confirmed by B. Wehmeier.
4. Review of Agenda: Discussion only. No changes made.
5. Public Comment: None.
6. Communications: None.
7. Approval of January 18, 2022, Human Resources Committee Minutes. **Motion by M. Wineke to approve the Human Resources Committee January 18, 2022, minutes as presented. Second by L. Payne. Motion passed 4:0.**
8. **Motion by B. White to convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee(s) or person(s) licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter" for the purpose of discussing a Stipulation and Order imposing discipline on an employee(s) of the Sheriff's Office. Second by M. Wineke.** J. Braughler, Aye; L. Payne, Aye; B. White, Aye; M. Wineke, Aye. Moved into closed session at 1:02 p.m.

Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee. Also present: W. DeVoe, Captain D. Hunter, T. Palm-Kostroski, Chief Deputy J. Parker, B. Ward, and B. Wehmeier.
9. **Motion by B. White to reconvene into open session. Second by M. Wineke. Motion passed 4:0. Reconvened into open session at 1:11 p.m.**
 - a. **Motion by L. Payne to approve the stipulation and order signed by the deputy as recommended by the Sheriff and discussed in closed session. Second by B. White. Motion passed 4:0.**
10. Set next meeting date and agenda items: Tentatively joint Executive, Finance, and Human Resources Committee meeting on Tuesday, March 3, 2022, at 8:30 a.m. to discuss Budget amendments for the March 2022, County Board meeting. Regular Human Resources Committee meeting scheduled for March 15, 2022, at 8:30 a.m.
11. Adjournment **Motion by L. Payne, to adjourn. Second by B. White. Motion passed 4:0. Meeting adjourned at 1:23 p.m.**