

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
July 12, 2022

Board Members Present in Person: Richard Jones, Russell Kutz, Michael Wineke, and Gino Racanelli

Board Members Present via Zoom: Sira Nsibirwa, Kirk Lund, and Alice Mirk

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Economic Support Manager Jessica Schultze; Aging & Disability Resource Division Manager ReBecca Schmidt; Administrator Ben Wehmeier; Transportation Supervisor Mike Hansen; and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum was established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we were in compliance.

4. REVIEW OF THE JULY 12, 2022, AGENDA

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE JUNE 14, 2022, BOARD MINUTES

Mr. Racanelli made a motion to approve the June 14, 2022, board minutes.

Mr. Nsibirwa seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Ms. Cauley shared a very nice thank you note that was received from a client who participated in our Hope Program. The client expressed their gratitude to the county and the program for all the assistance that she was able to receive for herself and her children.

Ms. Cauley shared that our EMH Services Manager, Kim Propp presented at the Zero Suicide conference about our sunshine cards that are sent out to any individual who receives EMH services with our agency. As a results of her presentation, Kim received four sunshine cards back from participants at the conference thanking us for good work.

8. REVIEW OF THE MAY 2022 FINANCIAL STATEMENT

Mr. Bellford reviewed the May financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$1,615,870. This balance includes \$1,000,000 from our reserve carryover but excludes any prepaid or other carryover adjustments.

9. DISCUSS AND APPROVE JUNE 2022 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$567,317.80 (attached).

Mr. Wineke made a motion to approve the June 2022 vouchers totaling \$567,317.80.

Ms. Mirk seconded.

Motion passed unanimously.

10. PRESENTATION AND DISCUSSION ON ECONOMIC SUPPORT SERVICES

Ms. Schultze and Kathy Busler presented to the board the application review process for anyone who applied online for benefits.

11. DISCUSSION AND POSSIBLE ACTION ON NEW 2022 PROFESSIONAL SERVICE CONTRACTS (GUARDIANSHIPS)

Ms. Cauley reported that we have two new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. Lund seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON REQUESTS FROM PUBLIC HEARING

The only request from the Public Hearing was from New Beginnings for \$30,000 for 2023. The Board expressed support for New Beginnings in the amount of \$25,000 and office space.

Mr. Jones made a motion to incorporate the amount of \$25,000 for the 2023 Budget for New Beginnings.

Mr. Racanelli seconded.

Motion passed unanimously.

13. DISCUSSION AND POSSIBLE ACTION ON INCREASING TRANSPORTATION CO-PAYS

Ms. Cauley, Ms. Schmidt, and Mr. Hansen reported that we would like to increase the county transportation co-pays. We would like to increase the one-way trip from \$1.50 to \$2.00 and out-of-county from \$7.50 to \$10.00. This is based on current costs and a comparison of other County rates. Handouts were provided to document these items. It was decided to wait another month to relook at the expenses.

14. DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING A FEE FOR A COMPREHENSIVE EVALUATION

Ms. Cauley reported that we would like to propose that we would charge a fee to anyone who needs a guardianship and has the ability to pay. This would help to cover the costs to do this work and the needed evaluations.

Mr. Racanelli made a motion to look into establishing a fee for the comprehensive evaluations.

Mr. Wineke seconded.

Motion passed unanimously.

15. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING THE BIRTH TO 3 PROGRAM'S CHILD AND FAMILY FOCUSED PANDEMIC RECOVERY SUPPORT GRANT

Mr. Ruehlow reported that our Birth to Three program had the opportunity to apply through DHS for a Family Focused Recovery Support Grant, and we were awarded that grant in the amount of \$127,611.80. We have proposed that we would like to expand and develop our Infant Mental Health Program.

Mr. Kutz made a motion to accept the Family Focused Recovery Support Grant.

Mr. Racanelli seconded.

Motion passed unanimously.

16. DIRECTOR'S REPORT

- All the KOI's for the teams are being met.

- ADRC handouts were provided to the board members to help with getting the information out into the community.

- Greater Watertown Community Health Foundation are in the process of purchasing the Bethesda property in Watertown. They invited us to visit Camp Mastz. After seeing the property, we recommended utilizing one building for a youth crisis stabilization facility. Wisconsin Community Services is interested in being the vendor for this program. After calling DHS, Ms. Cauley found out that they would have funds available to use for remodeling and

recruiting staff. They stated at this time they would have \$800,000. We need a sustainability plan and have another meeting scheduled with DHS.

- Ms. Cauley and Mr. Ruehlow continue to work closely with WCHSA on the state budget for 2023 and are asking for CSP and EMH to be fully funded.

- Mr. Ruehlow reported that Families First is targeting keeping kids in their homes. Two administrators from DCF, John Elliott and Wendy Henderson spent a lot of time and worked with legislators and redid the statutory language and were able to release \$10 million dollars in IVE funds. Each county will receive \$151,000 in funding that can be used in a wide variety of things.

17. ADJOURN

Mr. Racanelli made a motion to adjourn the meeting.

Mr. Nsibirwa seconded.

Motion passed unanimously.

Meeting adjourned at 9:59 a.m.

Minutes prepared by:

Kelly Witucki

Office Manager

Human Services

NEXT BOARD MEETING

Tuesday, August 9, 2022, at 8:30 a.m.

Jefferson County Courthouse County Board Room 205

311 S Center Ave, Jefferson, WI 53549