

Approved 9/22/2022

**Jefferson County Economic Development Consortium (JCEDC)
Board of Directors Meeting
July 28, 2022 – Meeting held in person and via Zoom.**

Board members - Rebecca Houseman-LeMire - City of Fort Atkinson, Timothy Freitag - City of Jefferson, Greg Waters - City of Lake Mills, Everett Butzine – City of Waterloo, Emily McFarland - City of Watertown, Cameron Clapper - City of Whitewater, Lisa Moen - Village of Cambridge, Brad Calder -Village of Johnson Creek, Kathy Weiss – Village of Palmyra, County Supervisor Bruce Degner, County Supervisor Mike Goose

- I. **Call to Order** - Meeting called to order by at 8:34 am.
- II. **Roll Call – Quorum Established**
 - JCEDC Board Members Present: Rebecca Houseman-Lemire, Greg Waters, Kathy Weiss, Bruce Degner, Everett Butzine, Mike Goose
 - Absent: Tim Freitag, Lisa Moen, Emily McFarland, Cameron Clapper, Brad Calder
 - Staff Present: Ben Wehmeier, Julie Olver, Deb Reinbold, RoxAnne Witte
 - Members of the Public Attending: Maria McClellan, Jason Scott
- III. **Certification of compliance with Open Meeting Law Requirements**

Staff certified compliance for the agenda dated July 28, 2022.
- IV. **Approval of Agenda**

Waters/Weis moved to approve July 28, 2022 agenda as printed. Motion passed.
- V. **Approval of Minutes**

Waters/Degner moved to approve June 23, 2022 JCEDC minutes as printed. Motion passed.
- VI. **Public Comments – None**
- VII. **Election of Vice Chairperson**

Waters/Butzine motioned to table election of a vice chairperson until a future meeting when board members can be present. Motion passed.
- VIII. **JCEDC Reports**
 - A. **Finance Report** –June 30, 2022 JCEDC and Homebuyer Program finance reports were placed on file as presented.
 - B. **Opportunity Pipeline Update** – Reinbold gave update on recruitment/retention/expansion projects that have been active for the last 30 days.
 - C. **Non-Transaction Updates**
 - **Heartland Housing Initiative** – Consultants are preparing the scope of work for Village of Palmyra and the Village of Randolph.
 - **Jefferson County RLF Program** – The committee approved the application for Pete’s Tire Service/RJ2 LLC. Closing scheduled for early August.
 - D. **Non-Transaction Updates**
 - REsimplifi – JCEDC has purchased a software service that will be used to update the sites/buildings listings on our website.
 - MadREP Tour – Reinbold updated the board on the tour of Jefferson County that she gave to the staff of MadREP.
- IX. **IGA Agreement**

County Administrator Wehmeier lead the discussion on the update of the current IGA agreement and the proposed changes. If anyone has any other concerns than what was discussed they were asked to reach out to him directly.
- X. **JCEDC/ThriveED Retreat Update**

The working committee will be meeting with the consultant in the next few days to take what was learned at the retreat and create the strategic plan.
- XI. **Upcoming Meetings**

JCEDC Board of Directors – October 27, 2022, 8:30 am. 864 Collins Rd, Jefferson and via zoom