

**Jefferson County Economic Development Consortium (JCEDC)
Board of Directors Meeting
December 15, 2022 – Meeting held in person and via Zoom.**

Board members - Rebecca Houseman LeMire - City of Fort Atkinson, Timothy Freitag - City of Jefferson, Drake Daily - City of Lake Mills, Everett Butzine - City of Waterloo, Emily McFarland - City of Watertown, John Weidl - City of Whitewater, Lisa Moen - Village of Cambridge, Village of Johnson Creek, Kathy Weiss - Village of Palmyra, County Supervisor Bruce Degner, County Supervisor Mike Groose, County Supervisor Karl Zarling

- I. **Call to Order** - Meeting called to order by at 8:31 am.
- II. **Roll Call – Quorum Established**
 - JCEDC Board Members Present: Rebecca Houseman Lemire, Everett Butzine, Bruce Degner, Mike Groose, Karl Zarling, Emily McFarland, John Weidl, Drake Daily, Kathy Weiss
 - Absent: Lisa Moen, Tim Freitag,
 - Staff Present: Ben Wehmeier, Julie Olver, Deb Reinbold, RoxAnne Witte
 - Others Present: Mason Becker
- III. **Certification of compliance with Open Meeting Law Requirements**
Staff certified compliance for the agenda dated December 15, 2022.
- IV. **Approval of Agenda**
McFarland/Groose moved to approve agenda as presented. Motion passed.
- V. **Approval of Minutes**
Daily/Groose moved to approve October 27, 2022 JCEDC minutes as printed. Motion passed.
- VI. **Public Comments – None**
- VII. **JCEDC Reports**
 - A. **Finance**
November 30, 2022 JCEDC and Homebuyer Program finance reports were placed on file as presented.

Everett Butzine arrived at 8:35 am.
Kathy Weiss arrived at 8:37 am

B. 2023 Event/Meeting Schedule

Discussion was held on the format of the board meetings both ThriveED and JCEDC as we move forward with the new strategic plan. The executive committee of both boards will meet in early January to set the schedule of meetings/events for both organizations for 2023.

C. Thriving Business

Opportunity Pipeline – Reinbold gave an update on recruitment/retention/expansion projects that have been active in the last month.

D. Diverse Housing

- i. **Heartland Housing Initiative** – Round 2 applications have been received from cities of Beaver Dam, Lake Mills, Waterloo, and Whitewater. Meetings will now be scheduled with the consultant to determine the scope of work for each community.
- ii. **Jefferson County Housing Champion** – Discussions continue on creating a revolving loan fund that would benefit both developers and homebuyers in Jefferson County. The committee would like to have a housing summit sometime in May 2023.

E. Activated Workforce

Latino Academy Workforce Development Career Fair – Reinbold updated the board career fair that was held in Watertown in November. Plans are to have two such events in 2023 – one in May in Watertown and one in September in Whitewater.

F. Trust & Partnership

ED 101 – Reinbold reported that the event was held on November 2nd, with 19 participants from various communities in Jefferson County.

There being no further business to come before the board for consideration at this time, Butzine/Groose moved to adjourn. The meeting adjourned at 9:17 am.

Minutes prepared by:


RoxAnne L. Witte, Program Specialist

Jefferson County Economic Development Consortium

DISCLAIMER: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.