

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES

DATE: February 25, 2022

Call to Order: Meeting called to order by Dwayne Morris at 8:30 a.m.

Roll Call: Members of the committee present were: Kirk Lund (ZOOM), Dwayne Morris, David Drayna, Brandon White (ZOOM)

Others present were: Sheriff Paul Milbrath, Chief Deputy Jeff Parker, Corporation Counsel J. Blair Ward, Captain Donald Hunter, Anita Martin (ZOOM), Joan Callan (ZOOM)

Absent: Mary Roberts

Certification of Compliance with open meetings law: Corporation Counsel J. Blair Ward certified compliance with the open meetings law.

Approval of the agenda: The agenda was approved as presented.

Public Comment: None

Approval of the January 28, 2022 meeting minutes: A motion was made by David Drayna, and seconded by Brandon White that the January 28, 2022 minutes be approved as printed. Motion carried.

Communications: None.

Grants - Update of ongoing or new grants:

- The Sheriff's Office is working on a couple traffic safety grants: one multi-jurisdictional \$40,000 grant and one \$20,000 speed grant for Jefferson County only.
- Sheriff Milbrath stated that he is working on an Alliant Energy safety equipment grant that would be for possibly purchasing defibrillators, other medical related equipment or with Emergency Management for a shared piece of equipment.

Report from the Sheriff:

- Sheriff reported that MADD has awarded certificates to Deputies Klemke, Riesen, Ritzman, and Thayer for their work on traffic safety enforcement.
- Sheriff received notification that within the next month or two Deputy Klemke should be awarded "MADD Officer of the Month" in their newsletter.
- Hiring continues to be an issue. There are currently three openings with a potential two additional by April 1.
- Captain Margo Gray has been working hard with the Recruitment and Retention Team to reach out to surrounding colleges to recruit potential future applicants. Deputies Cory Crose and Thianna Wegner have also been diligently working to get the Sheriff's Office noticed to help entice more people to apply at the Sheriff's Office.
- Chief Deputy Parker stated that this week there were a few new deputy candidates interviewed and a couple of them are fluent in Spanish. Captain Hunter has been working towards simplifying the application process; he is now able to administer tests

one at a time to be able to speed up the interview process for people interested in working at the Sheriff's Office.

- Chief Deputy Parker reviewed the capital items that were approved for the Sheriff's Office budget.
- Chief Deputy Parker stated that the building project is moving forward and is currently in the IT stage; working on computer placement and furniture placement within office spaces.

Update on Communications Project:

- Sheriff Milbrath reported the project is moving forward smoothly.
- The tower sites are in place and appear to be operating.
- The Ixonia tower site needs to have the microwave dish installed on the water tower.
- The site at the University of Whitewater is almost operational.
- Sheriff Milbrath stated that the hope is to be able to begin testing the system in late spring. An independent company will be brought in to test the frequency in the county.

Review monthly bills and financial items (November and December): – The committee approved the monthly recap reports for November 2021 bills in the amount of \$233,352.42 and December 2021 bills in the amount of \$224,186.35. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on the budget: Chief Deputy Parker reported that at the end of 2021, the Sheriff's Office was over budget on the tax levy by \$43,231.97; however, after the carryover and contingencies the Sheriff's Office came in under budget by \$111,213.27. Overtime finished the year at approximately \$36,000 over budget which also includes the deputy AO payout. The Sheriff's Office revenue was at 98.15% at the end of December and the expenditures were at 98.39%.

Review monthly jail and patrol activity reports: Jail Securus inmate phone system commission was made available. Patrol activity reports were not available.

Discussion and Possible action on approving jail assessment fund purchases:

The Committee received a report on general jail assessment fund purchases totaling \$46,577.33. Payment was made to Jefferson County Literacy Council for November and December jail inmate instruction in the amount of \$3,600, to Performance Foodservice for the November and December dish machine lease in the amount of \$390, to Southern Health Partners for part of 2021 jail medical contract expenses in the amount of \$50,400, and to various vendors for the budget overage for jail kitchen equipment repairs in the amount of \$1,187.33. There was a reimbursement from Jefferson Co Literacy Council for 5 months of 2021 jail inmate instruction in the amount of \$9,000.

The jail assessment balance at the end of December is \$267,065.15.

Discussion on potential items for the next meeting agenda:

- Southern Health Partners update

Adjourn: A motion made by David Drayna to adjourn at 9:30 a.m., was seconded by Brandon White. Motion carried.