

## **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES**

**DATE:** September 23, 2022

**Call to Order:** Meeting called to order by Supervisor Morris at 8:39 a.m.

**Roll Call:** Members of the committee present were: Dwayne Morris, David Drayna, Brandon White, Mary Roberts (zoom), Karl Zarling

Others present were: Captain Donald Hunter, Sheriff Paul Milbrath, Corporation Counsel J. Blair Ward

**Certification of Compliance with open meetings law:** Corporation Counsel J. Blair Ward certified compliance with the open meetings law.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the August 26, 2022 meeting minutes:** A motion was made by Supervisor Drayna, and seconded by Supervisor White that the August 26, 2022 minutes be approved as printed. Motion carried.

### **Communications:**

Sheriff Paul Milbrath spoke on a letter from the City of Jefferson for our assistance with the Gemuetlickeit parade this year. Also, received numerous “thank you’s” from the public in regards to this as well. The Sheriff received some letters from Mary Adams who continues to donate to the K-9 unit. Also, got a thank you letter from intern Rachel Mott thanking the Sheriff’s Office for the experience. Sheriff Milbrath also stated that there will be some presentation of some plaques in the near future for the Didion Corporation and Calvary Baptist Church.

### **Grants – Update of ongoing or new grants:**

Sheriff Milbrath spoke on how most of the grants are winding down. The speed grant is still available. It has made quite the difference in people slowing down. The Sheriff is researching a grant through the Tyson Corporation that will allow the office to buy some small piece of equipment that could be taken off the budget. Still waiting on the occupant restraint grant.

### **Report from the Sheriff:**

The Sheriff spoke on the struggle with recruitment and retention especially when other departments around us are increasing lateral transfer incentives. Supervisor Morris asked for an update on the grievance that was on the last meeting agenda. Corporation Counsel Blair Ward provided an update that the grievance no longer exists because the Union did not move forward

with Step 4. The issue exists, but the grievance does not. Both sides are working towards a solution for the future. The Sheriff updated everyone that Captain Hunter will become Chief Deputy Hunter on 09/25/22. He also spoke on the difficulty of the decision as all candidates were extremely qualified. The Sheriff spoke on how he takes pride that his Office is well trained because everyone starts in the jail. It allows the deputies to learn to value communication skills which will help them later on. The relationships they build with the inmates can be very helpful when on Patrol. Captain Don Hunter spoke on how the Office is still 7 people short. 8 people took the deputy test and the PRT is next for them. The office now needs to fill a captain position along with a jail sergeant.

#### **Update on Communications Project:**

The Sheriff spoke on how the communications system is moving along quite well. We Energies is allowing the Sheriff's Office to use its tower however, the base needs to be reinforced as it was never rated for ice buildup. Timeline issue that we may run into is to get the drive test done while the foliage is on. Microwave system is being tested currently. End of October is still the go date for the new system. The old system will be left up for a while to make sure there are no issues when the new system launches.

**Review monthly bills and financial items (July & August):** – The committee approved the monthly recap reports for July 2022 bills in the amount of \$190,990.43 and August 2022 bills in the amount of \$188,065.50. A spreadsheet summarizing current bills was reviewed by the committee members.

#### **Report on the budget:**

Captain Don Hunter spoke on how the Sheriff's Office is currently around \$177,000 over budget. Not all revenues have been received. Expenditures are under budget as well. Revenues are down due to the state pulling their inmates after the budget had been done. The Office is working on bringing the state inmates back and with the remodel hoping to bring in ICE inmates and the Marshalls back as well. Overtime is still a running issue.

**Review monthly jail and patrol activity reports:** Jail phone activity report was reviewed and there were no patrol activity reports available.

#### **Discussion and Possible action on approving jail assessment fund purchases:**

Sheriff's Office requests monies from the jail assessment fund for \$2,263.12 for tower water (chemicals for treatment), \$200.70 for the lease on the dishwasher for July, \$3,600 for inmate instruction, and \$200.70 for the lease on the dishwasher for August. A total of \$6,264.52.

The jail assessment balance at the end of July is \$311,765.45.

#### **Discussion on potential items for the next meeting agenda:**

None

**Adjourn:** A motion made by Supervisor Zarling to adjourn at 9:45 a.m., was seconded by Supervisor Drayna. Motion carried.