

LEPC
MEETING MINUTES

Meeting Date: June 16, 2022

1. Call to Order: The meeting is called to order at 1:05 by Adam Bols. Quorum is met.

2. Roll Call: Donna Haugom, Tracy Neuhauser, Warden Alex Brooks, Elizabeth Chilsen (z), Tyler Kubicek(z), Paul Hable (z), Adam Bols (z) ,Robert DeWolfe, Matt Zangl

Non-Committee members in attendance – Patricia Cicero, Anita Martin

3. This meeting complies with the open meetings law

4. Nominations for Vice Chair. Donna Haugom nominates Paul Hable. Haugom requests to close nominations. Paul Hable accepts the nomination. Call for nominations three times. No other nominations for vice chair. Paul Hable is elected as vice chair. No oppositions. Vote is unanimous – Motion Carries

5. Review of the Amended Agenda

6. Public Comment – Anita Martin comments on the by-laws.

7. February 22, 2022: Bob Dewolfe moves to accept the minutes. It was seconded by Paul Hable Matt Zangl seconds. Minutes approved.

8. No Communications.

9. Review of the by-laws – Haugom reports corporation counsel approved by-laws. Haugom addresses the concerns of Anita Martin. Haugom notes that the meeting location should be changed; places will need to be reviewed. Zangle updates on updates that zoom locations have not been specified during the building remodel. Suggests as identified by the committee chair. Hable recommends putting the last modified date on the bylaws. Zangl suggests amending the meeting room to 205 but noting it will change during construction. Chilsen motions Hable seconds to designate room 205 as the regular meeting location. Motion Carries.
Approval of Bylaws to be addressed at next meeting need 2/3 majority.

10. 2022 Offsite Plan Review - Handout reviewed – no questions.

11. Spill Reports – Patricia Cicero provides more information about the Manure Spill. Land Water looked at the site with DNR. DNR plans to issue a formal notice of discharge. Land and Water and Dept. of Agriculture engineer. The engineer will put together possible remedies. This is shared with DNR, and DNR will send a letter to the owner. The owner will be given a date to implement the changes to prevent future spills.

Warden Brooks

Two vehicle collision vs. semi did puncture a diesel tank – the snow collected slight discharge.

Lake Mills golf course 250 gallons of unleaded fuel, not all released. Contained by Fire Department and cleaned up by FS 150 gallons recovered per Adam

12. Pipeline Training update was given by Donna Haugom
13. Pipeline Tabletop update was given by Donna Haugom
14. LEPC Tabletop exercise – Donna Haugom goes over plans for a tabletop exercise and invites LEPC members to attend.
15. Designate compliance inspector – Haugom responds that we usually designate the State Compliance Inspector for Jefferson County – NO questions. Motion to set State Inspector as county inspector Motioned by Donna Haugom Paul Hable Seconds. Motion Carries.
16. Agency updates: Red cross – none, Salvation Army – None, SCWHIRC – None
17. Tentative date 8/17/2022 at 1:00 pm at the Jefferson County Courthouse. An emergency meeting is to be set in July to ratify the bylaws.

Motion to adjourn: 1:45 Motion to adjourn by Bob Dewolfe. and Paul Hable, Elizabeth Chilsen seconds

(z) – appeared via zoom