

Parks Committee Meeting Minutes

Date: Monday, June 6, 2022

Time: 9:00 a.m.

Jefferson County Courthouse, Room 202 and virtual via Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMlV1dz09>

1. Call to order

Christensen called the meeting to order at 8:58 am

2. Roll call (establish a quorum)

Members Present: Christensen, Gulig, Johns, Richardson

Members via Zoom: Callan

Members Absent: None

Staff Present: Wiesmann, Truman, Westphal, Ward, Udovich

Others Present via Zoom: Jeff Smith, Frankie Fuller, Meg Turville-Heitz

3. Certification of compliance with the Open Meetings Law

Wiesmann confirmed compliance

4. Approval of the agenda

Agenda approved as written

5. Approval of Parks Committee Minutes for May 17, 2022

Johns/Gulig motion to approve the minutes. Motion passed 5/0.

6. Communications

Wiesmann – introduced new staff positions, Kevin, Breanna, Haley and Dan

Wiesmann: Learn to Row announcement @ Rock River Park

Thank you letter to staff for help

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

Ward – Lure Course @ Dog Park – thank staff for hosting the event

8. Update and Discussion on Annual Fundraising/Renewal of Class B Raffle License

Wiesmann - Annual license is up for renewal, looking for Committee comments on whether or not it should be renewed.

Gulig – place on July agenda for approval

No action taken.

9. Update and discussion on Flood Mitigation Property Lease Program

Wiesmann – BHI tour at last meeting. Lease process started, properties identified as which properties would make ideal lease properties, put together the process outline and draft letter to neighboring property owners. State has put a hold on the process.

Ward – use is minimal and consistent with the deed requirements for Flood Mitigation Properties. Perhaps the county continues forward and calls it a license other than a lease, with uses as outlined in FEMA's FMP designation.

Recommend moving forward.

Christensen – VFW on Vet's lane filled on Memorial Day Weekend with parked cars.

10. **Discussion and possible action on amending the Jefferson County Parks Ordinance including, but not limited to, making Jefferson County Flood Mitigation Properties subject to the Parks Ordinance, after hours use, dogs on leash, camping, fireworks, firearms, hunting, restrictions for motorized vehicles off roads or on designated trails.**
Wiesmann – the department faces a challenge with enforcement of encroachment. Department would like to amend the Park’s ordinance to utilize the ordinance to enforce compliance on those who are violating. The ordinance is included in the packet. The yellow highlighted sections are most pertinent to the FMP’s.
Ward – suggested staff email the tracked changes version to the board for review.
Wiesmann – will bring back at the next meeting with tracked changes for committee review.
No action taken.
11. **Discussion and possible action on amending the Jefferson County Parks Ordinance to include language governing the use of E-bikes and other Electric vehicles on Jefferson County bike trails**
Wiesmann – two primary off-road bike/recreation trails, nothing in the Parks Ordinance that speaks to the use of electric bikes/scooters/etc. There is some concern regarding safety as it relates to speed and multiple uses (walking, dog walking, skating, etc.) on a trail.
Gulig – Class I requires pedal assist in order to function electronically. In favor of allowing Class I.
No action taken.
12. **Update and discussion on Interurban Trail Project Phase I, II, and III**
Wiesmann
Phase I: The ribbon cutting for Phase I and the Watertown Trailhead was held on Saturday, June 4, 2022. Construction is completed, trail is open.
Phase II: Notice to Proceed issued last week. Ground breaking has commenced. Completion is anticipated by 10/1/2022.
Phase III: Draft feasibility study is almost complete.
No action taken.
13. **Update and discussion on Trieloff Property Support from Rock Lake Improvement Association.**
Wiesmann noted that the Rock Lake Improvement Association supports the acquisition of the Trieloff property.
No action taken.
14. **Update and discussion on Rock River Landing – Boat Rentals**
Wiesmann – noted that the City of Jefferson is considering a self-service boat rental facility – life jacket, paddle, paddle board/kayak rentals at Rock River Landing.
No action taken.
15. **Review Special Use Permit Requests**
Wiesmann – no new requests at this time.
16. **Review of Monthly Financial Reports**
Wiesmann – no out of ordinary expenses. Short staff = savings. Increase in fuel prices was not anticipated.
17. **Next Scheduled Meetings per the 2022 Proposed Meeting Schedule**
 - July 5, 2022
 - August 1, 2022
 - September 1, 2022 (Thursday)
18. **Adjourn**
Gulig/Richardson to adjourn at 10:45 am. Motion passes 5/0.