

## **Parks Committee Meeting Minutes**

Date: Monday, August 15, 2022

Time: 9:00 a.m.

Jefferson County Courthouse, Room 202 and virtual via Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

1. **Call to order**

Christensen called the meeting to order at 9:00 am

2. **Roll call (establish a quorum)**

Members Present: Christensen, Gulig, Johns, Richardson, Callan

Members via Zoom: None

Members Absent: None

Staff Present: Wiesmann, Truman, Klement, Challoner, Wehmeier, Westphal, Ward, Udovich

Others Present via Zoom: Frankie Fuller, Anita Martin

3. **Certification of compliance with the Open Meetings Law**

Wehmeier confirmed compliance

4. **Approval of the agenda**

Agenda approved as written

5. **Approval of Parks Committee Minutes for July 5, 2022**

Gulig/Johns motion to approve the Minutes for July 5, 2022. Motion passes 5/0.

6. **Communications**

Weismann – FORL Meeting Minutes

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

Martin – Rock Lake Improvement Association posted yesterday a notice of aerial spraying at Zeloski Marsh on 8/15/2022. Perhaps the department can post on the parks pages?

8. **Update on Miljala Shores Project adjacent to Korth Park – Marissa Ullman JC LWCD**

Wiesmann – introduced Marissa Ullman (Jefferson County Land and Water) and Susan Trier (Acting President, Rock Lake Improvement Association) noted that a restoration stabilization project has been in the works on a channel source of water to Rock Lake, adjacent to Korth Park.

Ullman – small spring fed tributary feeds Rock Lake. Channel run Cedar Lane to Rock Lake @ 280 ft had been dredged to be a navigation channel. Banks are currently eroding, channel is filling in, neighbors pay for dredging to maintain lake access. In 2010 Department received DNR grant for testing and mapping. Restoration options were a result, but lacking landowner buy-in. Project put on hold, until 2021. Rock Lake Improvement Association prompted restart of the restoration project. One grant, each year, was received in years 2021 & 2022. 2021 Soil samples, topo survey, geographic representation. 2022 one landowner pulled-out, project is on hold again. Newest DNR grant funds have been returned. When the project becomes active, the project will require Parks Committee support as Korth Park is a neighboring property.

**9. Update and Discussion on Interurban Trail Project Phase I, II, and III**

Interurban discussed during Item 10.

No action taken.

**10. Discussion and Possible Action on JIT Phase III Design and Engineering Proposal**

Wiesmann – the complete proposal (design engineering, permitting, bridge structure is included in the contract) has been prepared for review and approval. Department is hopeful that taking this step helps with grant applications and awards. Services are quoted as not to exceed \$214,958.

Wehmeier – Fiscally speaking for years 2022 & 2023, \$720,000 available for Phase III.

Gulig/Richardson motion to approve and recommend County Board approval at the August 23, 2022 meeting. Motion passes 5/0.

Johns – two culverts are listed in the “cost”, are they substantial?

Wiesmann – Yes – two culverts need replacing, We Energies may participate in cost sharing on the two said culverts. Culverts have to be designed and forecasted for flood volume control.

**11. Discussion and Possible Action on renewing contract with Hoard’s Dairyman for Carnes Park North**

Wiesmann – has discussed crop rotation with Hoard’s. Department may remove 20-acres from the designated area for restoration. Contract may need re-negotiation. Madison Audubon owns a seed stripper, will run the prairie to collect seed.

No action taken.

**12. Discussion and Possible Action on Contract for the Surf Shack Kayak and Paddle Board Rentals in JC Parks**

Wiesmann – contract for installation of a Kayak/Paddle Board rentals at Cappie’s Landing has been included in the packet. The department will receive 10% of the revenue.

Gulig/Richardson motion to approve the contract. Motion passes 5/0.

**13. Discussion and possible action on 2023 Parks Fee Schedule (Shelters, Dog Tags, Boat Launches, Primitive Campsites, Special Use Permits)**

Wiesmann – graphs illustrate sales trends over time – shelters/camping/Dog Park annual tags.

Recommendation for fee changes: Veteran reduced rate (equivalent to Senior and Disabled) is a new category at \$15, and a rate increase of \$5 for Resident Annual Permit and Non-Resident Annual, changing the rates to \$30 & \$35.

Challoner – those who use the park, know the value of the park, and will support a fee increase.

Guild – questioned the need to increase fees.

Wiesmann – fencing, posts, roads, parking lots, handicapped entrances, i.e. replacement of infrastructure warrants an increase.

Gulig/Callan motion to approve an increase of \$5 to both the Resident Annual and Non-Resident Annual. Motion passes 5/0.

**14. Update and Discussion on Flood Mitigation Property Lease Program**

No current updates.

**15. Update and Discussion on Brew with A View Fundraising to Date**

Wiesmann - \$16,150 earnings for 2022. One August event on schedule for 2022.

2022 fundraising goal is on track for acquisition of the Trieloff property.

Wehmeier – remnant parcel adjacent to the Trieloff property is also under consideration.

**16. Discussion and Possible Action on Special Use Permits Issued**

Wiesmann – permits are issued for anything outside of the scope of park use and park hours - stargazing & photography are examples.

**17. Update and Discussion on 2022 Budget**

Wiesmann – 2022 appears to be on-track as we move through 2022.

**18. Update and Discussion on 2023 Budget**

Wiesmann – department did not request additional positions; Capital project list has been submitted. 2023 large project items are closely related to the Interurban Trail. One request is a “Plan” for the management of the Flood Mitigation Properties.

**19. Update on Historic Sites Preservation Committee**

Truman – presented the new on-line application (still in test mode) for Historic Sites designation and the Story Map (under development) intended to illustrate properties that are designated as Historic within Jefferson County.

**20. Next Scheduled Meetings per the 2022 Proposed Meeting Schedule**

- September 1, 2022 – Park Tour following a meeting  
Future Agenda Item: Spongy Moth
- October 6, 2022
- November 3, 2022
- December 1, 2022

**21. Adjourn**

Gulig/Callan motion adjourn at 10:15 am. Motion passes 5/0.

Respectfully submitted,

*Mary S. Truman*

Adv. Program Assistant, Jefferson County Parks