

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, MARCH 4, 2022**

- 1. Call to Order**
The meeting was called to order by Supervisor Jaeckel at 8:00 a.m.
- 2. Roll Call (Establish a Quorum)**
All Committee members were present at 8:00 a.m. Also in attendance were Zoning Department staff Matt Zangl, Brett Scherer and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law**
Supervisor Poulson verified compliance with Open Meetings Law.
- 4. Approval of the Agenda**
Motion by Supervisors Nass/Poulson to approve the agenda. Motion passed 5-0.
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
There was no public comment.
- 6. Communications**
There were no communications.
- 7. Site Inspections for Petitions to be Presented in Public Hearing on March 10, 2022:**
The Committee left at 8:02 for the following site inspections:

CU2112-22 – David & Jean Anich Trust: Conditional use for repair services in a Community zone at the **intersection of County Rd E and County Rd CI**, Town of Sullivan, on PIN 026-0616-3441-008 (0.504 ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

R4391A-22 –Jeanette C Poulson Family Trust: Create a 4.71-ac lot around the home & buildings at **N795 Tamarack Rd**, Town of Palmyra from part of PIN 024-0516-2713-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4392A-22 –Jeanette C Poulson Family Trust: Rezone approximately 2.8 ac of PIN 024-0516-2742-000 (37.8 ac) to add it to an adjoining 2.2-ac A-3 zoned lot at **N683 Tamarack Rd**, Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4396A-22 – Harry & Pauline Stephan: Create a 2-ac lot around the home at **N4062 County Road E** from part of PIN 026-0616-1422-000 (33.965 ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4393A-22 – James E Gilbert: Create a 2.47-ac building site **at the intersection of Bakertown Rd and Pioneer Dr** from part of PIN 006-0716-2942-000 (40.703 ac), Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4394A-22 – Richard Helman: Create three new building sites, one of 1.9 ac and two of 1.89 ac, all on **Switzke Rd** in the Town of Farmington from part of PIN 008-0715-0432-004 (5.6 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4399A-22 – Kyle Skalitzky: Create a 3-ac lot around the home & buildings at **W8968 Kenny Ln**, Town of Waterloo, from part of PIN 030-0813-1744-000 (38.859 ac) This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4397A-22 – Heidi Kabat & Wayne Meier/RNH Trust Property: Create a 3-ac lot around the home at **N7691 Newville Rd** in the Town of Waterloo from part of PIN 030-0813-3321-001 (30.25 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4398A-22 – Heidi Kabat & Wayne Meier/RNH Trust Property: Create two new 1-ac building sites from part of PIN 030-0813-3321-001 (30.25 ac) **near N7691 Newville Rd**, Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4395A-22 – Connie & Jerry Wolf/Jay & Deloris Kogle Trust Property: Rezone approximately 1.5 ac of PIN 022-0613-3122-002 (15.443 ac) to add it to an existing adjacent A-3 zone owned by the Wolfs at **N2803 County Rd C**, Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CU2111-22 – Scott Construction Inc: Conditional use for an update to an existing non-metallic mineral extraction operation in an A-1 zone at **W7161 County Road J**. The site is on PINs 014-0614-1921-002 (9.99 ac), 014-0614-1924-001 (38.852 ac), 014-0614-1931-001 (20 ac) and 014-0614-1923-002 (21.972 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance.

8. Adjourn

Motion by Supervisors Poulson/Foelker to adjourn the meeting. Motion passed 5-0 and the meeting adjourned at 10:45 a.m.

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.