

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, JULY 15, 2022**

1. Call to Order

The meeting was called to order by Supervisor Jaeckel at 8:00 a.m.

2. Roll Call (Establish a Quorum)

All Committee members were present. Supervisor Anita Martin was in attendance. Also present were Zoning Department staff members Matt Zangl, Sarah Elsner, Brett Scherer, Haley Nielsen and Deb Magritz.

3. Certification of Compliance with Open Meetings Law

Poulson verified compliance with Open Meetings.

4. Approval of the Agenda

Motion by Supervisors Foelker/Richardson to approve the agenda.

5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

Supervisor Martin had a question about agenda item 7.

6. Communications

There were no communications.

7. Discussion and Possible Action on Amending the Jefferson County Zoning Ordinance to be Certified as a Farmland Preservation Ordinance

Zangl recapped that in 2021 the County Board approved the Comprehensive Plan and Farmland Preservation Plan and the Zoning Ordinance was updated as a result. After applying to DATCP for recertification, four ordinance sections were found that need text amendments and one property that needs a map amendment. Zangl explained the proposed changes. Zangl further explained each of the proposed changes. Motion by Supervisors Nass/Foelker to move these changes forward. Motion passed 5-0. Supervisor Martin indicated that her question had been answered.

The Committee left with Nielsen on the following site inspections:

8. Site Inspections for Petitions to be Presented in Public Hearing on July 21, 2022:

CU2127-22 – Marijane Cooke: Conditional use to allow for two horses in a Community zone at **N1351 County Rd N**, Town of Cold Spring on PIN 004-0515-1834-002 (4.2 ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU2128-22 – Jeffrey & Cindy Wegner: Conditional use to have three dogs as household pets in a Residential R-2 zone at **W1339 Woods Dr**, Town of Sullivan on PIN 026-0616-2841-009 (2 ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

R4418A-22 & CU2126-22 – Ryan & Angela Kraft: Rezone two acres of PIN 026-0616-2512-002 (10 ac) with conditional use to allow for an office and storage of construction contractor's equipment and materials near **W277 Northey Rd**, Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2129-22 – Richard & Christine Schwarze: Conditional use for an extensive on-site storage structure of 2,535 square feet, 20 feet 4 inches in height in a Residential R-1 zone at **W8424 Shorewood Meadows Circle**, Town of Lake Mills, on PIN 018-0713-1034-009 (5.48 ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

R4419A-22 – Harold Stilling: Rezone 0.8 ac of PIN 018-0713-3334-002 (31.513 ac) owned by Stilling Farms Inc. in the Town of Lake Mills to add it to the existing A-3 zoned lot at **W8768 Hope Lake Rd** owned by Michael Noyce. No new lots are being created. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

9. Adjourn

Motion by Supervisors Jaeckel/Poulson to adjourn the meeting. Motion passed 5-0, and the meeting adjourned at 10:00 a.m.

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.