

## Extension Education Committee Minutes

**Date of Meeting:** January 10, 2022

**Roll Call:** Committee members Dan Herbst, John Kannard, Mary Roberts and Lloyd Zastrow present in person. Dwayne Morris not present. Kim Buchholz present in-person. Steve Chmielewski, Ben Wehmeier, Christine Wen and Patricia Cicero present via Zoom.

Quorum present.

**Certification of Compliance with Open Meetings Law:** In compliance.

**Public Comment:** None

**Approval of Agenda:** Motion to approve agenda as written made by Kannard, seconded by Herbst. Motion carried.

**Approval of University Extension Education Committee minutes from November 8, 2021:** Motion by Herbst, seconded by Kannard, to approve the November 8, 2021 minutes as written. Motion approved.

**Communications:** None

**Discussion and Possible Recommendation of Possible Drainage Board Nominees:** Committee members received a Drainage Board handout in their agenda packets. Patricia Cicero, Director of Jefferson County Land and Water Conservation Department provided the committee with a brief history of the drainage board. All the committee members have been on the board for some time and would like to find new members to replace them. The committee meets once a month, do site visits, etc. Members receive a per diem for their attendance. The per diem is currently being finalized. Patricia asked committee members to contact her with the names of individuals they feel would be interested in serving on this board.

**Review of 2021 Departmental Budget:** Wen stated that committee members received the budget print out in their packets. The 2021 budget came out well due to staff vacancies. She asked for any questions. Committee members had no questions.

**Update on Regional Crops Educator:** Wen reported to the committee that the first posting of this position ended with a failed search. The position was reposted and closed last week. Wen will now work with the interview team to establish dates for interviews. Wen asked if there were any committee members who would like to participate in the interview process. John Kannard stated that he would like to be involved.

**Update on Regional Dairy Educator:** Wen reported that the interviews for the regional dairy educator took place prior to the Holidays. She is currently working on obtaining references and hopes to be able to offer the position within the near future. Kannard asked how this educator was going to be able to effective with such a large area (five counties) and what area of dairy will be their focus? Wen stated that the position will definitely look and feel different. Extension is very excited that this position will be able to focus in on a specific area in dairy.

**Update on Jefferson County 4-H Educator:** Wen stated that the 4-H Educator position has been posted and will close on Friday, February 4. Once HR has reviewed the applications, Wen will set up interviews. Wen will keep the committee posted.

### **Discussion of Monthly Educator Reports:**

- Steve Chmielewski provided an oral report to the committee from his written report that was included in the agenda packet.
- Wen provided a brief update for the FoodWise program since Lisa Krolow was unable to join the meeting. FoodWise continues to search for new partnerships within the County.

**Next Scheduled Meetings:** February 14, March 14

**Adjourn** – Motion by Kannard, seconded by Roberts, to adjourn at 9:10 a.m. Motion approved.

*Minutes recorded by Kim Buchholz, Administrative Specialist*