

## Extension Education Committee Minutes

**Date of Meeting:** April 11, 2022

**Call to Order:** Chair Zastrow called the meeting to order at 8:36 a.m.

**Roll Call:** Committee members Dan Herbst, John Kannard, Mary Roberts and Lloyd Zastrow were present in person.

Christine Wen, Jerry Wilcenski and Kim Buchholz were present in-person. Ben Wehmeier and Katelyn Broedlow were present via Zoom.

Quorum present.

**Certification of Compliance with Open Meetings Law:** In compliance.

**Public Comment:** None

**Approval of Agenda:** Motion by Kannard, seconded by Herbst to approve the agenda as printed.

**Approval of University Extension Education Committee Minutes from March 14, 2022:**

Motion by Roberts, seconded by Herbst, to approve the minutes as printed. Motion passed.

Dwayne Morris joined the meeting in-person.

**Communications:** Wen thanked Zastrow for his service on the committee, support for Extension through the years and wished him the best in his “retirement” from the County Board. The committee enjoyed treats in honor of Zastrow’s last meeting.

**Review of Department Budget:** A copy of the budget was provided with the agenda packet. Wen stated that the budget is on track for this part of the year. Wen stated that as the office returns to being fully staffed, the budget will start to reflect it. Buchholz reported to the committee that the capital flooring project is scheduled to be completed during the weeks of April 18 (downstairs) and April 25 (upstairs). Morris asked Wen questions on the departmental budget and how it compares to Rock and Walworth Counties, the other counties that she budgets for. Wen stated that Jefferson is similar to Walworth and that Rock has some unique items.

### **Discussion of Monthly Educator Reports:**

- Steve Chmielewski was unable to attend the meeting due to another commitment. His written report was included in the agenda packet. Please reach out to him with any questions.
- Lisa Krolow was unable to attend the meeting due to another commitment. Her written report was included in the agenda packet. Please reach out to her with any questions.
- Jerry Wilcenski provided an oral report. Jerry has spent the last month attending various meetings and reaching out to project and club leaders as he tries to better understand the countywide projects and the 4-H program in Jefferson County. Jerry also met with the Fair Park to discuss role clarifications. He also attended the large animal project learning day event on Saturday at the Fair Park sponsored by the MAP Committee.

Jerry’s report became a discussion on the auction at Fair. Wehmeier reminded the committee that their current discussion was not on their agenda and that the auction was no longer handled by Extension and concerns should be brought to the attention of the Fair Park Committee. The committee continued the discussion briefly.

The committee asked that an agenda item such as 4-H issues/problems be included on an upcoming agenda if auction changes become a hardship for Jefferson County families involved in 4-H.

**Next Scheduled Meetings:** May 9, June 13 and July 11

Chair Zastrow stated that election of new officers would occur at the next meeting.

**Adjourn** – Meeting adjourned at 8:58 a.m.

*Minutes recorded by Kim Buchholz, Administrative Specialist*