

Extension Education Committee Minutes

Date of Meeting: May 9, 2022

Call to Order: County Administrator Wehmeier called the meeting to order at 8:30 a.m.

Roll Call: Committee members Matt Foelker, Anthony Gulig, Dan Herbst, John Kannard were present in person.

Ben Wehmeier, Jerry Wilcenski, Jordan Schuler, Steve Chmielewski and Kim Buchholz were present in-person. Katelyn Broedlow was present via Zoom.

Quorum present.

Certification of Compliance with Open Meetings Law: In compliance.

Election of Officers: Mr. Wehmeier called for nominations for Chair. Foelker nominated John Kannard for chair, seconded by Gulig. Call for nominations was called 3 times by Mr. Wehmeier. Mr. Wehmeier closed nominations. Vote of the majority to elect John Kannard Chair of the committee was taken. Unanimous vote received in favor.

Mr. Wehmeier turned the meeting over to Chair Kannard.

Morris joined the meeting at 8:34 a.m.

Mr. Wehmeier left the meeting in-person and joined meeting remotely.

Chair Kannard called for nominations for vice chair. Kannard nominated Foelker for vice chair, seconded by Herbst. Motion approved.

Public Comment: None

Approval of Agenda: Motion by Herbst, seconded by Foelker to approve the agenda as printed. Agenda approved.

Approval of University Extension Education Committee Minutes from April 11, 2022: Motion by Herbst, seconded by Morris, to approve the minutes as printed. Motion passed.

Communications: None

Wen joined the meeting at 8:40 a.m.

Overview of Extension: Wen handed out a brochure "University of Wisconsin-Madison, Division of Extension: Transforming Lives and Communities" to committee members. Wen then introduced herself and provided a general overview of Extension for the committee members. Members had received a copy of a handout, "Extension Jefferson County Overview" by email prior to the meeting. Wen encouraged committee members to use the links within the document for greater detail. Extension is a County Department per State statutes. Wen then generally reviewed the annual contract for professional services (educator salaries). Wen explained that the educators report monthly to the committee on their activities from the past month. Discussion occurred.

Review of Department Budget: A copy of the budget was provided with the agenda packet. Wen reviewed various line items within the budget to provide background for new committee members. The budget is on track. Wen stated that as the office returns to being fully staffed, the budget will start to reflect it.

Discussion of Monthly Educator Reports:

- Steve Chmielewski provided an oral report from his written report that was distributed with the agenda packet. He also provided a little background history of his current projects for new committee members. His current projects include working with the Jefferson County Parks Department in the establishment of a friend group and a strategic planning process with the Rock River Coalition.
- Wen stated that Lisa Krolow, FoodWise Coordinator, was unable to attend the meeting due to another commitment. Krolow has provided her written report that was distributed with the agenda packet. Please reach out to Krolow with any questions.
- Jerry Wilcenski provided an oral report. Wilcenski continues to evaluate current programs and provide support as needed. He is working to connect projects and build a robust program to provide opportunities for county youth to connect. Wilcenski also continues to meet club and project leaders. Wilcenski also attended a regional 4-H meeting.
- Wen introduced Jordan Schuler to the committee. Schuler is our new regional crops educator that started on April 18. Schuler introduced herself to the committee. Schuler is currently networking with local individuals and agencies. It is her hope to develop a newsletter as well as have some focus on alternative crops.

Next Scheduled Meetings: June 13 and July 11 (July meeting may be cancelled due to Fair)

Adjourn – Meeting adjourned at 9:24 a.m.

Minutes recorded by Kim Buchholz, Administrative Specialist