

Extension Education Committee Minutes

Date of Meeting: July 11, 2022

Call to Order: Chair Kannard called the meeting to order at 8:34 a.m.

Roll Call: Committee members John Kannard and Dwayne Morris were present in person.

County Administrator Ben Wehmeier, Area Extension Director Chrissy Wen, Jerry Wilcenski, Jordan Schuler, Alison Pfau, Lisa Krolow, Maddie Foerster and Kim Buchholz were present in-person.

County Board Supervisor Dan Herbst, Steve Chmielewski and Katelyn Broedlow were present via Zoom.

Quorum present.

Certification of Compliance with Open Meetings Law: In compliance.

Public Comment: None

Approval of Agenda: Agenda was approved as written.

Approval of University Extension Education Committee Minutes from June 13, 2022: Motion by Morris, seconded by Kannard, to approve the minutes as printed. Motion passed.

Communications: None

Review of Department Budget: A copy of the budget was provided to committee members. Wen stated that the budget is on target and asked for any questions. No questions.

Discussion and Possible Decision on Extension Educator Contract Amendment: Wen stated that committee members received a copy of the amended contract with their agenda packet. The amendment involves the addition of horticulture services to Jefferson County through Julie Hill 10% appointment.

The committee approved of the addition. Motion by Morris, seconded by Herbst, to approve the amended contract. Motion approved. Committee members signed the contract for Wen to take to Extension for final signatures. Wen will provide an updated copy to the County once all signatures are received.

8:40 a.m. Quorum was lost. Meeting proceeded with receiving reports from the Extension educators. No further actions were taken.

Introduction of Julie Hill, Horticulture Educator for Rock and Walworth Counties

Wen introduced Julie Hill, Horticulture Educator for Rock and Walworth Counties who will now be providing services to Jefferson County. Wen explained that Hill has been assisting Jefferson County on a voluntary basis and now with the approved contract will be able to provide additional services and education within the county. Hill provided a brief background on herself for committee members.

Discussion of Monthly Educator Reports:

- Steve Chmielewski, Community Educator, provided an oral report to the committee. His continues to work with the Jefferson County Parks Department in the establishment of a friend group. The next meeting is scheduled for July 21 where the bylaws will be finalized, and the group will move forward with nominations. He also continues to work with the Rock River Coalition. An evaluation will be sent out shortly. A grant was recently awarded from the

Wisconsin Economic Development Corporation on a statewide initiative which is being sent to Palmyra, Jefferson, Johnson Creek, Lake Mills and others to determine their participation interest.

- Lisa Krolow, FoodWise Coordinator, provided an oral report from her written report that was distributed with the agenda packet. Krolow stated that they have had 8 families attending their 5-week series with the Watertown Family Connections at the Watertown Public Library. Watertown Family Connections has been a great partner to work with and Educator Foerster will continue to work with them monthly by attending a playgroup session and helping to plan a healthy snack for participants. Krolow continues to meet with potential partners to expand FoodWise programming in Jefferson County.
- Jordan Schuler, Regional Crops Educator, provided an oral report from her written report which was distributed to committee members at the meeting. Schuler continues to attend events and conduct farm visits to introduce herself to producers and make connections. She is also involved in many professional development activities.
- Jerry Wilcenski, 4-H Educator, provided an oral report. Wilcenski reported that the Jefferson County Fair is this week. He encouraged committee members to visit the Fair and stop by the Extension booth. After Fair, the focus of 4-H will turn to year end reporting and chartering requirements. The new 4-H year will open on September 1.
- Alison Pfau, Regional Dairy Educator, was unable to attend the meeting due to an appointment. Please feel free to contact her with any questions.

Next Scheduled Meetings: August 8 and September 12

Adjourn – Meeting adjourned at 9 a.m.

Minutes recorded by Kim Buchholz, Administrative Specialist