



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday February 7th, 2022

**Call to Order**

The meeting was called to order by Mike Wineke at 1:03 pm.

**Roll Call**

**Committee Members:** Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Alice Mirk, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Sira Nsibirwa (not present), and Katie Dixon.

Attended by zoom: LaRae Schultz, Alice Mirk

Present from ADRC: ReBecca Schmidt, Kimberly Swanson, Mike Hansen, Tonya Runyard, and Dominic Wondolkowski, Brent Ruehlow

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in-compliance with Open Meetings Law.

**Approval of Agenda**

Janet Sayre Hoeft made a motion to approve the agenda, Carol O'Neil seconded. Motion carried.

**Approval of January 3rd, 2023, Minutes**

Carol O'Neil made a motion to approve the agenda, Katie Dixon seconded. Motion carried.

**Communications**

There was no communication to share.

**Update ADRC & Aging Program 2022 Key Outcome Indicators – ReBecca Schmidt, ADRC Division Manager**

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

**ADRC Program Update:** Dominic Wondolkowski reported:

The 2023 ADRC Key Outcome Indicator (KOI) is all Long-Term Care Functional Screens (LTCFS) must be determined within 30-days of a request. If there is a delay in determining eligibility, the ADRC will notify the customer in writing the reason for the delay and their right to appeal. Provided the written notice of delay is mailed within the 30-day time period, the KOI will be considered met.

In January, the KOI was met. 17 of 17 LTCFS were determined within 30-days from date of request. Of the 17 screens, 16 customers were found eligible at a Nursing Home Level of Care, meaning the customer is eligible to enroll in Family Care, Partnership or IRIS program. The three LTCFS Levels of Care were reviewed.

Additional 2023 ADRC goals include: (1) 100% compliance with the State Contract; (2) 90% of all Customer Satisfaction Surveys returned will have a favorable opinion; (3) provide 1+ community outreach events with focus on the Hispanic population; and (4) complete one QI project. A new customer survey was created in January. Results will be shared during the year.

For January, staff recorded 605 contacts with 323 callers. This includes 89 in-person visits.

The Disability Benefit Specialist-Shelly Wangerin completed 2022 end-of-the-year reporting. The Monetary Impact (MI) grand total was \$2,140, 307. This is a significant increase compared to 2022 M.I. of \$1,594,921. Monetary Impact is defined as the approximate value of any public benefits staff helped someone obtain or retain (i.e. SSDI or SSI income).

Public Health Emergency Unwinding: Medicaid continuous coverage will end April 1st. Health care renewals will be distributed over a 12-month period with the first renewals due in June 2023. A loss of Medicaid will result in disenrollment for customer enrolled in a LTC program. Procedurally, two waivers will end May 1st including: (1) waiver of a face-to-face to complete a LTCFS and (2) the waiver to allow verbal signatures on enrollment and disenrollment forms.

Betty Jaeckel was hired as the new Elder/Disability Benefits Specialist. Betty's start date is 2.13.2023.

### **Presentation on Your Friends in Action – Britanie Peeslee :**

#### **Nutrition Program Update:**

Nutrition Program Director Kimberly Swanson reported:

Swanson shared that there were 2,948 total meals served in December 2022, down from other months due to four closure dates related to holidays and winter weather. Congregate meals remained about the same as previous months at 348 meals served. There were 11 new home delivered meal participants in January 2023. A Key Outcome Indicator to serve home delivered meals to those who are eligible and request the meals was met at 100% in January 2023. A second Key Outcome Indicator, to assess new home delivered meal participants in their home within four weeks of beginning meals, was not met in December 2022. The staff member who performs the assessments has been unexpectedly out of the office. A quality improvement plan is in place and results are expected to improve next month. Swanson also shared the 2023 Senior Nutrition Program Goals.

#### **Transportation Program Update:**

Ridership for the ADRC of Jefferson County Driver / Escort Service for January 2023 was 1128 one-way rides. The number of new (first time) riders for the month was 19 and the number of unique clients served was 142.

Transportation KOI's were both met in January.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal in January 2023.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc. We met this goal in January 2023, providing 113 ride opportunities for social interaction.

Other Key Items of interest this past month were as follows:

- In January, our Transportation Copays (Fares) increased from \$1.50 to \$2.50 for one-way in-county rides and from \$7.50 to \$12.50 for one-way out-of-county rides. No change in the number of rides requests has been observed.
- Our 2nd Day Trip Project Event was held on Jan. 4th. A group of 12 individuals rode our bus to the Mitchell Park Domes in Milwaukee.
- Our 3rd Day Trip Project Event will be held on Feb. 8th. The group will be going to Milwaukee to: Drive by the Lakefront, Ride The Hop Streetcar, and Shop/Dine at the Milwaukee Public Market.
- WisDOT provided us with 5310 Grant agreements and certifications for 2 WC accessible vehicles awarded to us back in 2021 and 2022. Our financial department has recently completed these documents to move ahead with the procurement process.

Driver / Escort Services 2022 Transportation Survey was completed:

- 285 surveys were distributed to clients who had used our service during 2022.
- 72 completed surveys were returned.
- Key Findings:
- The rating of our Overall Service has improved in 2022 and is similar to 2019.
- Clients want more rides for social / recreation
- Word of mouth is still by far the best marketing method
- 100% of clients surveyed would recommend our service

### **Dementia Care Specialist Update**

I, the Dementia Care Specialist, shared that in January, I had 25 consumer interactions. During the month of December, I facilitated the Dementia Caregiver Support Group while serving an average of 4 individuals. I also co-facilitated the Caregiver Coffee Support Group serving an average of 8 individuals. The 16-week Grief and Ambiguous Loss support launched in January at the University of WI Community Engagement Center with a total of 14 in attendance. After the first week it was determined that the venue would change to each ADRC and via TEAMS due to incompatible video options.

The coalitions/committees that I supported this month were:

Dementia Friendly Community Initiative in Whitewater, Cambridge Wellness Collaborative, Dementia Friendly Community Network, Watertown Dementia Awareness Committee, Dementia Task Force, LBD Planning Meeting, the Jefferson Memory Café (16) and Heritage Homes in Watertown Memory Café (12). I offered 5 memory screen events – 1 canceled due to weather, total of 6 screens completed. I provided a Dementia Live training at the Workforce Development Center, met with IRIS, Tomorrow's Hope & Stable Rock Winery, provided dementia crisis training for the nutrition meal site managers as well as Rainbow Hospice volunteers, provided Dementia Friends training to Rainbow Hospice volunteers, met with Reena Living Center, and provided outreach at a fundraiser for Tomorrow's Hope "Hoops for Hope" for their cancer and dementia programs.

The Bridges Library Memory Project earned a \$20,000 award to share amongst the libraries including Jefferson County libraries.

Tonya Runyard  
Dementia Care Specialist

### **Transportation and Nutrition Program Waivers – Mike Hansen and Kimberly Swanson**

- No requests

### **Discussion on Items for next agenda**

- April – Presentation on Level of Care Determination - Dominic & ReBecca

**Adjourn:** Katie Dixon made a motion to adjourn the meeting; Frankie Fuller seconded. Motion carried. Meeting adjourned at 2:34 pm.

Respectfully submitted,  
ReBecca Schmidt  
Aging & Disability Resource Center Division Manager

## Attachment I 2022 KOIs

Program	Program Manager	2023 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Complete 50 Memory Screens throughout 2023	6	
Caregiver Support Specialist	Kim Herman	Increase enrollment into T – IIIB and NFCSP programs by 5 families each.	End of year report	End of year report
Senior Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Not met for December with SE out	
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence-Based Health Promotion Disease Prevention Programs in 2023.	1	
Transportation Services 85.21 & 5310	Mike Hansen	<p>1. 85.21 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria.</p> <p>2. Provide at least 40 rides for social interaction opportunities or attendees at wellness &amp; Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc.</p>	Met	Met 113 rides

Program	Program Manager	2023 KOI	January	February
Elderly Benefit Specialist	Emma Borck	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	In Progress	
Disability Benefit Specialist	Shelly Wangerin	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	In Progress	
ADRC	Dominic Wondolkowski	100% of all longterm care functional screens must be determined no later than 30 days from the date the ADRC receives a request or expression of interest.	Met - 17/17	