



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday March 7th, 2022

Call to Order

The meeting was called to order by Mike Wineke at 1:03 pm.

Roll Call

Committee Members: Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Alice Mirk, Carol O'Neil (not present), Janet Sayre Hoeft, Mary Roberts, Sira Nsibirwa

Attended by zoom: LaRae Schultz, Alice Mirk and Katie Dixon

Present from ADRC: ReBecca Schmidt, Mike Hansen

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Janet Sayre Hoeft made a motion to approve the agenda, Mary Roberts seconded. Motion carried.

Approval of February 7th, 2023, Minutes

Frankie Fuller made a motion to approve the agenda, Mary Roberts seconded. Motion carried.

Communications

There was no communication to share.

Update ADRC & Aging Program 2023 Key Outcome Indicators – ReBecca Schmidt, ADRC Division Manager

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

ADRC Program Update: Dominic Wondolkowski reported:

ADRC Program Update: ReBecca Schmidt reported:

In February, the KOI was met. 23 of 23 LTCFS were determined within 30-days from date of request. Of the 23 screens, 22 customers were found eligible at a Nursing Home Level of Care, meaning the customer is eligible to enroll in Family Care, Partnership, or IRIS programming. One customer was determined eligible at a Non-Nursing Home LOC meaning the customer is eligible for a more limited benefit package through Family Care only.

For February, staff recorded 601 contacts with 319 callers. This is a decrease of 4 calls compared to January but not surprising since there are less working days in February. Staff completed 66 in-person visits.

The Jefferson County Youth Transition Coalition, which is facilitated monthly by Dominic Wondolkowski has planned a Job Olympics event for March 17th at the MATC Watertown Campus. The Olympic-style job preparation event is most applicable to high school and transition students with intellectual disabilities and/or autism. There will be presentations on tips and techniques for applying for jobs and what to expect when interviewing. As of 3.2.23, there are 34 students and 25 teachers and volunteers registered.

Nutrition Program Update:

ADRC Division Manager ReBecca Schmidt Reported:

Schmidt shared that there were 3,419 total Home Delivered meals served in January 2023, Congregate meals remained about the same as previous months at 436 meals served. There were 14 new home delivered meal participants in February 2023. A Key Outcome Indicator to serve home delivered meals to those who are eligible and request the meals was met at 100% in February 2023. A second Key Outcome Indicator, to assess new home delivered meal participants in their home within four weeks of beginning meals, was not met in February 2023. The staff member who performs the assessments has been unexpectedly out of the office. A quality improvement plan is in place and results are expected to improve next month.

Transportation Program Update:

Ridership for the ADRC of Jefferson County Driver / Escort Service for February 2023 was 934 one-way rides. The number of new (first time) riders for the month was 21 and the number of unique clients served was 135.

Transportation KOI's were both met in February.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal in February 2023.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc. We met this goal in February 2023, providing 135 ride opportunities for social interaction.

Other Key Items of interest this past month were as follows:

- In February, we saw a sharp decrease in the number of trips. This was due to several factors including: 1) Fewer trips for Home Delivered Meals due to new volunteer drivers, 2) significant weather cancellations, 3) we were short 4 drivers this month, and 4) a shorter month (28 days).
- Our 3rd Day Trip Project Event was held on Feb. 8th. A group of 12 individuals went to Milwaukee and did the following: Drove by the Lakefront, Rode The Hop Streetcar, and Shopped/Dined at the Milwaukee Public Market.
- Our 4th Day Trip Project Event will be held on Mar. 8th. The group will be going to Janesville to tour the new HyVee Store and visit a large local garden center (K&W Greenery).
- Jefferson County has now made payment (\$48,508) to WisDOT for the local match portion of the costs for 2 WC accessible vehicles awarded to us back in 2021 and 2022. Things are moving along.

Dementia Care Specialist Update

ReBecca Schmidt shared that in February there were 24 consumer interactions. During the month of February Tonya facilitated the Dementia Caregiver Support Group while serving an average of 4-6 individuals. She also co-facilitated the Caregiver Coffee Support Group serving an average of 8 individuals. The 16-week Grief and Ambiguous Loss support launched in January at the University of WI Community Engagement Center with a total of 14 in attendance. After the first week it was determined that the venue would change to each ADRC and via TEAMS due to incompatible video options.

The coalitions/committees that I supported this month were:

Dementia Friendly Community Initiative in Whitewater, Cambridge Wellness Collaborative, Dementia Friendly Community Network, Watertown Dementia Awareness Committee, Dementia Task Force, LBD Planning Meeting, the Jefferson Memory Café (16) and Heritage Homes in Watertown Memory Café (12). I offered 5 memory screen events – 1 canceled due to weather, total of 6 screens completed. I provided a Dementia Live training at the Workforce Development Center, met with IRIS, Tomorrow's Hope & Stable Rock Winery, provided dementia crisis training for the nutrition meal site managers as well as Rainbow Hospice volunteers, provided Dementia Friends training to Rainbow Hospice volunteers, met with Reena Living Center, and

provided outreach at a fundraiser for Tomorrow's Hope "Hoops for Hope" for their cancer and dementia programs.

Tonya Runyard
Dementia Care Specialist

Transportation and Nutrition Program Waivers – Mike Hansen and Kimberly Swanson

- No requests

Discussion on Items for next agenda

- April – Presentation on Level of Care Determination - Dominic & ReBecca

Adjourn: Jeanne Tyler made a motion to adjourn the meeting; LaRae Schultz seconded. Motion carried. Meeting adjourned at 1:54 pm.

Respectfully submitted,
ReBecca Schmidt
Aging & Disability Resource Center Division Manager

Attachment I 2023 KOIs

Program	Program Manager	2023 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Complete 50 Memory Screens throughout 2023	6	1
Caregiver Support Specialist	Kim Herman	Increase enrollment into T – IIIB and NFCSP programs by 5 families each.	End of year report	End of year report
Senior Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met	In process
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence-Based Health Promotion Disease Prevention Programs in 2023.	1	2
Transportation Services 85.21 & 5310	Mike Hansen	1. 85.21 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc.	Met Met 113 rides	Met Met 135 Rides

Program	Program Manager	2023 KOI	January	February
Elderly Benefit Specialist	Emma Borck	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	In Process	In Process
Disability Benefit Specialist	Shelly Wangerin	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	In Process	In Process
ADRC	Dominic Wondolkowski	100% of all longterm care functional screens must be determined no later than 30 days from the date the ADRC receives a request or expression of interest.	Met - 17/17	Met - 23/23