



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday April 4th, 2023

Call to Order

The meeting was called to order by Mike Wineke at 1:07 pm.

Roll Call

Committee Members: Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Alice Mirk, Carol O’Neil (not present), Janet Sayre Hoeft, Mary Roberts (not present), Sira Nsibirwa (Not Present), and Katie Dixon

Attended by zoom: LaRae Schultz

Present from ADRC: ReBecca Schmidt, Mike Hansen, Dominic Wondolkowski, Erika Holmes, Tonya Runyard, Tatiana March

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Janet Sayre Hoeft made a motion to approve the agenda, Frankie Fuller seconded. Motion carried.

Approval of March 7th, 2023, Minutes

Frankie Fuller made a motion to approve the agenda, Katie Dixon seconded. Motion carried.

Communications

There was no communication to share.

Public comment

There were no public comments

Discussion and Approval of moving July meeting to 4/11

Approved

Presentation of Newsletter Proposal -ReBecca Schmidt

Presentation of Levels of Care – Dominic and ReBecca

Levels of Care: Dominic Wondolkowski, ReBecca Schmidt, and Erika Holmes reported:

The Long-Term Care Functional Screen (LTCFS) is a web-based application entered online. Once a screener completes an applicant’s LTCFS, the eligibility logic built into the web-based application determines the “Level of Care”. To have a qualifying LOC, an applicant must meet one or more target groups: Frail Elderly, Physical Disabled, Intellectual Disabled, Alzheimer’s Disease/Other Irreversible Dementia, Terminal Condition or Severe & Persistent Mental Illness (SPMI). SPMI as a standalone target group will not result in an eligible LOC. Level of Care is also determined by an applicants need for assistance with Activities and Instrumental Activities of Daily Living and other factors such as Behaviors/ Physically Resistive to Cares, Memory Loss & Daily Decision Making and risk factors including current APS client or risk of institutionalization. There are general LOC and more specific LOC findings depending on the applicant’s target population.

Update ADRC & Aging Program 2023 Key Outcome Indicators – ReBecca Schmidt, ADRC Division Manager

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

ADRC Program Update: Dominic Wondolkowski reported:

In March, the KOI was met (26 of 26). Twenty-three LTCFS were determined within 30-days from the date of the request. For three other applicants, a delay letter was mailed to them, and the FS was completed at a later date and in compliance with the KOI. Of the 26 screens, 23 customers were found eligible at a Nursing Home Level of Care, meaning the customer is eligible to enroll in Family Care, Partnership, or IRIS program. One customer was determined eligible at a Non-Nursing Home LOC meaning the customer is eligible for a more limited benefit package through Family Care. Two customers were determined ineligible for LTC programming.

For March, staff recorded 742 contacts. This is 126 additional contacts compared to February. Staff also had 106 in-person contacts compared to 74 in February.

The Jefferson County Youth Transition Network hosted another successful Job Olympics event on March 17th at MATC Watertown campus. Approx. 34 students and 25 teachers & volunteers were in attendance. Advisory Committee Member-Janet Sayre Hoeft noted there was an article in the local newspaper covering the event.

Other ADRC News: All four Resource Specialist scored 90% or better on the Continuing Skills Test (CST) to maintain their functional screen certification. Carmen Nightfall, new Resource Specialist started with the ADRC on Monday April 3. May is Older Americans and ADRC month. There was discussion on how to promote this in May.

Nutrition Program Update:

ADRC Division Manager ReBecca Schmidt Reported:

Schmidt shared that there were 2,369 total Home Delivered meals served in February 2023, Congregate meals remained about the same as previous months at 347 meals served. There were 8 new home delivered meal participants in March 2023. A Key Outcome Indicator to serve home delivered meals to those who are eligible and request the meals was met at 100% in March 2023. A second Key Outcome Indicator, to assess new home delivered meal participants in their home within four weeks of beginning meals, was not met in March 2023. A quality improvement plan is in place and results are expected to improve next month.

Transportation Program Update:

Ridership for the ADRC of Jefferson County Driver / Escort Service for March 2023 was 1085 one-way rides. The number of new (first time) riders for the month was 24 and the number of unique clients served was 145.

Transportation KOI's were both met in March.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal in March 2023.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc. We met this goal in March 2023, providing 143 ride opportunities for social interaction.

Other Key Items of interest this past month were as follows:

- Our first Wednesday Walks Event will take place at 9AM on May 17th at Dorothy Carnes Park West near Fort Atkinson.
- Our 4th Day Trip Project Event was held on March. 8th. We traveled to Janesville and visited the K&W Greenery Garden Center and the new HyVee Store.
- Our 5th Day Trip Project Event will be held on April 12th. We will be going to Madison to tour Ollrich Botanical Gardens and have lunch nearby at Monty's Blue-Plate Diner.
- Our Van Vehicle Supplier (TESCO) has now received PO's from WisDOT for two 2023 rear load mini vans for us. TESCO sold out of the 2022 vans we were supposed to receive but WisDOT approved the increase to ship us 2023 vans instead at no extra cost to us.

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in March, I had 15 consumer interactions. During the month of December, I facilitated the Dementia Caregiver Support Group while serving an average of 4 individuals. I also co-facilitated the Caregiver Coffee Support Group serving an average of 5.5 individuals. The 16-week Grief and Ambiguous Loss support launched in January has an average of 10 in attendance.

The coalitions/committees that I supported this month were:

Dementia Friendly Community Initiative in Whitewater, Cambridge Wellness Collaborative, Dementia Friendly Community Network, Watertown Dementia Awareness Committee, Dementia Task Force, LBD Planning Meeting, Community Partners of Jefferson County, and Heritage Homes Memory Café (14) in Watertown. I offered 3 memory screen events – Watertown Library had no registrations, Fort Sr. Center (2), and Johnson Creek Library (1) with a total of 3 screens completed. I provided a Dementia Live training at the Community Care Alliance meeting, met with Watertown Clergy Roundtable on Senior Care Event, attended Alzheimer's Association Wisconsin Advocacy Day and met with Representative Scott Johnson, attended 4 Teepa Snow Champion Training Sessions, provided a watch party for the Healthy Living with MCI Series at Watertown Library and provided a Dementia Friendly Business Training for Fort Sr. Center.

Transportation and Nutrition Program Waivers – Mike Hansen and ReBecca Schmidt

- No requests

Discussion on Items for next agenda

Adjourn: Jeanne Tyler made a motion to adjourn the meeting; Janet Sayre Hoeft seconded. Motion carried. Meeting adjourned at 2:40 pm.

Respectfully submitted,
 ReBecca Schmidt
 Aging & Disability Resource Center Division Manager

Attachment I 2023 KOIs

Program	Program Manager	2023 KOI	February	March
Dementia Care Specialist	Tonya Runyard	Complete 50 Memory Screens throughout 2023	1	3
Caregiver Support Specialist	Kim Herman	Increase enrollment into T – IIIB and NFCSP programs by 5 families each.	End of year report	1 st RAP NFCSP Participant
Senior Nutrition Program	Kimberly Swanson	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	5/8 63%	In process
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence-Based Health Promotion Disease Prevention Programs in 2023.	2	2
Transportation Services 85.21 & 5310	Mike Hansen	1. 85.21 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc.	Met Met 135 Rides	met Met 143 Rides

Program	Program Manager	2023 KOI	February	March
Elderly Benefit Specialist	Emma Borck	DBS staff will co-present with EBS staff at four or more "Welcometo Medicare"Workshops	In Process	1/4
Disability Benefit Specialist	Shelly Wangerin	DBS staff will co-present with EBS staff at four or more "Welcometo Medicare"Workshops	In Process	1/4
ADRC	Dominic Wondolkowski	100% of all longterm care functional screens must be determined no later that 30 days from the date the ADRC receives a request or expression of interest.	Met – 23/23	Met – 26/26