



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday June 6th, 2023

**Call to Order**

The meeting was called to order by Mike Wineke at 1:03 pm.

**Roll Call**

**Committee Members:** Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; Alice Mirk, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Sira Nsibirwa (Not Present), and Katie Dixon

Attended by zoom: LaRae Schultz, Mary Roberts

Present from ADRC: ReBecca Schmidt, Mike Hansen, Dominic Wondolkowski, Tonya Runyard, Tatiana March

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in-compliance with Open Meetings Law.

**Approval of Agenda**

Janet Sayre Hoeft made a motion to approve the agenda, Carol O'Neil seconded. Motion carried.

**Approval of May 2nd, 2023, Minutes**

Carol O'Neil a motion to approve the agenda, Katie Dixon seconded. Motion carried.

**Communications**

There was no communication to share.

**Public comment**

There were no public comments

**Update ADRC & Aging Program 2023 Key Outcome Indicators – ReBecca Schmidt, ADRC Division Manager**

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators and discussed which goals were met and which were not and why. See attached KOI reports.

**ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski reported:

The KOI is met for May. 21 of 21 LTCFS were determined within 30-days from the date of the request. Of the 21 screens, 20 customers were found eligible at a Nursing Home Level of Care; one customer was determined eligible at a Non-Nursing Home LOC and zero customers were determined functionally ineligible. For May, staff recorded 611 contacts including 80 in-person contacts. This is 263 less contacts compared to January-May 2022.

The Senior Farmers' Market Nutrition Program (SFMNP) eligibility guidelines for 2023 and the scheduled outreach sites in Jefferson County for the month of June were reviewed. The SFMNP checks are availed for

distribution effective 6.1.23. Marketing efforts were explained. One suggestion is to advertise all ADRC events on the county's Facebook page.

To promote the observance of Older Americans Month (OAM) and the proclamation of May as ADRC month, the ADRC offered a free lunch on May 19<sup>th</sup> from 11a-2pm. at Stoppenbach Park in Jefferson. The ADRC had 11 guest/visitors for the day. All unused hotdogs and buns were donated to the Jefferson Senior Center.

Kristin Draeger was hired as the new Resource Specialist with a start date of 6.19.23. Abbey Wedwick, graduate student at UW-Whitewater has accepted a 2023-24 student internship with the ADRC. Emma Borck, Elder Benefit Specialist attended Aging Advocacy Day at the Capitol on May 9<sup>th</sup>. Wendy Petitt, Admin. Assistant is retiring July 7<sup>th</sup>. The ADRC is now in the interview process to fill the vacancy.

### **Nutrition Program Update:**

Tatiana March Reported:

In April there were 2,133 total meals delivered and 452 in-person dining meals served. 9 new Home Delivered meal clients were added to the program. The goal of 90% of HDM Assessments done within 4 weeks was met for April (100%, 9/9 Assessments). The goal of serving 95% of eligible meal clients was met (100%, 9/9 participants). March stated there is a lot going on in the program. March, Endl and one of the Site Manager Subs have been filling in at the Lake Mills dining site while the position is vacant. There have been a few interested applicants for the Lake Mills Site Manager position. March has made progress on putting together resources for those not eligible for the program. During the Quarterly Site Manager meeting in May, MIS attended and trained the Site Managers on a new online database to store the programs weekly meal count data. This online tool went live with the site managers June 1<sup>st</sup> and everything has been going well. March reported that she attended the Spring WAND (Wisconsin Association of Nutrition Directors) Conference in early May. It was a great experience and learning opportunity and wonderful to meet other nutrition directors throughout Wisconsin.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for May 2023 was 1082 one-way rides. The number of new (first time) riders for the month was 13 and the number of unique clients served was 150.

#### **Transportation KOI's were both met in May.**

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal in May 2023.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc. We met this goal in May 2023, providing 138 ride opportunities for social interaction.

#### **Other Key Items of interest this past month were as follows:**

- Our 6<sup>th</sup> Day Trip Project Event was held on May 10<sup>th</sup>. A group of 12 went for a pontoon boat ride on Lake Monona and had lunch at Gus' Diner in Sun Prairie.
- Our 7<sup>th</sup> Day Trip Project Event will be held on June 7<sup>th</sup>. We will be going to Lake Geneva to enjoy the lakefront, go shopping at downtown stores, or visit the Geneva Lake Museum. Lunch will be at Chuck's Lakeshore Inn on Lake Geneva in Fontana.

- Our first Wednesday Walks Event was held on May 17th at Dorothy Carnes Park West near Fort Atkinson.
- Our second Wednesday Walks Event will take place at 9AM on June 21st at Korth Park near Lake Mills.
- We took delivery of one new rear loading wheelchair accessible Van on June 6th. Hooray!!!

**A proposed partnership between the Rock River Community Clinic (RRCC) and the ADRC was discussed.**

- Objective: Transportation support for residents less than 200% of the federal poverty line in Jefferson County Area
- Goal: To streamline transportation services for RRCC and ADRC, reduce duplicate paperwork, and improve both patient access and experience.
- Proposal: When calling for transportation assistance, ADRC agrees to honor the financial screening completed by RRCC and tier financial assistance accordingly.
- Some advisory board members expressed concerns that the number of people who might take advantage of this arrangement might be too great. Also, there were concerns about using county funds to provide rides for those who are not our “target” group (elderly and people living with disabilities). More discussion, fact finding, and analysis would be needed if this proposal is to be put before the board for approval.

**Dementia Care Specialist Update**

ADRC Division Manager, ReBecca Schmidt Reported:

ReBecca Schmidt shared that in May, there were 23 consumer interactions. During the month of May Tonya facilitated the Dementia Caregiver Support Group while serving an average of 2 individuals. And co-facilitated the Caregiver Coffee Support Group serving an average of 2 individuals. 6 memory screens were completed in May and 3 memory Café’s took place with a total of 17 guests.

The following additional activities took place in May:

- DFCI (Dementia Friendly Community Initiative) Whitewater – planning Farmer’s Market outreach, Dementia Live & Memory Screen Event, & our new in-person support group
- Attended and promoted at the Watertown Senior Care Fair Event (about 60 in attendance)
- DFCN (Dementia Friendly Community Network) looking to revamp this group with community members & other organizations
- Attended and promoted at the Alzheimer’s Association Conference
- Provided Dementia Live for Jeff. Cty. CCS team (10 in attendance)
- Provided Dementia Live for Fort Library staff (3) as well as the public (4 attended)
- Provided Teepa Snow Workshop as requirement for my Certified Trainer credential (6 attended)

**Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

- Transportation Request – Carol Dearborn – committee agreed to grant this waiver.

**Discussion on Items for next agenda**

**Adjourn:** Janet Sayre Hoeft made a motion to adjourn the meeting; Carol O’Neil seconded. Motion carried. Meeting adjourned at 2:42 pm.

Respectfully submitted,  
 ReBecca Schmidt  
 Aging & Disability Resource Center Division Manager

## Attachment I 2023 KOIs

Program	Program Manager	2023 KOI	April	May
Dementia Care Specialist	Tonya Runyard	Complete 50 Memory Screens throughout 2023	4 Total 7	6 Total 13
Caregiver Support Specialist	Kim Herman	Increase enrollment into T – IIIB and NFCSP programs by 5 families each.	1 RAP NFCSP Enrollment	2 RAP NFCSP enrollments
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	2/2 Met	9/9 Met
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence-Based Health Promotion Disease Prevention Programs in 2023.	2	2
Transportation Services 85.21 & 5310	Mike Hansen	1. 85.21 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria.  2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc.	met  Met 131 Rides	met  Met 138

Program	Program Manager	2023 KOI	April	May
Elderly Benefit Specialist	Emma Borck	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	1/4	1/4
Disability Benefit Specialist	Shelly Wangerin	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops	1/4	1/4
ADRC	Dominic Wondolkowski	100% of all LTCFS determined within 30 days from date of request.	Met – 26/26	Met 21/21