



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, November 7th, 2023

**Call to Order**

The meeting was called to order by Mike Wineke at 1:02 pm.

**Roll Call**

**Committee Members:** Michael Wineke, Chair; Frankie Fuller - Vice-Chair; Janet Sayre Hoeft, Mary Roberts, Mary Weber, Carol O'Neil, and Katie Dixon.

**Attended by zoom:** LaRae Schultz

**Present from ADRC:** ReBecca Schmidt, Dominic Wondolkowski, Mike Hansen

**Certification of Compliance with Open Meetings Law**

It was determined that the committee was in-compliance with Open Meetings Law.

**Approval of Agenda**

Janet Sayre Hoeft made a motion to approve the agenda, Mary Roberts seconded. Motion carried.

**Approval of October 3rd, 2023 Minutes**

Carol O'Neil made a motion to approve the minutes, Katie Dixon seconded. Motion carried.

**Communications**

There were no communications to share.

**Public comment**

There were no public comments.

**Announcements:**

Frankie Fuller asked about how the ADRC assists people with voting as election day is happening soon. Dominic shared that the ADRC posts information on the website.

**Presentation:** by Todd Weidenhoeft from Tomorrow's Hope.

**Discussion and consideration:** Todd joining Advisory Committee

**Update ADRC & Aging Program 2023 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager**

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators through September and discussed which goals were met and which were not and why. See attached KOI reports.

**ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski Reported:

The KOI is met for October. 19 of 19 LTCFS were determined within 30-days from the date of the request. Of the 19 screens, 18 customers were found eligible to enroll in a Family Care, Partnership or IRIS program. One customer was determined ineligible. Two customers were appropriately notified that there would be a delay in

completing their LTCFS. For Jan.-Oct. 201 of 202 functional screens have been calculated per KOI guidelines. For October, staff recorded 732 customer contacts which included 111 in-person contacts (i.e. home, office, NH visits).

The Benefit Specialists are busy with Medicare Part D open enrollment (Oct. 15 -Dec 7<sup>th</sup>). There are 100 appointments available; 57 appointments have been scheduled so far.

ReBecca Schmidt and Dominic Wondolkowski attended the following in Wausau. October 24<sup>th</sup>-Aging Disability Professionals Association of WI (ADPAW) training. The featured speaker was Mandi Dornfeld, MS, Association of Professional Coaching and the topic was "Compassionate Leadership". On October 25, 2023 DHS held the ADRConnect meeting. Carrie Moelke, Director of Bureau of Aging and Disability Resources ( BADR) presented on "Celebrating 25 years of ADRC's 1998-2023". There also was a presentation on Peer Place, a new database to replace SAMS-Wellsky. The database will incorporate all ADRC & Aging programs with a live rollout scheduled for late fall, 2024.

### **Nutrition Program Update:**

Tatiana March Reported:

In September, there were 2,264 total home delivered meals served and 427 congregate meals provided. 14 new home delivered meal participants started on the program. The goal of serving 95% of eligible meal clients was met (100%, 8/8). The goal of 90% of home delivered meal assessments completed was also met. (100%, 7/7). There were two exclusions this month due to participants leaving the program before assessments were completed.

ReBecca Schmidt Aging and ADRC Division Manager, stated that the Jefferson Site Manager has retired. The job listing has been posted and there have been a few applicants. The Home Delivered Meal Assessor- Sharon retired at the end of October. That position has been posted, interviews conducted, and the position filled. Mary Weber will be starting on November 13<sup>th</sup>. There is a need for Volunteers at many of the dining sites. Lake Mills is specifically looking for more volunteers in the kitchen and the Sullivan dining site is looking for more Home Delivered Meal volunteers. Other sites and locations could always use more backup volunteers.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for October 2023 was 1004 one-way rides. The number of new (first time) riders for the month was 25 and the number of unique clients served was 132.

Transportation KOI's were both met in July.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal in October 2023.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc. We met this goal in October 2023, providing 146 ride opportunities for social interaction.

Other Key Items of interest this past month were as follows:

- Our 5 year Coordinated Transportation Plan has been completed, approved by the HS Board, and submitted to WisDOT.
- Our 2024 85.21 grant application was approved by the HS Board. We plan to compile and submit entire application package very soon.

- A Day Trip Event was held on October 4<sup>th</sup>. A group of 14 went to the Anderson Japanese Gardens and had lunch at the Cracker Barrel restaurant in Rockford, IL.
- Our next Day Trip Event will be held on November 8<sup>th</sup> and will be going to the Hoard Historical Museum in Fort Atkinson, Simple Life Country Store, and planning to have lunch at the Island Bar and Grill on Blackhawk Island

### **Dementia Care Specialist Update**

Dementia Care Specialist, Tonya Runyard Reported:

I, the Dementia Care Specialist, shared that in October, I had 22 consumer interactions. During the month of October, I facilitated 2 Dementia Caregiver Support Groups. The coalitions/committees that I supported this month were:

Dementia Friendly Community Network, “A Day with Lewy” planning meeting, Dementia Task Force, and Watertown Dementia Awareness Coalition. I attended “Wake Up Wednesday” at the Elks Lodge in Watertown, Networking at Berres Bros. and our I-Team meeting; I attended our mandatory Dementia Care Specialist Days in Madison which consists of collaboration day and research day at UW Madison. I met with Rock and Walworth County dementia care specialists to discuss plans for 2024 collaborations. I participated at the Veteran’s Benefits Expo in Watertown. I participated in our “A Day with Lewy” conference. I provided Dementia Live Experience to a class at UW-Whitewater. I provide CIT (Crisis Intervention Team) training for new police officers. I co-facilitated our 6-week Powerful Tools for Caregivers Program (virtual). I supported 2 Memory Café’s – Fort Atkinson & Watertown. I offered 2 memory screen events – Jefferson Sr. Center (0), Watertown Library (1).

### **Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

No waivers to review for October

### **Discussion on Items for next agenda**

**Adjourn:** Janet Sayre Hoeft made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. Meeting adjourned at 2:03 pm.

Respectfully submitted,  
ReBecca Schmidt  
ADRC Division Manager

## Attachment I 2023 KOIs

Program	Program Manager	2023 KOI	September	October
Dementia Care Specialist	Tonya Runyard	Complete 50 Memory Screens throughout 2023	55 total	77 total
Caregiver Support Specialist	Kim Herman	Increase enrollment into T – IIIB and NFCSP programs by 5 families each.	4	4
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met 12/12	Met 8/8
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence-Based Health Promotion Disease Prevention Programs in 2023.	5	5
Transportation Services 85.21 & 5310	Mike Hansen	1. 85.21 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria.	Met	Met
		2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks. Employment for individuals with DD. Day Trips, shopping, etc.	Met 149	Met

Program	Program Manager	2023 KOI	September	October
Elderly Benefit Specialist	Emma Borck	DBS staff will co-present with EBS staff at four or more "Welcometo Medicare"Workshops	Met 4/4	Met 4/4
Disability Benefit Specialist	Shelly Wangerin	DBS staff will co-present with EBS staff at four or more "Welcometo Medicare"Workshops	Met 4/4	Met 4/4
ADRC	Dominic Wondolkowski	100% of all LTCFS determined within 30 days from date of request.	Met 23/23	Met 19/19