

Bridges Library System Board Meeting Minutes
June 21, 2023 - FINAL

PRESENT: In person; Linda Ager, Betsy Forrest, Jim Heinrich, Larry Nelson, Nancy Wilhelm, Art Biermeier, Diane Knutson, Robert Kraus, Jean Yeomans

EXCUSED: Amy Reichert, Anthony Gulig

OTHERS: In person; Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator; Bruce Gay, Waukesha Public Library Executive Director and Resource Library Representative; Peg Checkai, Watertown Public Library Director and APL Representative; Andy Kristensen, Hartland Public Library Director; Alex Klosterman, Waukesha County Senior Financial Analyst; Rachel McCracken, Executive Assistant.

Call to order: Linda Ager, Board President, called the meeting to order at 4:01 p.m. at the Hartland Public Library in Hartland.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None.

Correspondence: A letter from the State of Wisconsin Department of Public Instruction regarding the distribution of the Bridges Library System's second state system aid payment was received.

Meeting Minutes: A Biermeier/Forrest motion to approve the minutes of the May 17, 2023, meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports:

A Heinrich/Biermeier motion to approve the monthly invoices for funds 210 and 215 for May 2023, as submitted passed unanimously.

A Heinrich/Knutson motion to approve the financial report for funds 210 and 215 ending May 31, 2023, as submitted passed unanimously.

REPORTS

Bridges Director's Report: Karol informed the board that the 2024 Budget is due on July 7, 2023. The state budget passed through the Joint Finance Committee with an increase to library system budgets for 2023-25. Karol also shared that Jennifer Puccini will be the new director at the Oconomowoc Public Library starting August 7, 2023.

APL: Peg Checkai shared that the budget for 2024 was discussed at the recent APL meeting. APL is appreciative of the Bridges Library System for being attentive to the needs of the libraries. Discovery Layers were discussed and a decision was made to begin the RFP process for possible implementation in

2024. APL passed a motion to not renew Flipster and Gale Courses. It was also shared that APL is searching for lifelong learning resources that are affordable. There was a discussion of the impact of adjacent county residents use of Bridges Advantage collection.

Resource Library: Bruce Gay informed the Board that the lockers at Waukesha Public Library will be opening on July 5th and phase two of the roof replacement is currently ongoing. Bruce also shared that 100 people attended the B93.3 Storytime event and 145 patrons have had their Library Passports stamped at Waukesha Public Library.

DISCUSSION/ACTION ITEMS

Prairie Lakes (formerly known as Lakeshores) Library System/Bridges Library System Intersystem Agreements 2024: This is a cross-county funding agreement between Bridges Library System and Prairie Lakes Library System to detail reimbursement to libraries for circulations to and from Waukesha, Racine, and Walworth Counties. A Biermeier/Nelson motion to approve the intersystem agreement was made and passed unanimously.

2023 Library Directors Retreat Presenter Agreement: This contract is an agreement with Lisa Pook, Organization Development Director with MRA, to present an in-person program at the 2023 Library Directors Retreat. A Kraus/Yeomans motion to approve the presenter agreement was made and passed unanimously.

Bridges Library Mobile App Contract Amendment: In 2020, Bridges entered a contract for mobile app development and ongoing maintenance. The contract was for three years with an option to extend for two additional one-year periods upon mutual agreement. A Knutson/Wilhelm motion to approve the extension of the contract for an additional year, July 1, 2023-June 30, 2024, was mad and passed unanimously.

Understanding Minimum to Exempt Requirements for Municipalities with Libraries: Karol recently gave a presentation on understanding minimum to exempt requirements for municipalities with libraries at a Menomonee Falls Village Board Meeting. Karol shared the presentation with the Bridges Board.

United for Libraries Wisconsin Statewide Access: The Department of Public Instruction is providing this resource to library staff and board members. Access to these resources has been paid for as part of a statewide subscription however an account must be created for each person accessing the trainings. Information was sent this past month about creating an account.

Next meeting: Wednesday, July 19, 2023, at 4:00 p.m. as a hybrid meeting at the Jefferson Public Library, 321 South Main Street, Jefferson, WI, 53549.

At 5:40 p.m., a Wilhelm/Biermeier motion to adjourn passed unanimously.

Minutes prepared by:
Rachel McCracken
Executive Assistant

Respectfully Submitted:
Jean Yeomans
Board Secretary