

Building and Grounds Committee

(Via Zoom Videoconference and Highway Committee Room)

MINUTES

Tuesday, June 6, 2023

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss

Members Present via ZOOM: Mary Roberts

Others Present: Ben Wehmeier, County Administrator; Ryan Hayes, Director of Facilities Management.

Others Present via ZOOM: Kim Gretz, Maas Bros Construction; Sarana Stolar, Corporation Counsel.

3. **Certification of compliance with the Open Meetings Law**

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

No action taken.

6. **Communications**

Wehmeier and Hayes said that the chillers are down in the courthouse.

7. **Approval of the May 2, 2023 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve the May 2, 2023 committee meeting minutes. Motion passed 5-0.

8. **Update on courthouse/sheriff/jail project**

Photos of the project were shared and Gretz and Wehmeier gave an update. Gretz talked about work that the contractors are doing, which includes working early shifts, double shifts, second shifts and weekends, to accommodate the county. There will be a courthouse wide shutdown to connect power. Gretz thanked Hayes and the central services staff for their help and coordination. Hayes talked about has been working with the departments to coordinate the move and planning for Phase 2. The furniture is locked in at the 2021 State bid pricing. Wehmeier talked about sections of roofing that need to be replaced. Hayes is putting together bids to reroof those sections. Blacktop and storm sewer is also being discussed. No action taken.

9. **Financial Reports (YTD)**

- Central Services
- Management Information Systems

Financial reports were provided for review. No action taken.

10. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of June 6, 2023, Building and Grounds Committee meeting minutes
- b. Update on schedule for Courthouse/Sheriff/Jail Project
- c. Approval of Roof Bids
- d. IT Projects Update

Next meeting Tuesday, July 7, 2023 at 9:30 a.m. – Highway Committee Room.

11. **Adjourn**

Motion by Lindl/Preuss to adjourn at 9:29 a.m.