

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, February 14, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Jones and White, who were present via Zoom.

Supervisor Jaeckel was absent, and having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4 .....	Karl Zarling
District 5.....	James B. Braughler	District 6 .....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11 .....	Jeff Johns	District 12 .....	Jeff Smith
District 13.....	Anita Martin	District 14 .....	Kirk Lund
District 15.....	Steven J. Nass	District 16 .....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22 .....	Blane Poulson
District 23.....	George Jaeckel	District 24 .....	Roger Lindl
District 25.....	Matthew Foelker	District 26 .....	Joan Fitzgerald
District 27.....	Joan Callan	District 28 .....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Poulson led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Gulig moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from January 10, 2023, with one correction. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on February 16, 2023, at 7:00 p.m.
2. Appointment by County Board Chair; Mary Roberts to the WI River Rail Transit Commission (WRRTC) for a 3-year term ending April 30, 2026.
3. County Board Meeting Fee Report.
4. Budget Calendar.
5. Treasurer’s Report.

**Public Comment:** None

**Special Order of Business:**

Presentation of Youth Crisis Stabilization Facility given by Tina Crave, Brent Ruehlow, Ben Wehmeier.

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**Resolutions and Ordinances:**

**Turville-Heitz, Board of Health Chair, introduced Ordinance 2022-19. Repealing and Replacing the Jefferson County Environmental Sanitation Ordinance**

This ordinance shall be administered by the Jefferson County Health Department and shall be in effect in all parts of the County except the City of Watertown.

**Turville-Heitz moved for the adoption of Ordinance No. 2022-19.** Seconded by Lund and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-67. Amending the Environmental Health Fee Schedule for the Jefferson County Health Department**

NOW, THEREFORE, BE IT RESOLVED that the amendments in the attached fee schedule are hereby adopted and the Jefferson County 2023 budget is hereby amended to reflect such amendments.

*Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board)*

**Jones moved for the adoption of Resolution No. 2022-67.** Seconded by Poulson and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1(Jaeckel), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-68. AUTHORIZING THE REDEMPTION OF THE COUNTY'S GENERAL OBLIGATION COUNTY BUILDING BONDS, SERIES 2013A, DATED DECEMBER 30, 2013**

WHEREAS, Jefferson County, Wisconsin (the "County") has issued its General Obligation County Building Bonds, Series 2013A, dated December 30, 2013 (the "2013A Bonds"); and

WHEREAS, the 2013A Bonds are callable on April 1, 2023; and

WHEREAS, the County Board of Supervisors has determined that it is necessary and desirable to apply funds on hand to redeem the outstanding 2013A Bonds on April 1, 2023.

*Fiscal Note: Funds for the early redemption of the 2013A general obligation bonds have been appropriated in the 2023 budget as a transfer out of the General Fund to the Debt Service Fund in the amount of \$2,090,000,*

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*therefore no budget adjustment is necessary to execute this resolution. Passage of this resolution authorizes the use of existing accumulated surpluses to redeem the remaining principal obligations of this bond, eliminating the need to levy property tax for this principal and also saves the taxpayers of Jefferson County \$475,175 of interest cost over the next ten years.*

**Jones moved for the adoption of Resolution No. 2022-68.** Seconded by Johns and passed.

**Braugher, Human Resources Chair, introduced Resolution No. 2022-69. Funding a limited-term Intern position in the Planning and Zoning Department**

NOW, THEREFORE, BE IT RESOLVED that the 2023 County Budget is amended to accept the NG9-1-1 GIS Grant Program funding through the Wisconsin Department of Military Affairs Office of Emergency Communications.

BE IT FURTHER RESOLVED that the 2023 County Budget is amended to fund an unfunded student intern position for the Land Information Office in the Planning and Zoning Department to become effective upon passage of this resolution.

*Fiscal Note: The Planning and Zoning Department has currently budgeted \$5,000 to be applied to the 20% cash match required for this NG9-1-1 grant, allowing the acceptance of up to \$25,000. This will fund up to two semesters for a student intern, necessary technology, and equipment. No additional tax levy is required for this position. Because this is a position change, this resolution is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Braugher moved for the adoption of Resolution No. 2022-69.** Seconded by Backlund and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Jaeckel), Vacant 0.

**Jones, Finance Committee Chair, introduced Proclamation No. 2022-02. Proclaiming the month of April 2023 as Child Abuse and Neglect Prevention Month**

*Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.*

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**Jones moved for the adoption of Proclamation No. 2022-02.** Seconded by Morris and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-70. Authorizing Motorized Recreation Grant Application to Fund the Jefferson County Snowmobile Trail Aid Program**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director to act on behalf of Jefferson County to:

- apply to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the Snowmobile Trail Aid program;
- submit reimbursement claims along with necessary supporting documentation;
- take all other action required to undertake, direct and administer the snowmobile trail aid program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

*Fiscal Note: The snowmobile trail aid program is expected to cost approximately \$67,320 for winter 2023-2024. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds and related expenditures have been included in the adopted budget for 2023. The Jefferson County Finance Director may make any necessary budget adjustments for funds received for additional miles granted by the Wisconsin Department of Natural Resources beyond the anticipated grant amount.*

**Christensen moved for the adoption of Resolution No. 2022-70.** Seconded by Gulig and passed.

**Poulson, Planning and Zoning Committee Secretary, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Poulson, Planning and Zoning Committee Secretary, introduced Ordinance No. 2022-20. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4453A-23, R4454A-23,

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R4455A-23 and R4456A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 19 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**Poulson moved for the adoption of Ordinance No. 2022-20.** Seconded by Morris and passed.

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General) – None**

**Appointments by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

Mark Groose, Ixonia, WI, to the Jefferson County Economic Development Consortium (JCEDC) for a 3-year term ending April 30, 2026.

**Morris moved to confirm the above appointments.** Seconded by Braughler and passed.

**Appointments by County Administrator:**

**By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.**

Joanne Larson, Fort Atkinson, WI, to the Zoning Board of Adjustment to fill an unexpired term ending July 1, 2025.

**Morris moved to confirm the above appointments.** Seconded by Johns and passed.

**Convene in Closed Session** pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on sale of former Jefferson County highway facility, and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County.

**Wineke moved to convene into Closed Session.** Seconded by Morris and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund,

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Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1(Jaeckel), Vacant 0.

**Reconvene in Open Session** for action on closed session items.

**Wineke moved to reconvene into Open Session.** Seconded by Braughler and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-71. Authorizing the Jefferson County Administrator to enter into a Purchase and Sale Agreement with Virtus Development, LLC for sale of the former County Highway site in the City of Jefferson**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute a Purchase and Sale Agreement with Virtus Development, LLC of Brookfield, Wisconsin.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall execute a deed conveying the real property which is the subject of the Agreement to Virtus Development, LLC and the Jefferson County Administrator is authorized to execute and prepare all necessary documents required for closing.

*Fiscal Note: Proceeds from the sale of the property will be deposited into the Capital Projects Fund. These proceeds will offset any expenses required to prepare for the closing of this transaction. The remaining proceeds and future use of these proceeds will be reviewed by the Finance Committee for recommendation to the County Board of Supervisors.*

**Jones moved for the adoption of Resolution No. 2022-71.** Seconded by Zarlring and passed.

**Announcements:**

Supplemental information presented at the February 14, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywisc.gov](http://www.jeffersoncountywisc.gov).

**There being no further business, Turville-Heitz moved that the Board adjourn.** Seconded by Lund and passed at 8:42 p.m.