

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, July 11, 2023, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Roberts, Turville-Heitz, and Christensen, who were present via Zoom.

Supervisor Lindl was absent.

District 1	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3	Robert Preuss	District 4.....	Karl Zarling
District 5	James B. Braughler	District 6.....	Dan Herbst
District 7	Dwayne C. Morris	District 8.....	Michael Wineke
District 9	Bruce Degner	District 10.....	Mark Goose
District 11	Jeff Johns	District 12.....	Jeff Smith
District 13	Anita Martin	District 14.....	Kirk Lund
District 15	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17	Russell Kutz	District 18.....	Brandon White
District 19	Dave Drayna	District 20.....	Curtis Backlund
District 21	John C. Kannard	District 22.....	Blane Poulson
District 23	George Jaeckel	District 24.....	Roger Lindl
District 25	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27	Joan Callan	District 28.....	Anthony Gulig
District 29	Mary K. Roberts	District 30.....	Walt Christensen

Jaeckel led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Poulson and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from June 13, 2023. Seconded by Gulig and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on July 20, 2023, at 7:00 p.m.
2. Retirement Recognitions.

Kelly Stade, County Treasurer, introduced Resolution No. 2023-16. Recognizing the Retirement of former Treasurer, John Jensen.

Morris moved for the adoption of Resolution No. 2023-16. Seconded by Johns and passed.

3. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN
July 01, 2023**

Available Cash on Hand	
June 1, 2023	\$ 2,671,578.74

June Receipts	\$ 6,714,923.46	
Total Cash		\$ 9,386,502.20
Disbursements		
General – June 2023	\$ 6,514,912.45	
Payroll – June 2023	<u>\$ 2,755,920.05</u>	
Total Disbursements		<u>\$ 9,270,832.50</u>
		\$ 115,669.70
Cash on Hand (in bank) June 1, 2023	\$ 1,384,324.52	
Less Outstanding Checks	\$ 1,268,654.82	
Total Available Cash		\$ 115,669.70
Local Government Investment Pool – General		\$ 38,348,942.81
DANA Investments		\$ 35,415,580.82
EHLERS Investments		\$ 14,413,143.71
Local Government Investment Pool - Clerk of Courts		\$ 30,424.65
Local Government Investment Pool - Farmland Preservation		\$ 187,358.85
Local Government Investment Pool - Parks/Liddle		\$ 90,072.34
Local Government Investment Pool - County Bond		<u>\$ 558,909.68</u>
		\$ 89,044,432.86
2023 Interest - Super N.O.W. Acct.		\$ 297.97
2023 Interest - L.G.I.P. - General Funds		\$ 801,280.60
2023 Interest - EHLERS 2022A		\$ 182,892.92
2023 Interest - DANA Investments		\$ 509,781.77
2023 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 2,080.14
2023 Interest - L.G.I.P. - Farmland Preservation		\$ 4,326.87
2023 Interest - L.G.I.P. - Clerk of Courts		\$ 702.62
2023 Interest - L.G.I.P. - County Bond		<u>\$ 42,012.51</u>
Total 2023 Interest		\$ 1,543,375.40

KELLY M. STADE, JEFFERSON COUNTY TREASURER

Public Comment: None

Special Order of Business:

1. Jefferson County Fairest of the Fair, Danielle Chwala.
2. Proclamation 2023-02 Congratulating the Cambridge High School Boys Golf Team on their Division 3 State Golf Championship. **Nass moved for adoption of the Proclamation 2023-02.** Seconded by Morris and passed.
3. Proclamation 2023-03 Congratulating the Lakeside High School Boys Track Team on their Division 2 State Track Championship. **Nass moved for adoption of the Proclamation 2023-03.** Seconded by Johns and passed.

Annual Reports:

Circuit Court, Presiding Judge William F. Hue; Child Support Director, Stacey Jensen; and Treasurer, Kelly Stade. Sheriff's report will be given at the August County Board meeting. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2023-17.

Entering into a contract with Pioneer Roofing, LLC. for roofing project at the Courthouse

Executive Summary

Prior to commencement of the Jefferson County Courthouse project, existing sections of the Courthouse were inspected to determine if they required repair or upgrading instead of full reconstruction. The inspection determined that the existing roof system did not need to be reconstructed due to previous roof repairs and replacement as needed. Because of this, the amount allocated as part of the Courthouse project for existing roof repairs and upgrading was minimal. When coordinating the existing roof systems with the new roof systems on the Courthouse additions along with preparing to replace the new air handling units, several areas of concern were identified by the current roofing contractor SRS and Maas Brothers. The areas of concern were the north wing and the central corridor of the Courthouse (the original component of the courthouse).

To address these concerns, the County requested an estimate from the current roofing contractor, which was approximately \$500,000, to upgrade the existing north wing and central corridor roof systems to similar specifications as the new additions. These concerns were reviewed with the Building and Grounds Committee which determined that there should be a full analysis of the roofing systems. The county engaged Interstate Roof Systems Consultants, Inc. to conduct the analysis of the approximately 15 sections of existing roof systems. The analysis determined that a full roof replacement of the north wing and center corridor was required, with the remaining roof sections subject to a detailed preventive maintenance and capital replacement schedule. Although parts of the north wing and center corridor roof had some life remaining, the analysis determined that these would need to be replaced in a few years. Also, sections of the existing roof had been compromised from oil overflows from rooftop air handling units in need of repair, limited insulation, previous patching, and the presence of asbestos in parts of the roofing system.

Interstate Roof Systems Consultants completed a bid specification that was published and held a pre-bid walk-through for interested vendors. The bid specification included removal of all layers of the old roofing systems down to the existing concrete decking, installation of a fully adhered 60-millimeter EPDM rubber roof system, and insulation with an insulating value of R-30. In addition, alternatives were requested to include a 60-millimeter ballasted EPDM rubber roof system in lieu of a fully adhered system.

The County has reserved \$250,000 from the FY 2022 and 2023 Carryover Budget and reallocated \$250,000 of ARPA funds towards this project. The remainder will come from project contingency. This is being bid as a separate project. Only one bid was received from Pioneer Roofing of Johnson Creek for \$703, 221. No alternative bid was received.

The Building and Grounds Committee considered this resolution at its meeting on July 7, 2023, and recommended forwarding to the County Board by a vote of 4-0 to enter into a contract with Pioneer Roofing for roofing installation as part of the Courthouse project for a total cost of \$703,221.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County had identified through a full roof analysis that certain sections of the courthouse are or will need full roof replacement as part of the Courthouse project, and

WHEREAS, the County and Maas Brothers worked with Interstate Roof Systems Consultants, Inc to develop bid specifications and alternatives, and

WHEREAS, a bid solicitation was published and a pre-bid walk through was conducted for interested vendors, and

WHEREAS, the bids were opened on July 7, 2023, with the bid results shown below:

Pioneer Roofing, LLC for \$703,141

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Administrator is authorized to enter into a contract with Pioneer Roofing for roofing installation as part of the Courthouse project for a total cost of \$703,221.

Fiscal Note: There is \$250,000 from 2022 to 2023 carryover budget and the allocation of \$250,000 of American Rescue Plan Act, the additional funds will be utilizing project contingency.

Backlund moved for the adoption of Resolution No. 2023-17. Seconded by Poulson and passed.

**Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2023-18.
Entering into a contract with M&M Office Interiors for procurement of furniture through
a State of Wisconsin cooperative purchasing contract**

Executive Summary

In preparation for County operations returning to the courthouse, staff began to review the need for furniture and how it integrated with the new office layouts as well as evaluating the condition of existing furniture. The County engaged with M&M Office Interiors last fall through a State cooperative purchasing contract to assist with the process of furniture design and analysis. Through this process, it was determined in many cases that utilization of existing furniture would be a limited option not only due to its age and condition but because many pieces had been custom-made and installed for specific locations which will no longer be available following completion of the Courthouse project.

In the development of a furniture package, M&M Office Interiors was required to include the option of a long-term warranty, the ability of the County to have flexibility of furniture systems for future configuration needs, and ergonomic alignment of furniture with the interior design of the project to accommodate office locations needing customization due to their location.

The Building and Grounds Committee reviewed the furniture design and procurement process in March. A presentation was made to the committee on the status of the design efforts and the recommended product lines with warranty information and pricing. During this meeting, it was advised that M&M Office Interiors has been able to lock in pricing at the 2021 State contract rate or better and would be locked in for the duration of the Courthouse project. The Committee was informed that the 2021 State contract rate was a significant savings from the 2023 State contract rate which could be up to 20% higher. Although no specific action took place, the guidance from the Building and Grounds Committee was to continue to work with M&M Office Interiors.

The Jefferson County Purchasing Ordinance authorizes the utilization of state bids and cooperative purchasing contracts because they have gone through a bidding process and procurement/contracting process with the State of Wisconsin to secure the best pricing.

The following Departments are included in this Phase 1 furniture procurement: Administration, Human Resources, Finance, Corporation Counsel, County Clerk, County Board Room, County Board Chair, majority of conference/meeting room spaces, Child Support, a portion of the District Attorney's Office, County Treasurer, Register of Deeds, Land Information, Zoning, Land and Water, Parks, Clerk of Courts, Register in Probate, Family Courts, CJCC/Treatment Courts, Medical Examiner, two new hearing rooms, Court Commissioner Offices, break rooms, Patrol Division, Dispatch Center and Emergency Management/Emergency Operations Center.

At the time of the Building and Grounds Committee meeting in March, the estimated cost was approximately \$1,343,070. The revised number in the latest proposal is \$1,267,506.

The Building and Grounds Committee considered this resolution on July 7, 2023, and recommended forwarding to the County Board by a vote of 4-0 to authorize the Jefferson County Administrator to enter into a contract with M&M Office Interiors for procurement of furniture at a total cost of \$1,267,506.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County has worked with M&M Office Interiors through a State cooperative purchasing contract to develop specifications and plans for new furniture systems for the Courthouse and Sheriff's Office, and

WHEREAS, the recommendations for furniture procurement took into consideration life cycle and warranty of the product, flexibility for future office configuration, ergonomics, and coordination of interior design, and

WHEREAS, the pricing has been locked in at the 2021 State cooperative purchasing contract rate or better, and

WHEREAS, the Jefferson County Purchasing Ordinance authorizes the utilization of State cooperative purchasing contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Administrator is authorized to enter into a contract with M&M Office Interiors for procurement of furniture at a price not to exceed \$1,280,000.

Fiscal Note: \$1 million was allocated towards the purchase of furniture in the original project budget. On March 13, 2023, the Board authorized an additional \$850,000 for furniture from General Fund working capital. This resolution would utilize \$280,000 from that amount, leaving \$570,000 for Phase 2 of the project.

Backlund moved for the adoption of Resolution No. 2023-18. Seconded by Poulson and passed.

Zarling, Economic Development Consortium, introduced Resolution No. 2023-19. Authorizing the Jefferson County Administrator to apply to the United States Department of Housing and Urban Development for Jefferson County to serve as a housing counseling agency

Executive Summary

Jefferson County, like communities across the state and country, is experiencing a shortage of housing of all types. Numerous market studies have been conducted over the last few years pointing to a lack of affordable and available housing in the country. Jefferson County is actively engaged in conversations with municipal and community leaders, employers, and other stakeholders to explore innovative solutions and develop a multi-pronged approach.

In the rental market, Jefferson County continues to experience the rippling effect of COVID-19 with increased housing instability as evictions rise and housing stock remains inadequate. Individuals with low credit scores and/or evictions face additional barriers to securing housing.

Jefferson County is developing an ecosystem that supports a robust local economy and thriving communities. Part of that ecosystem is addressing housing affordability and availability, buoyed by a belief that if you work in Greater Jefferson County, you should be able to afford to live here too. Jefferson County is partnering with other organizations in this effort. For example, Jefferson County collaborated with Thrive Economic Development and the Greater Watertown Community Health Foundation to host the May 18th Greater Jefferson County Housing Summit, bringing together community leaders, employers and other stakeholders to identify innovative approaches and solutions to address housing affordability and availability. In addition, the Jefferson County 2023 budget provides for additional counseling resources to increase access to housing programs. To be most impactful in delivering housing counseling services, Jefferson County is seeking approval from the U.S. Department of Housing and Urban Development (HUD) to become a housing counseling agency. As of August 1, 2021, such approval is required for HUD programs with services provided by a HUD-certified counselor. Previously, the Jefferson County Economic Development Consortium provided counseling services required for income-eligible home buyers and homeowners taking part in down payment assistance programs and housing rehabilitation loan programs to help restore dilapidated housing stock.

HUD approval for Jefferson County to serve as a housing counseling agency will allow Jefferson County to achieve greater visibility and access to clients through the HUD website and toll-free number; receive training, technical assistance and capacity building through HUD's Office of Housing Counseling and other partners; apply for training scholarships from HUD's National Training Partners; and qualify to receive funding under a range of HUD-funded housing and community development programs.

This resolution builds on Jefferson County's commitment to housing and counseling services by seeking authorization to apply to become a HUD-approved housing counseling agency. Upon HUD approval, Jefferson County will offer housing-related group workshops and one-on-one counseling to residents of the Greater Jefferson County area. These learning opportunities and counseling sessions will help participants navigate the homebuying process, address mortgage delinquency, and work through landlord and tenant issues, including eviction prevention. The Jefferson County Finance Committee considered this resolution on July 5, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a projected shortage of 3,500 market-rate housing units by 2028 with a rental vacancy rate of less than two percent, and

WHEREAS, Jefferson County has identified housing and economic development as strategic objectives with the goal of prosperous communities, and

WHEREAS, Jefferson County has prioritized building an ecosystem that supports a thriving economy which includes a housing focus strengthened by the economic development organizations within the County charting a new strategic direction with housing development initiatives, and

WHEREAS, Jefferson County has demonstrated its commitment to housing support with the 2023 budget providing for additional counseling efforts to access housing programs, and

WHEREAS, HUD approval of Jefferson County as a housing counseling agency would drive forward expansion of housing support counseling services with future grant funding opportunities, and

WHEREAS, Jefferson County has authority to authorize the provision of housing counseling services pursuant to s. 59.03, Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Administrator is authorized to submit, on behalf of Jefferson County an application for approval by the United States Department of Housing and Urban Development as a housing counseling agency.

BE IT FURTHER RESOLVED, that this resolution approves Jefferson County providing one-on-one counseling to assist with pre-purchase/homebuying; home maintenance and financial management for homeowners; and resolving or preventing mortgage delinquency or default if its application is approved.

BE IT FURTHER RESOLVED, that this resolution approves Jefferson County providing pre-purchase homebuyer education workshops and financial literacy workshops, including home affordability, budgeting and understanding use of credit if its application is approved.

Fiscal note: Passage of this resolution has no immediate fiscal impact. Future fiscal impacts will be determined through the annual budget process.

Zarling moved for the adoption of Resolution No. 2023-19. Seconded by Braughler and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-20. Accepting a \$9,000 Capacity Building Grant from the Greater Watertown Community Health Foundation and amending the 2023 Health Department budget

Executive Summary

The Greater Watertown Community Health Foundation offers Capacity Building Grants to fund leadership development and provide technical assistance to help local organizations further their mission. Jefferson County was awarded \$9,000 to provide an opportunity for leadership with the Jefferson County Health Department to be certified on Results Based Accountability which is a simple approach to effectively measure and report on program-level performance. It offers a framework to describe how programs work together in order to contribute to community-wide results at the population level and integrate this practice into the core operations. This implementation will ensure that the Jefferson County Health Department is providing services in alignment with the Wisconsin State Health Improvement Plan, the Dodge Jefferson Healthier Community Partnership Community Health Improvement Plan, and the Jefferson County Strategic Plan. Alignment of these plans will assure the department is driven by state and local needs and that the Jefferson County Health Department has organizational goals and objectives to address the public health needs of the community. In addition, the \$9,000 will allow the Department to purchase the Clear Impact software program to track performance indicators. On June 13, 2023, the Finance Committee considered this resolution and recommended forwarding to the Jefferson County Board of Supervisors to accept \$9,000 in grant funding from the Greater Watertown Community Health Foundation.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to the Jefferson County Health Department from the Greater Watertown Community Health Foundation to fund leadership development and provide technical assistance, and

WHEREAS, the integration of Results Based Accountability will ensure provided services are driven by state and local needs, and

WHEREAS, the purchase of the Clear Impact Software will allow for the intentional sharing and monitoring of performance indicators with stakeholders and the community.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Greater Watertown Community Health Foundation in the amount of \$9,000 to fund the staff certification of Results Based Accountability and the purchase of Clear Impact software to track performance indicators.

Fiscal Note: This resolution will increase the Jefferson County Health Department Budget revenue and expenditures by \$9,000 through a Capacity Building Grant from the Greater Watertown Community Health Foundation. As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Jones moved for the adoption of Resolution No. 2023-20. Seconded by Jaeckel and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Lindl), Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2023-21. Authorizing the purchase of a perpetual agricultural conservation easement and amending the 2023 budget for the Land and Water Conservation Department

Executive Summary

The Jefferson County Comprehensive Plan seeks to preserve and enhance the county's rural character including farmland. One way to accomplish this goal is to purchase conservation easements that protect agricultural land from development using grant funds from the Natural Resources Conservation Service and Jefferson County funds restricted for this use. The Natural Resources Conservation Service has approved grant funding for the purchase of an easement

described below consisting of 92.3 acres, with the remaining amount contributed by the landowner and Jefferson County.

This resolution authorizes the Land and Water Conservation Department to enter into a contract to purchase a perpetual agricultural conservation easement from the Daniel O. Cummings Trust in the amount of \$228,750 consisting of 92.3 acres and payment of title insurance and closing costs in the amount of \$2,113.

The Land and Water Conservation Committee and the Finance Committee considered this resolution at their meetings on June 21, 2023, and July 5, 2023, respectively, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a goal to preserve and enhance the county's rural character by purchasing conservation easements that will protect agricultural land from development, and

WHEREAS, Daniel O. Cummings Trust has applied for a conservation easement on land in the Town of Waterloo, Jefferson County consisting of 92.3 acres, and

WHEREAS, the total appraisal for the land is \$305,000 and the Natural Resources Conservation Service has approved grant funding in the amount of \$152,500, and

WHEREAS, the landowner has agreed to accept \$76,250 less than the appraised value of the conservation easement resulting in a twenty-five percent reduction in total cost, and

WHEREAS, Jefferson County's contribution toward the conservation easement will be \$76,250 plus title insurance and closing costs in the amount of \$2,113, for a total cost of \$78,363.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the Land and Water Conservation Department to enter into a contract to purchase an agricultural conservation easement from Daniel O. Cummings Trust in the amount of \$228,750 consisting of 92.3 acres and payment of title insurance and closing costs in the amount of \$2,113. *Fiscal Note: The total cost of the proposed conservation easement is \$230,863 of which \$120,000 is already contained in the Land and Water Conservation Department 2023 budget. The remainder of this cost will be covered by an amendment to the Land and Water Conservation Department's 2023 budget that increases federal revenue by \$72,500, increases the use of Capitol Reserve funds by \$38,363, and increases expenditures by \$110,863. Jefferson County's share of the purchase price is \$76,250 in addition to title insurance and closing costs in the amount of \$2,113 for a total cost of \$78,363, all of which is proposed to be paid for with funds reserved for the farmland preservation program. Total capital reserve funds remaining for the farmland preservation program after this resolution would be \$52,990.19. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30 member County Board must vote in favor of the budget amendment).*

Jones moved for the adoption of Resolution No. 2023-21. Seconded by Guilg and passed.

Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Morris), Abstain 0, Absent 1 (Lindl), Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2023-22. Entering into a 5-year lease agreement with Mitel Communications, Inc. for replacement of the County's telephone system

Executive Summary

Jefferson County purchased its current telephone system in 2003. The telephone system and technical support are currently provided by Cisco Systems. Recently, Cisco Systems informed the County that its current phones will not be supported in the next system upgrade which will take

place in 2025. The telephone system and technical support are critical to ensure that Jefferson County is able to continue operations and serve the public.

The Management Information Systems department has evaluated the following options for the current Cisco telephone system:

1. Cisco On-Premises (current provider) – total \$485,003 (3-year license)
2. Cisco Webex - \$688,973 (3-year license)
3. RingCentral - \$788,939 (5-year license)
4. Teams for Phones - \$715,774 (5-year license)
5. Mitel - \$601,460 less discount of \$202,865 – total \$398,595 (5-year license)

The phone system replacement was not included in the 2023 County budget, and because of this, evaluating financing options was required along with evaluating the different telephone system options. Mitel has offered to provide financing for the new system over a 5-year period at 8% interest. Under this proposal, Jefferson County would be responsible for payments in 2023 of \$48,192, which will be paid by the MIS Department's budget. Beyond 2023, Administration and Finance will seek opportunities in the 2024 budget process to satisfy the full principal balance of the license as early as January of 2024. A penalty of two months interest will apply for early payment of the license which is estimated to be less than \$5,000 at the beginning of 2024 but will save the County \$63,474 of interest over the 5-year license term.

The Finance Committee and the Building and Grounds Committee, considered this resolution at their meetings on June 13 and July 7, 2023, respectively, and by a vote of 5-0 from the Finance Committee and a vote of 4-0 from the Building and Grounds Committee, recommended entering into a 5-year license agreement with Mitel for replacement of the County's current phone system at a total cost of \$400,000 to be financed through a license agreement over a 5-year period, and that the County Administrator and Finance Director seek opportunities to satisfy the license obligation in full in 2024, thereby avoiding all future interest cost.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County has been notified by its current phone provider that technical support will discontinue for its current telephone system within the next two years, and

WHEREAS, the County has identified five options with the capability to perform the required telephone replacement and support, and

WHEREAS, providers conducted onsite evaluations of the required work and determined the means and methods to facilitate the desired outcomes, and

WHEREAS, it was determined that Mitel's means and methods will lead to the best product at the lowest cost.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is hereby authorized to enter into a 5-year license agreement with Mitel for telephone system replacement, technical support, and licensing at a cost not to exceed \$400,000.

Fiscal Note: Budgeted funds are available in the Management Information Systems department budget for 2023 due to one position going from full-time to part-time early in the year. This transition will fund the payments due for 2023 of \$48,192. Administration and Finance will work together to seek opportunities to pay the remaining license balance of \$357,482 in early January of 2024, which will save \$63,474 of interest cost over the 5-year license term.

Jones moved for the adoption of Resolution No. 2023-22. Seconded by Backlund and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-23. Denying claim by Frontier Communications for damage to local copper exchange loop

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding

that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on June 13, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Alleged Description</u>
<u>Damages</u>			
Frontier Communications	7/14/22	6/12/23	Frontier alleges damages to a local copper exchange loop by the Jefferson County Highway Department during mowing operations on property located at 8066 County Rd Q, Milford WI.
			\$1,088.66

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved for the adoption of Resolution No. 2023-23. Seconded by Johns and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-24. Denying claim for personal injury by Tyler R. Jessup

Executive Summary

A claim has been made against Jefferson County by Tyler R. Jessup for personal injury following a motor vehicle accident on December 28, 2021, involving his vehicle and a Jefferson County plow truck. The claimant is seeking \$250,000, of which \$73,597 is for medical expenses. This claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. The County’s insurance carrier has assigned legal counsel to represent Jefferson County’s interests in this matter. If claimant is able to provide sufficient evidence to prove that Jefferson County is legally responsible for any or all of his claims, this matter will be reconsidered by the County’s insurance carrier and the Jefferson County Finance Committee. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on July 5, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Alleged Loss</u>	<u>Claim Filed</u>	<u>Description</u>
<u>Damages</u>			
Tyler R. Jessup	12/28/21	03/30/23	Mr. Jessup alleges injury to his person resulting

from an accident on I-94. Mr. Jessup alleges that he was traveling east on I-94 when a Jefferson County plow truck pulled out of the traffic median Giving the claimant insufficient time to slow his vehicle or avoid the truck, and as a result, the two vehicles struck each other. \$250,00

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved for the adoption of Resolution No. 2023-24. Seconded by Drayna and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-08.
Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4472A-23, R4473A-23, R4474A-23, R4475A-23, R4476A-23, R4477A-23, R4478A-23 and R4479A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 15, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Create a 2.6-ac lot from part of PINs 026-0616-2013-000 (35.91 ac) owned by Mesmer **near W1844 Bente Rd**, Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, approval and recording of a final certified survey map for the lot, and a suitable soil test if necessary. R4472A-23 – Stock Family Farm/Joseph & Justine Church/James & Steven Mesmer Properties

FROM A-T, AGRICULTURAL TRANSITION AND A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone parts of PINs 014-0614-1431-000 (51.015 ac) zoned A-T and 014-0614-1434-000 (51.381 ac) zoned A-1 to create a 2-ac building site near **N3865 County Rd K** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. R4473A-23 – Ryan Koehler/Timothy & Debra Koehler Property

FROM A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 4-ac of PIN 010-0615-2741-000 (20.744 ac) to add it to the existing A-3 zoned property at **N3080 Haas Road**, Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance as a consolidation of parcels of record. It will utilize the last available A-3 zones for multiple properties; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It will also be conditioned upon a final certified survey map for the lot, and suitable soil tests if needed. R4474A-23 – Dan Higgs/ABC Acres Property

Rezone all of PIN 010-0515-1212-001 (1.243 ac) owned by Foelker and 2 acres of PIN 010-0515-1212-000 (38.767 ac) owned by ABC Acres to create an approximately 3.2-ac lot at **N2018 Frommader Rd**, Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot, and suitable soil tests if needed. R4475A-23 – Dan Higgs/Thomas & Rene Foelker and ABC Acres, Owners

Rezone 2 ac of PIN 016-0614-3632-001 (8.5 ac) for a new building site near **W5250 State Rd 106** in the Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ord. This utilizes the last available A-3 lot for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. Approval is also conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. No development may occur on natural slopes exceeding 20%. R4476A-23 – George Golich

FROM A-1, AGRICULTURAL TO N, NATURAL RESOURCES

Rezone approximately 9.6 ac of PIN 010-0615-3512-000 (40 ac). The site is on the Bark River near **Hess Ln**, Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. This approval is conditioned upon filing of a plat of survey. R4477A-23 – Loren Lindl

FROM A-3 AGRICULTURAL AND RURAL RESIDENTIAL, TO A-2 AGRICULTURAL AND RURAL BUSINESS

Rezone approximately 2.2 ac of PIN 016-0514-2924-000 (13.648 ac) at **W6770 Pond Rd**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Approval is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4478A-23 – Samuel & Allison Kemp/Nieman Trust, Owner:

Rezone approximately 0.7 ac of PIN 026-0616-2424-001 (19.628 ac) to add it to an adjoining A-2 lot at **W315 Herr Rd** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the enlarged lot. The lot will need a new fire number. R4479A-23 – John & Marcia Herr Trust

Jaeckel moved for the adoption of Ordinance No. 2023-08. Seconded by Richardson and passed.

Kannard, White, and Foelker abstained from voting due to potential conflict of interest.

Appointment by Human Services Board:

Jones, Human Services Board Chair, introduced the following appointments:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board’s confirmation of the following appointment as listed in the agenda.

Mary Weber to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2026.

Jones moved to confirm the above appointment. Seconded by Wineke and passed.

Public Comment: (General) – None

Announcements:

Supplemental information presented at the July 11, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Gulig moved that the Board adjourn. Seconded by Jaeckel and passed at 8:15 p.m.