

COMMITTEE MINUTES

June 28, 2023

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke.

Others Present: Supervisor Anita Martin, Blair Ward, Corporation Counsel

Others Present via ZOOM: Ben Wehmeier, County Administrator; Sarana Stolar, Corporation Counsel; Sheryl Trent and Zach Ratkai, SBrand Solutions; Supervisor Walt Christensen; Frankie Fuller, Brian Udovich, Highway, AS.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Approval of the May 31, 2023 Executive Committee Meeting Minutes

Draft minutes were provided for review.

Motion by Nass/White to approve the May 31, 2023 Executive Committee meeting minutes as printed. Motion passed 5-0.

7. Approval of June 13, 2023 County Board minutes

Draft minutes were provided for review.

Motion by Poulson/Fitzgerald to approve the June 13, 2023 County Board minutes as corrected. Motion passed 5-0.

8. Discussion on County's Strategic Plan

- **Update on process and schedule** – Ratkai and Trent went over the schedule of interviews and focus groups. Ratkai went over the proposed focus group agenda. No action taken.

9. Discussion and review of the Jefferson County Board of Supervisors Rules of Order for possible amendment

The agenda approval process will be looked at. No action taken.

10. Update on Corporation Counsel Hiring Process

Wehmeier said they are setting up interviews in July. No action taken.

11. Discussion/Update on State Budget Process

Wehmeier gave an update on the State Budget. No action taken.

12. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

13. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: Finalizing the Collective Bargaining Agreement, job market analysis, Dodge County Veterans' Office assistance, broadband, judicial structure meetings, DC Leadership Institute, housing meetings, building project, budget kickoff meeting, Michael Luckey – July 11th start date, Nestle closing, youth crisis center. No action taken.

14. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – July 26, 2023 at 8:30 a.m.

Agenda Items:

- Approval of June 28, 2023 Executive Committee minutes
- Approval of July 11, 2023 County Board minutes
- Strategic Plan Update
- Review of County Board Rules
- Financial Reports
- County Administrator's Monthly Report

15. Adjourn

Motion by Fitzgerald/Poulson to adjourn at 9:15 a.m. Motion passed 5-0.