

COMMITTEE MINUTES

July 26, 2023

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Michael Wineke.

Members present via ZOOM: Steve Nass

Members excused: Brandon White

Members absent: Blane Poulson

Others Present: Ben Wehmeier, County Administrator; Supervisor Anita Martin, Blair Ward, Corporation Counsel; Audrey McGraw, County Clerk.

Others Present via ZOOM: Sarana Stolar, Corporation Counsel; Sheryl Trent and Zach Ratkai, SBrand Solutions; Supervisor Walt Christensen; Dana Scherer, Clerk of Courts, Ann

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Approval of the June 28, 2023 Executive Committee Meeting Minutes

Draft minutes were provided for review.

Motion by Fitzgerald/Nass to approve the June 28, 2023 Executive Committee meeting minutes as printed. Motion passed 3-0.

7. Approval of July 11, 2023 County Board minutes

Draft minutes were provided for review.

Motion by Nass/Fitzgerald to approve the July 11, 2023 County Board minutes as corrected. Motion passed 3-0.

8. Discussion on County's Strategic Plan

Trent & Ratkai went over the schedule, agenda, and the data themes collected from surveys, interviews and focus groups. No action taken.

9. Discussion and review of the Jefferson County Board of Supervisors Rules or Order for possible amendment

No action taken.

10. Update on Corporation Counsel Position

Wehmeier said they hope to have an appointment ready for the August meeting. No action taken.

11. Discussion/Update on State Budget Process

Wehmeier gave an update on the State Budget. No action taken.

12. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

13. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: strategic planning, courthouse project, collective bargaining agreement, dispatch work, communication project, Assistant to the County Administrator started, community leaders meeting, prepping for opioid settlements, judicial rotation and court structure. Luckey highlighted: working with newspapers and communications, towns meeting, ATV/UTV discussion, broadband and shared revenue, strategic plan implementation. No action taken.

14. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – August 30, 2023 at 8:30 a.m.

Agenda Items:

- Approval of July 26, 2023 Executive Committee minutes
- Approval of August 10, 2023 County Board minutes
- Strategic Plan Update
- Review of County Board Rules
- Financial Reports
- County Administrator's Monthly Report

15. Adjourn

Motion by Fitzgerald/Wineke to adjourn at 9:26 a.m. Motion passed 3-0.