

COMMITTEE MINUTES

September 27, 2023

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Brandon White, Michael Wineke.

Members Excused: Blane Poulson

Others Present: Ben Wehmeier, County Administrator; Michael Luckey, Supervisor Anita Martin, Blair Ward, Corporation Counsel; Kimberly Miller, Dale Konle

Others Present via ZOOM: Danielle Thompson, Corporation Counsel, Sheryl Trent and Zach Ratkai, SBrand Solutions; Tina Gleisner-Hotter, Clerk of Courts; Supervisor Walt Christensen; Brian Udovich, Highway Operations Manager

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Approval of the August 30, 2023 Executive Committee Meeting Minutes

Draft minutes were provided for review.

Motion by White/Fitzgerald to approve the August 30, 2023 Executive Committee meeting minutes as printed. Motion passed 4-0.

7. Approval of September 12, 2023 County Board minutes

Draft minutes were provided for review.

Motion by Nass/White to approve the September 12, 2023 County Board minutes as amended. Motion passed 4-0.

8. Discussion on County's Strategic Plan

Wehmeier explained that department heads are updating budget goal objectives reflected the new Strategic Plan.

Trent & Ratkai gave an overview of the status of the Strategic Plan update and implementation plan. Trent showed the draft Strategic Plan. Trent asked for comments and input. The goal is to present the Strategic Plan to the County Board at the October 24th meeting. No action taken.

9. Discussion on process for reviewing Board Rules and developing county board orientation

Wehmeier said they are starting to plan for Board Rule changes and the County Board Orientation. He is looking for feedback. A session on basic roles and responsibilities, a general job description, and a separate orientation for county board chairs, presentation and overview of Board Rule process was mentioned. No action taken.

10. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

11. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: 2024 budget work, policy alignment with new Strategic Plan, union contract finalized, launched housing revolving loan fund, WCA Conference, Palermo ribbon cutting/expansion, Aztalan Bio expansion, courthouse building project, October 10th – rededication ceremony. No action taken.

12. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – October 25, 2023 at 8:30 a.m.

Agenda Items:

- Approval of September 27, 2023 Executive Committee minutes
- Approval of October 10th & 24th, 2023 County Board minutes
- Strategic Plan Update
- Discussion on Reviewing Board Rules
- Discussion on County Board Orientation
- Financial Reports
- County Administrator's Monthly Report

13. Convene in closed session pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation I which it is or is likely to become involved for the purpose of discussion and possible action on appealing the Circuit Court ruling in Defend Town Plans, U.A. et. Al. vs. Jefferson County Board of supervisors

Motion by Nass/White to convene in closed session. Roll call vote was taken. Motion passed 4-0.

14. Reconvene in open session for action on closed session items if necessary

Motion by White/Fitzgerald to reconvene in open session. Motion passed 4-0.

Motion by Fitzgerald/White to authorize the Corporation Counsel to appeal the Circuit Court ruling in Defend Town Plans, U.A. et. Al vs Jefferson County Board of supervisors. Motion passed 4-0

15. Adjourn

Motion by Nass/White to adjourn at 10:00 a.m. Motion passed 4-0.