Jefferson County Finance Committee Minutes September 14, 2023

Committee members: Jones, Richard (Chair) Christensen, Walt Jaeckel, George (Vice Chair) Kutz, Russell Drayna, David

- 1. Call to order Finance Committee Chair Richard Jones called the meeting to order at 8:30 a.m.
- 2. Roll call (establish a quorum) Finance Committee members present were Richard Jones, George Jaeckel, Russell Kutz, Walt Christensen and David Drayna. Other board members present were Brandon White and Anita Martin. Staff in attendance were County Administrator, Ben Wehmeier; Assistant to the County Administrator, Michael Luckey; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla, Budget Analyst I, Morgan Toutant; and Corporation Counsel, Danielle Thompson. There were no members of the public present.
- **3.** Certification of compliance with the Open Meetings Law County Administrator Wehmeier certified compliance with the Open Meetings Law.
- **4. Approval of the agenda** –The agenda was approved.
- 5. Communications none.
- 6. Public comment none.
- 7. Department 2024 Budget Hearings The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. [The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]

a. Library Service

- i. Karol Kennedy and Eric Robinson
- ii. No additional motion/information
- iii. Motion by Kutz/Christensen to approve the recommended budget of \$1,194,320 (estimated levy amount \$1,194,320)
- iv. Motion passed 5-0.
- b. Veterans Services
 - i. Yvonne Duesterhoeft
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$342,910 (estimated levy amount \$237,380)
 - iv. Motion passed 5-0.
- c. Land and Water Conservation
 - i. Patricia Cicero
 - ii. No additional motion/information

- iii. Motion by Christensen/Kutz to approve the recommended budget of \$1,049,273 (estimated levy amount \$394,423)
- iv. Motion passed 5-0.

d. Clerk of Courts

- i. Cindy Hamre-Incha, Dana Schrer and Tina Hotter
- ii. No additional motion/information
- iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$1,592,250 (estimated levy amount \$720,457)
- iv. Motion passed 5-0.

e. County Board

- i. Ben Wehmeier
- ii. No additional motion/information
- iii. Motion by Jones/Christensen to approve the recommended budget of \$513,039 (estimated levy amount \$513,039)
- iv. Motion passed 5-0.

f. Treasurer

- i. Kelly Stade
- ii. No additional motion/information
- iii. Motion by Kutz/Jaeckel to approve the recommended budget of \$287,329 (estimated levy savings \$1,527,071)
- iv. Motion passed 5-0.
- g. Corporation Counsel
 - i. Blair Ward
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$500,689 (estimated levy amount \$500,689)
 - iv. Motion passed 5-0.

h. Human Services

- i. Brent Ruehlow and Brian Belford
- ii. No additional motion/information
- iii. Motion by Christensen/Kutz to approve the recommended budget of \$40,456,334 (estimated levy amount \$9,918,062)
- iv. Motion passed 5-0.

i. UW Extension

- i. Chrissy Wen and Kim Buchholz
- ii. No additional motion/information
- iii. Motion by Jaeckel/Christensen to approve the recommended budget of \$353,267 (estimated levy amount \$310,773)
- iv. Motion passed 5-0.

j. Fair Park

- i. Amy Listle
- ii. No additional motion/information
- iii. Motion by Jones/Christensen to postpone recommending a budget for Fair Park to October 4, 2023
- iv. Motion passed 5-0.
- k. Register of Deeds
 - i. Staci Hoffman
 - ii. No additional motion/information

- iii. Motion by Kutz/Drayna to approve the recommended budget of \$390,105 (estimated levy savings \$265,544)
- iv. Motion passed 5-0.
- **8.** Set future meeting schedule, next meeting date, and possible agenda items The next Finance Committee meeting is scheduled for Wednesday, October 4th at 8:30 a.m.
- **9.** Adjourn A motion was made at 11:20 to recess until Wednesday, October 4th by Jones/Jaeckel. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director Jefferson County