

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, March 28th, 2023

The Jefferson County Highway Committee met on Tuesday, March 28th, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Curtis Backlund; Bruce Degner; Mark Groose; Roger Lindl

Members absent:

Also Present: William Kern, Highway Commissioner
Jacob Borth, Highway Department
Kelsey Perry, Highway Department
Brian Udovich, Highway Department
Frankie Fuller
Ben Wehmeier, County Administrator
Anita Martin, County Board Supervisor

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the February 28th, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Degner to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- Anita Martin presented public comment asking if the asphalt purchase bids were for 2023 projects or 2024 and how or where they get more information about the bids
 - Bids are for 2023 projects

- Maps of the project(s) are included in budget documents
- Information about the bids get posted on the County website as well as in the newspaper

HIGHWAY COMMISSIONER’S REPORT:

- **Winter Maintenance**
 - Total of 33 recorded winter storm events
 - Multiple call-outs for freezing drizzle and wind related conditions
 - Very active winter storm pattern in the last few months
 - Snow totals are around 75-80 inches

- **General Maintenance**
 - Beginning a crew pulling gravel shoulders on State and County Highways
 - Crews are working on asphalt patching between snow events
 - Crews are brushing and removing trees on State and County Highways
 - Crews are completing guard rail repairs between winter storms
 - Crews are completing sign installation and repairs

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

- a. **Discuss and approve the Local Toad Improvement Program asphalt purchase bids for the following projects:**

- County Highway Improvement Discretionary (CHID) – County Highway Q (STH 89-CTH B), County Highway Q (CTH B-CTH A), County Highway Q (CTH A-STH 19)
- Town Road Improvement Discretionary/Municipal Street Improvement Discretionary (TRID/MSID) – Town & City of Lake Mills - Waterloo Rd (Dane County-CTH O)
- Town Road Improvement Program (TRIP) – Town of Lake Mills - Mud Lake Rd (CTH G-Conservation Rd), Korth Highlands Rd (Helena St-Indian Trail)

Commissioner Kern reviewed the quotes with the Committee, it was moved by Mr. Jaeckel and seconded by Mr. Backlund to approve the quotes as reviewed with Payne & Dolan being the top recommendation.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl
NOES: None
ABSENT: None
ABSTAIN: None

- b. **Discuss and approve quotes for 2023 hot-mix asphalt**

Commissioner Kern reviewed the quotes with the Committee, it was moved by Mr. Backlund and seconded by Mr. Degner to approve the quotes as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

c. Discuss and approve quotes for 2023 seal coat emulsion and application

Commissioner Kern reviewed the quotes with the Committee, it was moved by Mr. Backlund and seconded by Mr. Jaeckel to approve the quotes as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

d. Discuss and approve quotes for 2023 asphalt milling and pulverizing

Commissioner Kern reviewed the quotes with the Committee, it was moved by Mr. Backlund and seconded by Mr. Lindl to approve the quotes as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

e. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee and answered questions. No Motion.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Noted the most recent storm as put our snow totals around 75-80 inches. He also stated that crews have started Spring Crack sealing.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	02/27/2023	\$	85,341.52
BILLS:	02/27/2023	\$	341.85
BILLS:	03/06/2023	\$	32,625.17
BILLS:	03/13/2023	\$	161.24
BILLS:	03/13/2023	\$	64,971.24
BILLS:	03/20/2023	\$	300.00

BILLS: 03/20/2023	\$ 109.50
BILLS: 03/20/2023	\$ 34,724.69
BILLS: 03/27/2023	\$ 29,792.21
BILLS: 03/27/2023	\$ 19,192.37
BILLS: 03/27/2023	\$ 66.38
P CARD: FEBRUARY - KERN	\$ 99.00
P CARD: FEBRUARY - UDOVICH	\$ 3,685.85
P CARD: FEBRUARY – BORTH	<u>\$ 917.39</u>
TOTALS:	\$272,328.41

It was moved by Mr. Backlund and seconded by Mr. Lindl that the bills are approved as reviewed.

Carried by the following roll call:
AYES: Jaeckel, Backlund, Degner, Groose, Lindl
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Mr. Lindl and seconded by Mr. Degner to adjourn at 8:00 a.m.

Carried by the following roll call:
AYES: Jaeckel, Backlund, Degner, Groose, Lindl
NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on **Tuesday, April 25th, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
