

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, May 30th, 2023

The Jefferson County Highway Committee met on Tuesday, May 30th, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Curtis Backlund; Bruce Degner; Mark Groose; Roger Lindl

Members absent:

Also Present: William Kern, Highway Commissioner
Jacob Borth, Highway Department
Kelsey Perry, Highway Department
Brian Udovich, Highway Department
Greg Koeppel, Highway Department

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the April 25th, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Lindl to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **General Maintenance**
 - Crews are crack sealing county and state highways
 - Crews will be working on a few town paving and drainage projects
 - Crews are completing sign installation and repairs

- Crews completed hauling all county salt to refill salt sheds
- **Office/Administration Staff**
 - Staff is finishing 2022 Highway Department annual financial report
 - New office staff is completing training on all highway department accounting software

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

- a. **Discuss monthly financial account summary (YTD):**
 - Commissioner Kern reviewed the financial account summary with the committee and answered questions. No motion.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Kern updated the committee on the progress of construction projects. He also spoke about the lease on Highway J and answered questions. No Motion.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	04/24/2023	\$ 86,101.43
BILLS:	05/01/2023	\$ 16,933.59
BILLS:	05/08/2023	\$ 738.11
BILLS:	05/08/2023	\$ 26,342.85
BILLS:	05/15/2023	\$ 10,464.81
BILLS:	05/22/2023	\$ 76,916.29
BILLS:	05/15/2023	\$ 620.00
BILLS:	05/22/2023	\$ 500.87
BILLS:	05/29/2023	\$ 109.99
P CARD:	APRIL - KERN	\$ 300.00
P CARD:	APRIL – BORTH	\$ 2,131.27
TOTALS:		\$221,159.21

It was moved by Mr. Backlund and seconded by Mr. Lindl that the bills are approved as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Backlund, Degner, Groose, Lindl
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Backlund and seconded by Mr. Degner to adjourn at 8:00 a.m.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on **Tuesday, June 27th, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.